



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

DATE OF MEETING: March 26, 2015
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 4:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**

- The meeting was called to order at 4:15 pm.

2. **Roll Call Attendance**

President Charlene LaClaire
Vice President Rick Zanutto
Director Jane Baron
Director Gil Grace
Director Walt Ritchie

All Directors were in attendance. Also present were General Manager, David Edmonds and Legal Counsel, Don Davis. Arriving at 6:00 pm was Clerk of the Board, Kristy McEwen.

3. **Closed Session**

A. **Public Employment**

Government Code Section 54957: Chief of Police; Public Works Director; Administrative Services Director

B. **Anticipated Litigation**

Government Code Section 54956.9(d)(2): One Case

4. **Convene Open Session**

- Open session was convened at 6:07 pm.

5. **Summary of Actions Taken During Closed Session**

- No reportable action

6. **Approval of Agenda – Roll Call**

- The agenda was approved unanimously by the Board of Directors

7. **Pledge of Allegiance**

- Director Baron led the Pledge of Allegiance

March 26, 2015 Regular Board Meeting

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- None

9. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

10. Action Items:

A. APPROVE BVSA Tenant Improvements: Golf Cart Path Extensions for Holes #1, #5, #6, & #7. (Mr. Edmonds)

- A staff report was presented and discussion followed. The BVSA requested approval for multiple phases of the project; completion will be incremental as funding becomes available.
- **Motion:** APPROVE BVSA Tenant Improvements: Golf Cart Path Extensions for Holes #1, #5, #6, & #7, with notification to the District of scope of work and when projects are to commence: Grace. Second: Zanutto.
- **Roll Call Vote:**

AYE:	Grace, Baron, Ritchie, Zanutto, LaClaire
NO:	None
ABSTAIN:	None
ABSENT:	None

B. ADOPT Ordinance No. 15-240 Repealing the District's Former Conflict of Interest Code Codified as Chapter 1-6 of Title 1 of the District Code (Mr. Davis)

- A staff report was presented and discussion followed.
- **Motion:** READ, by title only, Ordinance No. 15-240, entitled "AN ORDINANCE OF BOARD OF DIRECTORS OF THE BEAR VALLEY COMMUNITY SERVICES DISTRICT REPEALING CHAPTER 1-6 (CONFLICT OF INTEREST) OF TITLE ONE OF THE DISTRICT CODE," WAIVE further reading, and ADOPT Ordinance No. 15-240.: Grace. Second: Ritchie.
- **Roll Call Vote:**

AYE:	Grace, Baron, Ritchie, Zanutto, LaClaire
NO:	None
ABSTAIN:	None
ABSENT:	None

C. APPROVE Job Description: Public Works Director (Mr. Edmonds)

- A staff report was given and discussion followed. Director Grace stated that the changes in the job description were appropriate; Director Ritchie concurred.
- **Motion:** APPROVE Job Description: Public Works Director: Baron. Second: Ritchie

- **Roll Call Vote:** AYE: Grace, Baron, Ritchie, Zanutto, LaClaire
 NO: None
 ABSTAIN: None
 ABSENT: None

11. Information and Discussion Items:

- A. Update on District Staffing and Recruitment (Mr. Edmonds)
 - i. Introduce Staff – Police Officer (Mr. Edmonds)
 - Mr. Edmonds introduced Patrol Officer April Graff, former BVPD Dispatcher and Reserve Officer.
 - Officer Graff addressed the Board and public. The Directors offered their congratulations and welcome.
 - ii. Chief of Police Recruitment (Mr. Edmonds)
 - Mr. Edmonds reported that a recruiter will be engaged to find a permanent chief and that an interim will be placed until the position is filled. He stated that relations between the BVPD and Administration have markedly improved and stressed the importance of continuing to build on that progress before and during the selection of the new chief.
 - Bear Valley Police Officer’s Association President Detective Damon Pearce addressed the Board on behalf of the organization, thanking Mr. Edmonds and Mr. Davis for meeting with the Union and for the progress being made in improving relations and the PD operations. He stated the union members had voted unanimously in support of placing an interim chief. He acknowledged improved relations, thanked the Board and GM for their commitment to the community and said the union members believe it is important to take the time to find the right candidate.
 - Board Comment: Directors Ritchie, Zanutto and LaClaire stated they were pleased with the progress and looked forward to the future.
 - Public Comment: Renee Schrunner supported the decision. Claude Kiser also spoke in support and suggested the Board should meet more officers. In response, Detective Pearce introduced Officer Neill Schmidt who then briefly addressed the Board.
- B. High Country Park Pine Bark Beetle Abatement (Mr. Edmonds)
 - Mr. Edmonds and Mr. Davis provided an update. The District is currently in active negotiations with a contractor to remove affected trees from High Country Park. This contractor is also willing to work with residents to abate trees on private property.
 - Public Comment: Renee Schrunner expressed appreciation at the progress being made, but stated that trees are dying daily and a coordinated fire plan is needed. Steve Pavkovic and Bob Folgate criticized past abatement procedures and delays. Mr. Edmonds emphasized that no matter the methods or timing, Pine Bark Beetle is a wide-spread epidemic exacerbated by prolonged drought that cannot be abated or legislated away. Recent articles in the Fresno Bee and National Geographic magazine highlight the devastation is far-reaching with no clear solution. Laurie Hamilton questioned if private property owners can have

