



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: May 24, 2018  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION MEETING: 5:00 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

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**1. Call to Order**

**2. Attendance**

**3. Closed Session**

A. Conference with Legal Counsel - Anticipated Litigation  
*Government Code Section 54956.9(d)(2): one potential matter*

B. Public Employment  
*Government Code Section 54957*  
Title: General Manager

**4. Convene Open Session**

**5. Summary of Actions Taken During Closed Session**

**6. Approval of Agenda**

**7. Pledge of Allegiance**

**8. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**9. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

May 24, 2018 Regular Board Meeting

**10. Action Items:**

- A. ADOPT Resolution 17/18-26 Authorizing the Administrative Service Director to Enter into Specified Contracts and Ratifying the District's Current Check Signing Procedure (Mr. Davis)
- B. ADOPT Ordinance No. 18-249 Adding A New Chapter 1-12 to the District Code Pertaining to Administrative Citations (Mr. Davis)
- C. APPROVE the letter opposing Assembly Bill 2065 and AUTHORIZE the President of the Board to sign the letter on behalf of the Board and the District (Mr. Davis)
- D. SCHEDULE Special Meeting for Fiscal Year 2018/19 Preliminary Budget Development

**11. Information and Discussion Items:**

- A. Board Comments
  - i. Director Carlyn, Anticipated Topics: Road Rehabilitation; Gate Project
  - ii. Director Hahn
  - iii. Director Roberts
  - iv. Vice-President Baron
  - v. President Grace
- B. Staff Comments
  - i. Department Heads
    - 1. Administrative Services
    - 2. Public Works
    - 3. Public Safety
  - ii. General Counsel
  - iii. General Manager

**12. Future Agenda Items:**

- A. Professional Services Agreement for Water, Wastewater and Solid Waste Capital Replacement Plans: Phase II
- B. Professional Services Agreement for Installation of New Server & IT Equipment
- C. Professional Services Agreement for Solid Waste Transfer Station Reconfiguration with Willdan Engineering
- D. Adopt Preliminary Budget (Tentative: June 28, 2018)
- E. Multiple Facilities Tours (Tentative Spring 2018)

**13. Adjournment:** The next regularly scheduled meeting of the Board of Directors is June 14, 2018.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, May 21, 2018

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Kristy McEwen, Secretary of the Board

May 24, 2018 Regular Board Meeting