



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING MINUTES

DATE OF MEETING: June 30, 2016
PLACE OPEN SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF OPEN SESSION MEETING: 10:00 am

1. Call to Order

The meeting was called to order at 10:07 am.

2. Attendance - Roll Call

President Rick Zanutto
Vice President Gil Grace
Director Jane Baron
Director Charlene LaClaire
Director Walt Ritchie

All Directors were present. Also in attendance were General Manager David Edmonds, Chief of Police Jeff Kermode and Secretary of the Board Kristy McEwen.

3. Approval of Agenda – Roll Call

The Agenda was approved unanimously by the Board.

4. Pledge of Allegiance

President Zanutto led the Pledge of Allegiance.

5. Public Comment Notice

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda. Resident Molly Mackin addressed the Board on Gate security issues.

6. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this Agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

None

7. Action Items:

- A. ADOPT Resolution 15/16-36 and ESTABLISH the Appropriations Limit for Fiscal Year 2016/17.

A staff report was presented.

Motion: The Board of Directors ADOPT Resolution 15/16-36 and ESTABLISH the Appropriations Limit for Fiscal Year 2016/17: Grace. Second: LaClaire

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- B. ADOPT Resolution 15/16-37 and APPROVE the General Fund (Fund 40) Preliminary Budget for Fiscal Year 2016/17.

Mr. Edmonds presented a staff report. The General Fund budgets were reviewed and discussion followed. The Board discussed legal costs throughout all budgets and directed staff to reduce the Dispatch budget by the General Fund shortfall amount.

President Zanutto commended staff for efforts to increase the General Fund Reserve. Director LaClaire clarified that changes can still be made before adoption of the Final Budget. Director Ritchie clarified that his disagreement with the inclusion of a Dispatch Supervisor was the reason for his “No” vote on the General Fund budget.

Motion: The Board of Directors ADOPT Resolution 15/16-37 and APPROVE the General Fund (Fund 40) Preliminary Budget for Fiscal Year 2016/17: Grace. Second: Baron

Roll Call Vote:

AYE:	Baron, LaClaire, Grace, Zanutto
NO:	Ritchie
ABSTAIN:	None
ABSENT:	None

- C. ADOPT Resolution 15/16-38 and APPROVE the Post Office Enterprise Fund (Fund 41) Preliminary Budget for Fiscal Year 2016/17.

The Post Office budgets was reviewed and discussion followed. The Board directed staff to reduce the Post Office budget by half.

Motion: The Board of Directors ADOPT Resolution 15/16-38 and APPROVE the Post Office Enterprise Fund (Fund 41) Preliminary Budget for Fiscal Year 2016/17: LaClaire. Second: Ritchie

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None

ABSENT: None

- D. ADOPT Resolution 15/16-39 and APPROVE the Various Water Funds (Funds 42, 60, & 64) Preliminary Budget for Fiscal Year 2016/17.

The Water Fund Budgets were reviewed and discussion followed. President Zanutto questioned the figures under Fund 42, Capital Outlay – an error was found and the Resolution will be amended to include the correct amount.

Motion: The Board of Directors ADOPT Resolution 15/16-39 and APPROVE the Various Water Funds (Funds 42, 60, & 64) Preliminary Budget for Fiscal Year 2016/17, as amended: Grace. Second: Baron

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- E. ADOPT Resolution 15/16-40 and APPROVE the Various Wastewater Funds (Funds 43, 61, 67 & 69) Preliminary Budget for Fiscal Year 2016/17.

The Wastewater Fund Budgets were reviewed and discussion followed.

Motion: The Board of Directors ADOPT Resolution 15/16-40 and APPROVE the Various Wastewater Funds (Funds 43, 61, 67 & 69) Preliminary Budget for Fiscal Year 2016/17: LaClaire. Second: Ritchie

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- F. ADOPT Resolution 15/16-41 and APPROVE the Parks & Recreation Fund (Fund 45) Preliminary Budget for Fiscal Year 2016/17.

The Parks & Recreation Fund Budget was reviewed and discussion followed.

Motion: The Board of Directors ADOPT Resolution 15/16-41 and APPROVE the Parks & Recreation Fund (Fund 45) Preliminary Budget for Fiscal Year 2016/17: Grace. Second: Baron

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- G. ADOPT Resolution 15/16-42 and APPROVE the Roads Special Revenue Fund (Fund 48) Preliminary Budget for Fiscal Year 2016/17.

The Roads Fund Budget was reviewed and discussion followed.

Motion: The Board of Directors ADOPT Resolution 15/16-42 and APPROVE the Roads Special Revenue Fund (Fund 48) Preliminary Budget for Fiscal Year 2016/17: Grace. Second: Baron

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- H. ADOPT Resolution 15/16-43 and APPROVE the Various Solid Waste Funds (Fund 49 & 71) Preliminary Budget for Fiscal Year 2016/17.

The Solid Waste Fund Budgets were reviewed and discussion followed.

Motion: The Board of Directors ADOPT Resolution 15/16-43 and APPROVE the Various Solid Waste Funds (Fund 49 & 71) Preliminary Budget for Fiscal Year 2016/17: LaClaire. Second: Grace

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- I. ADOPT Resolution 15/16-44 and APPROVE the Public Safety Realignment Fund (Fund 30) Preliminary Budget for Fiscal Year 2016/17.

The Public Safety Realignment Fund Budget was reviewed and discussion followed.

Motion: The Board of Directors ADOPT Resolution 15/16-44 and APPROVE the Public Safety Realignment Fund (Fund 30) Preliminary Budget for Fiscal Year 2016/17: Ritchie. Second: LaClaire

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- J. ADOPT Resolution 15/16-45 and APPROVE the Citizen's Option for Public Safety (COPS Grant) Fund (Fund 68) Preliminary Budget for Fiscal Year 2016/17. The Citizen's Option for Public Safety Budget was reviewed and discussion followed.

Motion: The Board of Directors ADOPT Resolution 15/16-45 and APPROVE the Citizen's Option for Public Safety (COPS Grant) Fund (Fund 68) Preliminary Budget for Fiscal Year 2016/17: Ritchie. Second: LaClaire

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

- K. ADOPT Resolution 15/16-46 and APPROVE the Various Miscellaneous Funds (Funds 35, 47 & 72) Preliminary Budget for Fiscal Year 2016/17.
The Miscellaneous Fund Budgets were reviewed and discussion followed.

Motion: The Board of Directors ADOPT Resolution 15/16-46 and APPROVE the Various Miscellaneous Funds (Funds 35, 47 & 72) Preliminary Budget for Fiscal Year 2016/17: Grace. Second: Baron

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

8. Information and Discussion Items:

A. Board Comments

- i. Director Baron: None
- ii. Director LaClaire spoke on an upcoming Town Hall meeting on Fire Safety
- iii. Director Ritchie: None
- iv. Vice-President Grace: None
- v. President Zanutto thanked the Board, staff and Chief of Police

B. Staff Comments

- i. Chief of Police – Chief Kermode reported on a meeting that took place on June 28 on emergency evacuation procedures with CERT, VIP, equestrian community, and school district leadership.
- ii. General Manager – Mr. Edmonds expressed his thanks to all who participated in the budget process.

9. **Adjournment:** The meeting adjourned at 1:10 pm. The next regularly scheduled meeting of the Board of Directors is July 14, 2016.


Richard Zanutto, President of the Board

ATTEST


Kristy McEwen, Secretary of the Board