trees removed by the contractor at the same time. Mr. Davis confirmed that option is part of the negotiations.

- Board Comments: President LaClaire emphasized that property owners should take preventative measures. Director Ritchie said recrimination is unnecessary and it is time to move forward.

C. Miscellaneous Small Project Updates (Mr. Edmonds)

- A staff report was presented. Mr. Edmonds emphasized that the list is of small and medium-sized projects and does not include larger projects such as the Gate update and mailboxes. Mr. Edmonds queried the Board and public on priorities for road striping. Director Grace specified Deertrail and Jacaranda. The rest of the Board concurred. Public consensus was for Deertrail.
- Board Comments: Director Zanutto inquired about the previously allocated budget for smart meters. Mr. Edmonds replied that while funds had been allocated, no action had been taken by former staff.

D. Earth Day: Clean Up & Solid Waste Drop-Off (Mr. Edmonds)

- A staff report was presented. Further information will be distributed when more details are available. Director Zanutto asked if the shredding bin can be moved to a safe location until it is picked up.

E. Board Comments

- i. Director Baron: None
- ii. Director Grace: DPAC is updating the District Emergency Plan and will present it to the Public Safety Committee and then the Board of Directors.
- iii. Director Ritchie: None
- iv. Vice-President Zanutto: Anticipated Topics:
 1. TCCWD Regular Board Meeting: State water allotment is currently at 20%. A pump plant tour is planned for April 16, 2015
 2. Ad-hoc Drought Committee management plan: the committee has chosen to recover banked water to fill all orders for 2015. As a result, if the drought continues, there may be no Cummings Valley water available for purchase in 2016.
- v. President LaClaire: Shared a printout of CA State Water Resources Control Board's emergency conservation regulations, and LAFCo map of Bear Valley CSD's Sphere of Influence/Boundary.

F. Staff Reports

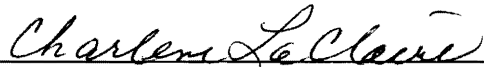
- i. General Counsel Report – Mr. Davis reported that discussions with HelioPower and AECOM are proceeding well, and a presentation may be presented in April.
- ii. General Manager Report – Mr. Edmonds updated the Board on BVSA lake fill orders and use of effluent for golf course irrigation. He also shared that there was a great turnout from all departments at the March staff potluck.

12. Future Agenda Items:

- A. Presentation of Employee Longevity Service Awards (Tentative: April 9, 2015)
- B. Presentation & Acceptance of 2013/14 Audit Report (Tentative: April 9, 2015)
- C. Entry Gate Improvement Project (Tentative: April 9, 2015)
- D. Refined Solar Proposal & Update (Tentative: April 9, 2015)

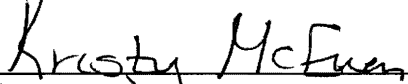
- E. Ordinance Code and Policy Updates re Board of Directors (Tentative April 9, 2015 or April 23, 2015)
- F. State Water Conservation Requirements (Tentative: April 9, 2015)
- G. Mailboxes (Tentative: April 23, 2015 or May 14, 2015)
- A discussion of April committee meetings followed. The committees will meet to review citizen volunteer applicants and consider topics to propose to the Board for referral.

13. **Adjournment:** The meeting was adjourned at 8:38 pm. The next regularly scheduled meeting of the Board of Directors is April 9, 2015.



Charlene LaClaire, President
Bear Valley Community Services District

ATTESTED:



Kristy McEwen
Clerk of the Board