



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

DATE OF MEETING: August 10, 2017
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 4:30 PM
TIME OF OPEN SESSION MEETING: 6:00 PM

1. **Call to Order**

The meeting was called to order at 4:43 pm.

2. **Attendance**

All Directors were in attendance. Also present were General Manager David Edmonds and General Counsel Don Davis. Arriving at 6:00 pm were Public Safety Consultant Jeff Kermode and Secretary of the Board Kristy McEwen.

3. **Closed Session**

A. Conference with Legal Counsel: Anticipated Litigation (2) cases
Significant Exposure to Litigation pursuant to
Government Code Section 54956.9(b)

- No Reportable Action

B. Public Employment

Government Code Section 54957

- Administrative Services or Finance Director
- Chief of Police
- Public Works Director

- No Reportable Action

4. **Convene Open Session**

Open Session was convened at 6:02 pm

5. **Summary of Actions Taken During Closed Session**

Mr. Davis reported as above.

6. **Approval of Agenda**

The Agenda was approved unanimously by the Board.

7. **Pledge of Allegiance**

August 10, 2017 Regular Board Meeting

8. Presentations:

A. Commendation for Officer Stacy Arebalo

Mr. Kermode gave a short presentation on the events of February 17, 2017.

Motion: The Board of Directors Adopt Resolution 17/18-19, Commending Officer Stacy Arebalo as Co-Recipient of Kern County Officer of the Year Award: Carlyn.
Second: Grace

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

9. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- None

10. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the July 13, 2017 Regular Board Meeting
- B. APPROVE Minutes of the July 27, 2017 Regular Board Meeting
- C. ACCEPT Minutes of the June 6, 2017 Communication Committee Meeting
- D. ACCEPT Minutes of the June 8, 2017 Administration Committee Meeting
- E. ACCEPT Minutes of the June 12, 2017 Communication Committee Meeting
- F. ACCEPT Minutes from the May 9, 2017 Infrastructure Committee Meeting
- G. ACCEPT Minutes from the May 25, 2017 Liaison Committee Meeting
- H. APPROVE Register of Warrants for July, 2017

Motion: APPROVE Consent Calendar Items A – H: Grace. Second: Muell.

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

11. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

12. Action Items:

A. APPROVE Policy & Regulations Regarding Special Gate Permits for Contractors Operating Oversized Hauling Vehicles (Mr. Davis)

- Mr. Davis provided an overview of the circumstances leading to the recension of timber hauling operations, informing the Board and public that an agreement between all parties had been reached.
- Public Comments were heard from Steve White, Cynthia Peck, Ginny Tunks and Kent Tunks.
- No Action was taken on this item.

B. Road Maintenance and Repair Funding: (Mr. Davis)

- A Staff Report was presented. Discussion followed.
 - i. APPROVE Letter from Board to Kern County

Motion: The Board of Directors APPROVE the proposed Letter from the Board of Directors to Kern County Board of Supervisors, subject to minor edits, and staff to initiate discussions regarding county financial assistance with District road maintenance: Muell. Second: Carlyn

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

ii. AUTHORIZE Staff to Pursue Potential Amendments to State Law

Motion: The Board of Directors AUTHORIZE staff to pursue potential amendments to State Law that would expressly authorize county financial assistance to special districts for road projects: Muell. Second: Carlyn

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

C. AUTHORIZE the General Manager to Purchase Vehicle for the Police Fleet (Mr. Edmonds & Mr. Kermode)

- A Staff Report was presented.

Motion: The Board of Directors APPROVE the purchase of one Ford Interceptor AWD Utility vehicle from Wondries Fleet Group for the quoted price of \$27,901.00, plus tax and fees, and authorize the General Manager to sign any necessary documents to complete the transaction: Muell. Second: Carlyn

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

D. SCHEDULE Various Special Meetings for Fiscal Year 2017/18 Final Budget Development (Mr. Edmonds)

- A Staff Report was presented.

Motion: The Board of Directors SCHEDULE Budget Study Sessions for August 21 and 22, 2017 at 2:00 pm: Carlyn. Second: Grace

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

E. SCHEDULE Brown Act & Ethics Training for Board and Citizen Volunteers (Mr. Edmonds & Mr. Davis)

- A Staff Report was presented. Director Baron requested that Parliamentary Procedure be added to the training.

