



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

DATE OF MEETING: February 23, 2017
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 5:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**

The meeting was called to order at 5:10 pm.

2. **Roll Call Attendance**

All Directors were present. Also present were General Manager David Edmonds and General Counsel Don Davis (via teleconference). Arriving at 6:00 pm was Secretary of the Board Kristy McEwen.

3. **Closed Session**

- A. Conference with Legal Counsel:
Anticipated Litigation (1) case
Government Code Section 54956.9
- No Reportable Action

Director Ritchie left the meeting at 6:13 pm.

4. **Convene Open Session**

Open Session was convened at 6:23 pm.

5. **Summary of Actions Taken During Closed Session**

Reported as above

6. **Approval of Agenda**

The Agenda was approved unanimously by the Board.

7. **Pledge of Allegiance**

President Carlyn led the Pledge of Allegiance

8. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

February 23, 2017 Regular Board Meeting

- Jerry Pittenger spoke on mailboxes and water billing to BVSA
- Jim Nelson addressed the Board on needed road rehabilitation and costs

9. Presentations

A. Review Status of Proposed Groundwater Management Plan for Cummings Basin (Mr. Davis and Tom Neisler of TCCWD)

Mr. Neisler and Mr. Davis gave a presentation and answered questions from the Board and public.

10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

11. Action Items

A. ADOPT Striping Plan for Upper Elevation Roads (Mr. Edmonds)

A staff report was presented

Motion: The Board of Directors ADOPT the Striping Plan prepared by Willdan Engineering dated January 24, 2017 for Deertrail, Starland, Paramount, Stirrup, Jacaranda, Saddleback, and Skyline: Carlyn. Second: Grace

Roll Call Vote: AYE: Baron, Carlyn, Grace, Muell
 NO: None
 ABSTAIN: None
 ABSENT: Ritchie

B. AUTHORIZE the General Manager to Execute a Construction Contract in the amount of \$89,080 and Change Orders Not to Exceed an Additional 10% (\$8,908) with the Apparent Lowest Responsible Bidder, Super Seal & Stripe, Inc., for the Upper Elevation Road Striping Project – Project No. 16/17-4 (Mr. Edmonds)

A staff report was presented.

Motion: The Board of Directors AUTHORIZE the General Manager to Execute a Construction Contract in the amount of \$89,080 and Change Orders Not to Exceed an Additional 10% (\$8,908) with the Apparent Lowest Responsible Bidder, Super Seal & Stripe, Inc., for the Upper Elevation Road Striping Project – Project No. 16/17-4: Grace. Second: Muell

Roll Call Vote: AYE: Baron, Carlyn, Grace, Muell
 NO: None
 ABSTAIN: None
 ABSENT: Ritchie

12. Information and Discussion Items

A. Committee Volunteer Appointment Process (Mr. Edmonds) – After discussion the Board reached consensus to make appointments after the committees meet to review applicants and make recommendations.

B. Board Comments

- i. Director Baron: None
- ii. Director Grace: None
- iii. Director Muell asked for clarification of the Mailbox Project process
- iv. Vice-President Ritchie: Absent
- v. President Carlyn requested an update on the Gate Project and guardrail replacement. He also requested an action item vote on the dispatch outsourcing contract with Kern County at the March 9, 2017 Regular Board Meeting.

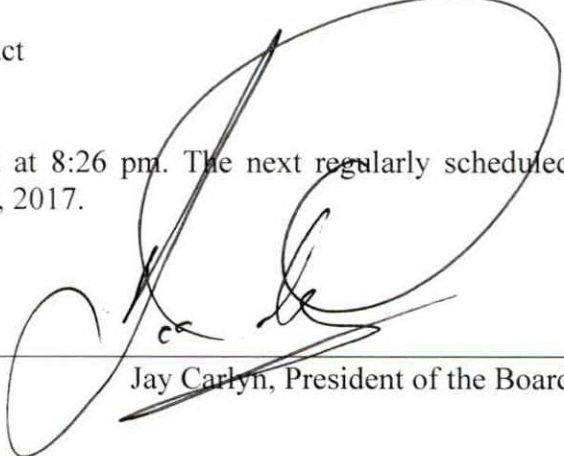
C. Staff Reports

- i. General Counsel Report – Mr. Davis reported that Heliopower has entered into an agreement with Sol Systems for the Cummings Valley Solar Project. Representatives will attend an upcoming meeting.
- ii. General Manager Report – Mr. Edmonds reported on the Jacaranda guardrail repairs; Gate and Mailbox proposals; Recruitment for Wastewater and Roads; Wastewater Treatment Plant meter replacement and the need for a Municipal Services Review through LAFCo.

13. **Future Agenda Items:**


- A. ADOPT Amendment to District Code 7-4, Water Conservation (Tentative: March 9, 2017)
- B. Mailbox Project – Consultant Proposal (Tentative: March 9, 2017)
- C. APPOINT Citizen Volunteers to Committees (Tentative: March 9, 2017)
- D. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP (Tentative: March 23, 2017)
Mr. Edmonds reviewed the above and added:
- E. Gate Project Update
- F. Vote on Kern County Dispatch contract
- G. Presentation from Sol Systems

14. **Adjournment:** The meeting was adjourned at 8:26 pm. The next regularly scheduled meeting of the Board of Directors is March 9, 2017.



Jay Carlyn, President of the Board

ATTEST



Kristy McEwen, Secretary of the Board