



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-9637
661-821-4428 • FAX 661-821-0180

BEAR VALLEY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING AGENDA

DATE OF MEETING: January 7, 2014
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 9:00 a.m.
TIME OF OPEN SESSION MEETING: 10:30 a.m.

1. CALL TO ORDER

- **PRESIDENT MASON CALLED THE MEETING TO ORDER AT 9:00 AM.**

2. ROLL CALL

President Bill Mason
Vice President Charlene LaClaire
Director Gil Grace
Director Rick Zanutto

- **All directors were present. Also present: Legal counsel Kristin Hagan. At 10:30 am., the following staff arrived: Public Works Superintendent Larry Tuma; Board Secretary Kristy McEwen.**

3. ADJOURN TO CLOSED SESSION.

- **President Mason adjourned the meeting to Closed Session at 9:01 am.**

4. CLOSED SESSION.

A. REQUEST FOR CLOSED SESSION REGARDING PUBLIC EMPLOYMENT APPOINTMENT §54957 -- DISTRICT GENERAL COUNSEL

- **President Mason reported that the Board had chosen two law firms (Best, Best & Kreiger and Burke, Williams & Sorenson) to make presentations to the Board of Directors and the public at the January 23, 2014 Regular Board Meeting.**

5. ADJOURN CLOSED SESSION.

- **President Mason adjourned Closed Session at 10:25 am and reconvened Open Session at 10:30 am.**

6. PLEDGE OF ALLEGIANCE.

- **President Mason led the Pledge of Allegiance.**

7. SUMMARY OF ACTIONS TAKEN DURING CLOSED SESSION.

- **President Mason reported as above.**

8. PUBLIC COMMENTS.

- **PRESIDENT MASON OPENED PUBLIC COMMENTS**

- Lorrie McCombs addressed the Board regarding Police conduct
- Linda LeLeivre addressed the Board on the petitions at Bear Valley Market and the recent Board and Staff resignations
- Jim Nelson addressed the Board on the recent Board and Staff resignations
- Sandy Williams addressed the Board on past Boards of Directors and Administration
- PUBLIC COMMENTS WERE CLOSED.

9. BOARD COMMENTS.

- Director Zanutto informed the Board that he would not be able to attend the Town Hall Meeting on Jan 14, 2014.
- Vice President LaClaire addressed the solvency of the Police Department, and addressed comments on Board and Staff resignations, assuring the public that the District is doing well.
- Director Grace assured the public that the Board is working to address the current situation.
- President Mason expressed his regrets over the division in the community.

10. REVIEW/SELECTION OF TEMP AGENCY AND/OR RECRUITING AGENCY TO SEARCH FOR GENERAL MANAGER.

- The Board discussed the following agencies: BHI Management Consulting, Bob Murray & Associates, Ralph Anderson & Associates, and Muni-Temps. A period of public comments followed.
- MOTION TO CONTACT BHI MANAGEMENT CONSULTING TO START NEGOTIATING PROCESS AND ENGAGE THE FIRM TO SEARCH AND PLACE BOTH INTERIM AND PERMANENT GENERAL MANAGER: ZANUTTO. SECONDED: GRACE. THE MOTION PASSED UNANIMOUSLY.

11. BOARD DISCUSSION/DIRECTION REGARDING TEMPORARY ASSISTANCE WITH DISTRICT FINANCIAL OPERATIONS.

- The Board directed staff to contact the names marked on the candidate list from California Society of Municipal Finance Officers, and to contact the individual referred by Mr Hernandez regarding availability and terms. The Board also authorized President Mason and Vice-President LaClaire to interview and place an interim Finance Director. A period of public comments followed.

12. BOARD DISCUSSION/DIRECTION REGARDING DISTRICT ADMINISTRATION.

- President Mason stated the annual salaries for the three administration resignations was ~ \$350,000
- Director Grace discussed replacing the Assistant General Manager position with an HR position.
- Vice-President LaClaire said that BHI Management Consulting would study the District and make recommendations based on needs.
- Director Zanutto spoke about recent improvements implemented by the Board such as: no more evergreen contracts, reduced severance, no more District vehicles for management, and said that good wages bring good people.
- Public comments followed.

13. BOARD DISCUSSION/DIRECTION REGARDING TWO BOARD MEETINGS PER MONTH (SECOND AND FOURTH TUESDAYS) ON A TEMPORARY BASIS.

- MOTION THAT THE BOARD EXERCISE ITS RIGHT TO CONVENE ON THE 4TH THURSDAY OF THE MONTH, CARRYING OVER EXISTING AGENDA ITEMS, IF FIRST

**REGULAR BOARD MEETING CARRIES PAST 9:00 PM: LACLAIRE. SECOND:
ZANUTTO. THE MOTION PASSED UNANIMOUSLY.**

14. BOARD DIRECTION REGARDING ADVISORY COMMITTEES DURING JANUARY, 2014.

- **President Mason gave the following 2014 Committee assignments:**
 - **Administration – Charlene LaClaire, Chair; Rick Zanutto, Vice-Chair**
 - **Communication – Charlene LaClaire, Chair; New Board Member, Vice-Chair**
 - **Finance – Bill Mason, Chair; Gil Grace, Vice-Chair**
 - **Infrastructure – Bill Mason, Chair; Rick Zanutto, Vice-Chair**
 - **Public Safety – Gil Grace, Chair; Rick Zanutto, Vice-Chair (temporary for New Board Member)**
 - **Liason – Bill Mason, President; Charlene LaClaire, Vice-President**
 - **Water Availability Preservation Committee – Rick Zanutto**
- **Board cancelled the following Committee meetings for January, 2014 due to lack of staff: Administration, Finance and Communication. Directed staff to send out a notice for citizen volunteers in January water bills, February Bear Tracks and place a notice on the District website. Deadline of Feb 4, 2014 to be appointed at the March 13, 2014 Regular Board Meeting.**
- **District Counsel recommended the Board schedule Brown Act training for new and continuing Committee members.**

15. BOARD DIRECTION REGARDING STRATEGIC PLANNING SESSION SCHEDULED FOR JAN 23, 2014.

- **MOTION TO CANCEL THE STRATEGIC PLANNING SESSION SCHEDULED FOR JAN 23, 2014: LACLAIRE. SECOND: ZANUTTO. THE MOTION PASSED UNANIMOUSLY.**

16. ADJOURNMENT

- **PRESIDENT MASON ADJOURNED THE MEETING AT 12:48 PM.**



William T Mason Jr, President
Bear Valley Community Services District

ATTESTED:



Kristy McEwen
Board Secretary