Motion: The Board of Directors SCHEDULE Brown Act and AB1234 Ethics Training on October 12, 2017: Carlyn. Second: Grace.

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

F. APPROVE Board Member Attendance at California Special District Association (CSDA) 2017 Annual Conference (Ms. McEwen)

- A Staff Report was presented. Director Roberts expressed interest in attending the conference.

Motion: The Board of Directors APPROVE Director Roberts to attend the California Special Districts Association 2017 Annual Conference: Carlyn. Second: Grace

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

13. Information and Discussion Items:

A. Bear Valley & Cumberland Road Rehabilitation (Mr. Edmonds)

- Mr. Edmonds provided an update.

B. Solid Waste Transfer Station (Mr. Edmonds)

- Mr. Edmonds provided an update. Discussion followed.

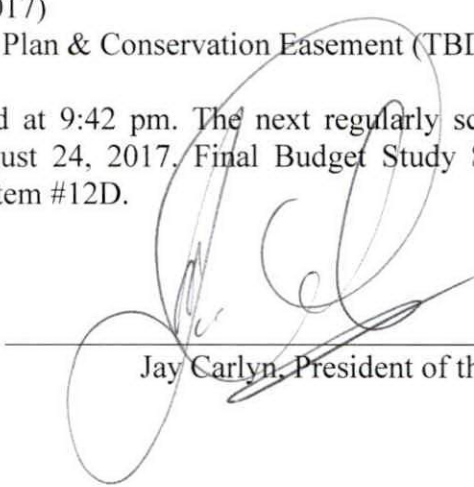
- C. Mailboxes (Mr. Edmonds)
 - Mr. Edmonds provided an update. Discussion followed.
- D. Logging Activities & Road Damage (Mr. Edmonds)
 - Discussion on this item was combined with Item #12A.
- E. Recruitment (Mr. Edmonds)
 - Mr. Edmonds provided an update.
- F. July Committee Reports
 - i. Administration Committee – Director Roberts reported on the July 25, 2017 meeting.
 - ii. Communications Committee – Directors Baron and Roberts reported on the July 12, 2017 meeting.
 - iii. Finance Committee – No July Meeting
 - iv. Infrastructure Committee – Director Grace reported on the July 11 2017 meeting.
 - v. Liaison Committee – No July Meeting
 - vi. Public Safety Committee – No July Meeting
- G. Board Comments
 - i. Director Baron: None
 - ii. Director Muell: None
 - iii. Director Roberts: None
 - iv. Vice-President Grace: Asked on the timing of the traffic speed survey. Mr. Edmonds stated the survey should take place sometime in the fall.
 - v. President Carlyn: Requested that staff update the website meeting calendar.
- H. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report – Mr. Edmonds reviewed Period 11 financial reports as submitted in the Board Package and stated that preliminary field work for the 2016/17 Audit had occurred on August 7-9, 2017.
 - 2. Public Works Report – Mr. Edmonds reviewed the Public Works report as submitted in the Board Package.
 - 3. Public Safety Report – Mr. Kermod reviewed June and July 2017 Public Safety reports as submitted in the Board Package.
 - ii. General Counsel Report – Mr. Davis reported that during the course of the meeting, permission for logging trucks to cross Tejon Ranch property had been obtained. Upon questioning by Director Grace, Mr. Davis stated that there has been no update regarding the Cummings Basin Stakeholders discussions.
 - iii. General Manager Report – Mr. Edmonds had nothing further.

- I. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)
- A staff report was presented, with corrections and clarifications as submitted in the Board Package.
 - Director Baron stated she had an issue with a factually incorrect article in the Bear Tracks, submitted by the BVSA. It was suggested she address her concerns with the Liaison Committee.

14. Future Agenda Items:

- A. Final Budget Study Sessions (Pending Item #12D)
- B. Solar Project Update (Tentative: August 24, 2017)
- C. ADOPT Final Budget (August 24, 2017)
- D. Kawaiisu Historical Preserve Master Plan & Conservation Easement (TBD)

15. **Adjournment:** The meeting was adjourned at 9:42 pm. The next regularly scheduled meeting of the Board of Directors is August 24, 2017. Final Budget Study Sessions scheduled for August 21 & 22, 2017 under Item #12D.



Jay Carlyn, President of the Board

ATTEST



Kristy McEwen, Secretary of the Board