



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

DATE OF MEETING: April 9, 2015
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 5:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**

- The meeting was called to order at 5:05 pm.

2. **Roll Call Attendance**

President Charlene LaClaire

Vice President Rick Zanutto

Director Jane Baron

Director Gil Grace

Director Walt Ritchie

All Directors were present. Also present were General Manager David Edmonds and General Counsel Don Davis. Arriving at 6:00 pm were Chief of Police Rod Walthers and Clerk of the Board Kristy McEwen.

3. **Closed Session**

- A. Government Code Section 54957: Chief of Police; Public Works Director; Administrative Services Director

4. **Convene Open Session**

- Open Session was convened at 6:02 pm.

5. **Summary of Actions Taken During Closed Session**

- No reportable action

6. **Approval of Agenda – Roll Call**

- The Agenda was approved unanimously by the Board of Directors

7. **Pledge of Allegiance**

- The Pledge of Allegiance was led by Director Grace

April 9, 2015 Regular Board Meeting

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- Mark Cauble urged the Board to adopt the State Turf Grass Rebate Program for water conservation
- Jim Nelson addressed the needs and condition of the water system, that costly repairs are needed and the community should be aware.

9. Presentation

A. PRESENT Employee Longevity Service Awards for 2014 (Mr. Edmonds)

- Mr Edmonds presented a staff report. Awards were given to the following employees present:
 - Mark Christopher
 - Al Dameron
 - Matt Murphy
 - Sheila Saranpa
 - Kay Warshaw
- The Board expressed their thanks and appreciation to the employees for their dedication and service to the District

10. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

A. APPROVE Minutes of the March 12, 2015 Regular Board Meeting

B. APPROVE Minutes of the March 26, 2015 Regular Board Meeting

C. ACCEPT Minutes of the February 24, 2015 Liaison Committee Meeting

D. APPROVE Register of Warrants for March, 2015.

Motion: The Board of Directors APPROVE Consent Calendar Items A - D: Zanutto.

Second: Baron

Roll Call Vote:	AYE:	Grace, Baron, Ritchie, Zanutto, LaClaire
	NO:	None
	ABSTAIN:	None
	ABSENT:	None

11. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

12. Action Items:

A. ACCEPT FY 2013/14 Annual Financial Report (External Audit) as Prepared and Presented by Charles Z. Fedak & Company (Mr. Edmonds)

- Chris Brown from Charles Z. Fedak & Company presented the preliminary audit findings. Mr. Edmonds informed the Board they had the option to accept the report as given, or delay pending the opportunity to review the final, bound copy of the report.

Motion: The Board of Directors delay acceptance of the FY 2013/14 Annual Financial Report Report (External Audit) as Prepared and Presented by Charles Z. Fedak & Company: Grace. Second: Zanutto

Roll Call Vote: AYE: Grace, Baron, Ritchie, Zanutto, LaClaire
 NO: None
 ABSTAIN: None
 ABSENT: None

13. Information and Discussion Items:

A. Update on High Country Park (Mr. Edmonds & Mr. Davis)

- Mr Edmonds and Mr. Davis provided a verbal update. Permit has been received and a contract not to exceed \$15,000 is close to finalization and abatement will proceed shortly. A possible donation of 2000 seedlings from Sierra Forest Products was discussed to help with reforestation, along with considerations for planting and watering.
- **Board Comments:** Director Grace asked and it was confirmed that the forester agreed to flush cut the trees to aid in reforestation. President LaClaire suggested fact finding re: type of trees, before any planting takes place.
- **Public Comments:** Linda Coverdale asked and was assured that the logs will be removed. Dawn Nelson mentioned that it appears that cutting was already taking place, perhaps by residents, for firewood. Jim Nelson asked if permit included fire prevention provisions. Mr. Davis confirmed that all State Forestry Practices are incorporated. Laurie Hamilton mentioned a meeting with Cal-Fire personnel to take place on April 23, 2015. A resident thanked the General Manager for taking action and asked he had anticipated the length of the process. Mr. Edmonds stated that the process took longer than expected but the District had learned a great deal and praised the forester and District Counsel for their help and efforts in moving things forward as quick as they had. Bob Stephens mentioned the recent Alpine Forest tree removal. Director LaClaire mentioned an upcoming tour of the area and that the efforts had not resulted in any road damage.

