



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

DATE OF MEETING: March 10, 2016
PLACE OPEN SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF STUDY SESSION: 3:30 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**

The meeting was called to order at 3:40 pm.

2. **Roll Call Attendance**

President Rick Zanutto
Vice President Gil Grace
Director Jane Baron
Director Charlene LaClaire
Director Walt Ritchie

All Directors were in attendance. Also present were General Manager David Edmonds, Chief of Police Jeff Kermode and Secretary of the Board Kristy McEwen.

3. **Study Session:**

A. Police Tax – An open discussion took place focusing on the need for an increase in the current \$80/parcel special police tax. Further discussion focused on the amount of the increase, whether to consolidate with the June or November elections, the COLA adjustment and the wording of the ballot question. Action to be taken on Agenda Item #10A in Open Session.

B. Prioritization of District Goals & Objectives – this item will be rescheduled on a future date.

4. **Regular Session**

Regular Session was called to order at 6:05 pm.

5. **Approval of Agenda – Roll Call**

The Agenda was approved unanimously by the Board.

6. **Pledge of Allegiance**

Chief Kermode led the Pledge of Allegiance

March 10, 2016 Regular Board Meeting

7. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- Jim Nelson commented on the repetition of Agenda topics and the length of Board Meetings. President Zanutto responded that the Brown Act limits Board discussion to open meetings, and that Board meetings are the best and sometimes only opportunity for the Board to hear from staff, the public and fellow Directors.

8. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the February 11, 2016 Regular Board Meeting
- B. APPROVE Minutes of the February 25, 2016 Regular Board Meeting
- C. ACCEPT Minutes from the February 2, 2016 Communications Committee Meeting
- D. ACCEPT Minutes from the January 19, 2016 Public Safety Committee Meeting
- E. APPROVE Register of Warrants for February 2016

Motion: APPROVE Consent Calendar Items A – E: Grace. Second: Baron.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

9. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

None

10. Action Items:

- A. ADOPT Resolution 15/16-27 Calling for an Election to Increase the Police Special Tax and Requesting Consolidation with the Presidential Primary Election on June 7, 2016 (Mr. Edmonds & Mr. Davis)

A staff report was presented.

Public comments were made by Jim Nelson and Linda Coverdale.

Motion: The Board of Directors ADOPT Resolution 15/16-27 Calling for an Election to Increase the Police Special Tax and Requesting Consolidation with the Presidential Primary Election on June 7, 2016 as amended during the Study Session: Grace. Second: Baron.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
 NO: None
 ABSTAIN: None
 ABSENT: None

- B. ADOPT Resolution 15/16-28 Adopting Rules and Regulations for Green Waste Disposal at Solid Waste Transfer Station (Mr. Davis)

A staff report was presented.

Board Comments: Director Zanutto clarified a 12 cubic yard reference in the District Code. The Board recommended applying the Solid Waste monthly charge to all properties, rather than just improved properties, as any property owner can use the transfer station.

Motion: The Board of Directors ADOPT Resolution 15/16-28 Adopting Rules and Regulations for Green Waste Disposal at Solid Waste Transfer Station: Grace. Second: Baron.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
 NO: None
 ABSTAIN: None
 ABSENT: None

- C. AUTHORIZE the General Manager to Purchase Two Booster Pumps from Grundfos in an amount not to exceed \$80,000 for Booster Stations 3C & 6C (Mr. Edmonds)

A staff report was presented.

Motion: The Board of Directors AUTHORIZE the General Manager to Purchase Two Booster Pumps from Grundfos in an amount not to exceed \$80,000 for Booster Stations 3C & 6C: LaClaire. Second: Baron.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
 NO: None
 ABSTAIN: None
 ABSENT: None

- D. APPROVE Administration Committee Additional Assignment for 2016 (Mr. Edmonds)

A staff report was presented.

Motion: The Board of Directors APPROVE Administration Committee Additional Assignment for 2016: Grace. Second: LaClaire.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
 NO: None
 ABSTAIN: None
 ABSENT: None

11. Information and Discussion Items:

- A. Jacaranda Drive Planned Road Closure by Southern California Edison (Mr. Edmonds)
A staff report was provided on the closure planned for March 14, 2016.
- B. Tree Abatement by Southern California Edison (Mr. Edmonds)
Mr. Edmonds provided a verbal update. Discussion followed on the possibility of selling wood from the abatement process to fund reforestation efforts. The Board reached a consensus that staff should pursue the option.
- C. Tour of Facilities (Mr. Edmonds)
Discussion on preferred sites to visit include: Solar project location; High Country Park; SCE abatement areas; Grinding Hole site; Wastewater Treatment Plant; Dip tank sites; Corp yard; Benz recycling center; Cummings Valley wells and boosters; CCI/Sod Farm pipeline area.
Due to the number of sites requested and the widespread area, several tours may need to be scheduled. The Board reached a consensus to hold the first tour in lieu of the March 24 RBM.
- D. Recruitment Update (Mr. Edmonds)
A staff report was presented.
- E. AM 530 (Chief Kermode)
A staff report was presented. Directors Baron and Ritchie spoke in favor of funding the upgrade. Director LaClaire spoke against. The Board reached a consensus to return as an action item at a future meeting.
- F. Solar Project (Mr. Davis)
Mr. Davis had no update.
- G. Committee Reports
 - i. Administration Committee – None. The Committee has not yet met in March.
 - ii. Communications Committee – Director Ritchie reported on the March 1, 2016 meeting.
 - iii. Finance Committee – None. The Committee has not yet met in March.
 - iv. Infrastructure Committee – Director Baron reported on the March 8, 2016 meeting.
 - v. Public Safety Committee – Director Grace reported on the February 16, 2016 meeting.
- H. Board Comments
 - i. Director Baron stated that staff should not forget about the Post Office
 - ii. Director LaClaire reviewed notes from the Fire Safe Council meeting
 - iii. Director Ritchie stated he is pleased the Board is moving quickly on the Public Safety tax increase.
 - iv. Vice-President Grace: None
 - v. President Zanutto reported on the Water Availability Preservation meeting.

I. Staff Reports

i. Department Head Reports

1. Finance Report – Mr. Edmonds reviewed Period 6 reports as submitted in the Board Package and reported on the progress of the FY 2014/15 Audit.
2. Public Works Report – Mr. Edmonds reviewed the Public Works report as submitted in the Board Package.
3. Public Safety Report – Chief Kermode reviewed the Public Safety report as submitted in the Board Package.

ii. General Counsel Report – Mr. Davis had nothing further.

iii. General Manager Report – Mr. Edmonds had nothing further.

J. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

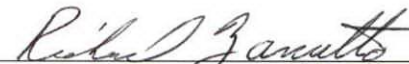
A staff report was presented, with clarifications and corrections as submitted in the Board Package.

12. Future Agenda Items:

Pending Prioritization of Goals and Objectives During Study Session.

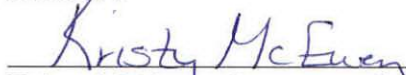
- A. Goals & Objectives Study Session (Tentative: March 24, prior to tour)
- B. Tour of Various District Sites (Tentative: March 24)
- C. Action Item: AM 530

13. Adjournment: The meeting adjourned at 10:24 pm. The next regularly scheduled meeting of the Board of Directors is March 24, 2016.



Richard Zanutto, President of the Board

ATTEST



Kristy McEwen, Secretary of the Board