



## BEAR VALLEY COMMUNITY SERVICES DISTRICT

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
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### REGULAR BOARD MEETING MINUTES

DATE OF MEETING: February 22, 2018  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION MEETING: 4:00 PM  
TIME OF OPEN SESSION MEETING: 6:00 PM

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1. **Call to Order**

The meeting was called to order at 4:07 pm.

2. **Attendance**

All Directors were in attendance. Also present were General Manager David Edmonds, General Counsel Don Davis and Secretary of the Board Kristy McEwen. Public Safety Consultant Jeff Kermode arrived at 6:00 pm.

3. **Closed Session**

A. Conference with Real Property Negotiators

*Government Code Section 54956.9*

Property: Various Recreational Amenities

Agency Negotiator: General Manager and General Counsel

Negotiating Parties: Bear Valley Springs Association

Under negotiation: Price and Terms of Lease

- No Reportable Action

4. **Convene Open Session**

Open Session was convened at 6:27 pm.

5. **Summary of Actions Taken During Closed Session**

Mr. Davis reported as above.

6. **Approval of Agenda**

The Agenda was approved unanimously by the Board.

7. **Pledge of Allegiance**

8. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

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- Jim Nelson suggested that an increase in yearly rent charged to the BVSA could provide enough General Fund money to cover the cost of hiring additional police officers.

**9. Study Session:**

**A. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown LLP**

Chris Brown, from Fedak & Brown LLP, presented the audit and answered questions from the Board and public. The District received an “Unmodified Clean” opinion from the external auditor. All Directors stated they were satisfied with the report, but wished for more time to review the report prior to acceptance.

**i. ADOPT Resolution 17/18-21 and ACCEPT Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP**

- No Action

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**Director Muell left the meeting at 7:30 pm.**

**B. District Sign Ordinance & Policies**

Discussion Points:

- Remedy needed for violations, in the form of Administrative Citations
- One, rather than multiple, designated areas
  - BV Road from end of county road outside Gate to Cumberland
- Size limit of 6 square feet
- Number and spacing limits TBD after areas are finalized

Staff Assignments:

- Research easements and rights of way along designated area

**C. Ordinance Update – Title 1, Chapter 5, Board of Directors (Appointments by Board President)**

Discussion Points:

- Unanimous consensus of Directors present to remove designated representatives to Liaison Committee

Staff Assignments:

- Prepare Ordinance update

**10. Information and Discussion Items:**

**A. Board Comments**

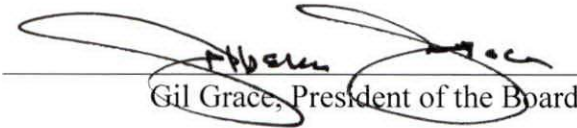
- Director Carlyn – None
- Director Muell – Absent
- Director Roberts spoke on the need to finalize the General Manager evaluation, and the need to upgrade the Administration building. He further requested a progress drawing of the Entry Gate Improvement Project.
- Vice-President Baron – None
- President Grace requested a status update on fiber optic connections through Race Communications

- B. General Counsel – Mr. Davis has nothing further
- C. Public Safety Department – Mr. Kermode provided an progress update on the new vehicles and informed the Board that laptops had been purchased
- D. General Manager –
  - Mr. Edmonds provided an IT update and received Board consensus to emphasize the study session format for the second scheduled Regular Board Meeting.
  - Ms. McEwen relayed a request from Directors Baron and Roberts to attend THE Association of California Water Agencies (ACWA) Kern County Water Summit, scheduled for March 8, 2018 prior to the next Regular Board Meeting.

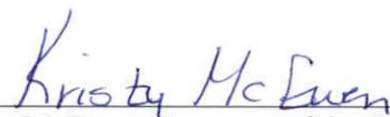
**11. Future Agenda Items:**

- A. Standing Committee Appointment – Infrastructure (Tentative March 8, 2018)
- B. Professional Services Agreement for Water, Wastewater and Solid Waste Capital Replacement Plans: Phase II (Tentative March 22, 2018)
- C. Professional Services Agreement for Solid Waste Transfer Station Reconfiguration (Tentative March 22, 2018)
- D. Multiple Facilities Tours (Tentative Spring 2018)  
Mr. Edmonds reviewed the above and added:
- E. General Manager Evaluation
- F. Ratify Board Member attendance at the Association of California Water Agencies (ACWA) Kern County Water Summit.
- G. Committee Assignment – Public Safety Committee: Neighborhood Watch Program

12. **Adjournment:** The meeting was adjourned at 9:22 pm. The next regularly scheduled meeting of the Board of Directors is March 8, 2018.

  
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Gil Grace, President of the Board

ATTEST

  
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Kristy McEwen, Secretary of the Board