B. State Mandated Water Conservation Requirements (Mr. Davis)

- Mr. Edmonds clarified that tonight's discussion was information only and any action would be agendized for the April 23, 2015 Regular Board Meeting. Mr. Davis presented a staff report. After discussion, the consensus among the Directors was to implement Stage Three Water Shortage Conditions and consider amending the Ordinance Code to limit outdoor watering to two days a week in accordance with the new mandates.
- **Board Comments:** Director Grace stated that the drought is serious and everyone must look for ways to survive with less water. Director Zanutto questioned if Bear Valley Springs Association has reduced water consumption. Edward Simpkins, GM of BVSA, assured that the Association has initiated

water reduction measures, turf reduction, and will continue to look for ways to reduce usage of both potable and non-potable water.

- **Public Comments:** Jim Nelson asked and it was confirmed that the 12% reduction applied to residential only. Dawn Nelson mentioned what she considers to be excessive water use and lawn watering by BVSA. Mary Cunningham asked if well flushing will impact the numbers – Mr. Edmonds stated the reduction requirements are for residential use only. Mike Lerner suggested a graph-type sign at the Gate area showing progress toward reduction goals. More public comments followed on the need to conserve and the conflicting perception of green golf course and full lakes contrasted with statements of a water shortage.

C. Miscellaneous Project Updates (Mr. Edmonds)

- Mr. Edmonds presented a staff report. Discussion followed.

D. Committee Reports

- i. Administration Committee – April 6, 2015
 1. Report – Director Zanutto reported on the review of the Benz contract.
 2. Requested Matters
 - a. Benz Contract; followed by
 - b. Grimmway Lease; followed by
 - c. Milano Grazing Lease
- ii. Communications Committee – April 7, 2015
 1. Report – Director LaClaire reported that the committee wishes to continue working toward the CSDA Certificate of Transparency and a Social Media Policy.
- iii. Finance Committee – April 2, 2015 Meeting
 1. Report – Director Zanutto reported that the committee wishes to review the following topics:
 2. Requested Matters
 - a. Grants
 - b. Mid-year Budget Update
 - c. Monthly Expense Review
 - d. FY 2015/16 Budget
- iv. Infrastructure Committee – No Meeting. Director Grace reported that the committee plans to review applicants and possible topics at the upcoming meeting.
- v. Liaison Committee – March 24, 2015: Director Zanutto reported that Cart path extensions, Rifle Range water line, Community Clean-Up day, and Parks & Recreation funds and the final transactions for water billing were discussed.
- vi. Public Safety Committee – Director Grace reported that the committee plans to review applicants and possible topics at the upcoming meeting.

E. Board Comments

- i. Director Baron: None

- ii. Director Grace discussed the California Water Crisis Presentation at GHCS and the seriousness of the statewide water shortage.
- iii. Director Ritchie: None
- iv. Vice-President Zanutto reported on TCCWD water purveyors meeting.
- v. President LaClaire discussed the Fire Safety Council meeting, and Fire Department preferences regarding covers on the District dip tanks.

F. Staff Reports

- i. Department Head Reports
 - 1. Finance Report – Mr. Edmonds referenced the audit presentation, stressing that the District had received a clean finding.
 - 2. Public Works Report – A written staff report was presented.
 - 3. Public Safety Report – Chief Walthers presented Police Department statistics for the month of March, 2015.
- ii. General Counsel Report – None
- iii. General Manager Report – None

G. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

- A staff report was presented.
- Director Zanutto mentioned a “Guest Commentary” published in the April, 2015 edition of The Bear Valley Cub focusing on staff turnover, stating that continued negativity focusing on past events is not only not helpful, but harmful.

14. **Future Agenda Items:**

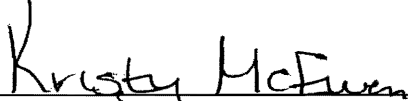
- A. State Mandated Water Conservation Requirements (Tentative: April 23, 2015)
- B. Design Standards and Elements (Tentative: April 23, 2015)
- C. Mailboxes (Tentative: April 23, 2015)
- D. Entry Gate Improvement Project (Tentative: April 23, 2015)
- E. Chief Walthers Retirement (Tentative: April 23, 2015)
- F. Ordinance Code and Policy Updates re Board of Directors (Tentative April 23, 2015 or May 14, 2015)
- G. Refined Solar Proposal (Tentative: May 14, 2015)
- H. Mid-Year Budget Update (Tentative: May 14, 2015)
- I. Entry Gate Improvement Project – Adopt Concept Plan (Tentative: May 28, 2015)

15. **Adjournment:**

- The meeting was adjourned at 10:03 pm. The next regularly scheduled meeting of the Board of Directors is April 23, 2015.


 Charlene LaClaire, President

ATTEST


 Kristy McEwen, Clerk of the Board