



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460

PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: May 10, 2018
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF OPEN SESSION MEETING: 6:00 pm

1. Call to Order

2. Attendance

3. Approval of Agenda

4. Pledge of Allegiance

5. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

6. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the April 12, 2018 Regular Board Meeting
- B. APPROVE Minutes of the April 26, 2018 Regular Board Meeting
- C. ACCEPT Minutes from the March 6, 2018 Communications Committee Meeting
- D. ACCEPT Minutes from the March 8, 2018 Finance Committee Meeting
- E. ACCEPT Minutes from the March 13, 2018 Infrastructure Committee Meeting
- F. ACCEPT Minutes from the March 21, 2018 Public Safety Committee Meeting
- G. APPROVE Register of Warrants for April 2018.

7. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

May 10, 2018 Regular Board Meeting

8. Action Items:

- A. INTRODUCE for a first reading an Ordinance Adding A New Chapter 1-12 to the District Code Pertaining to Administrative Citations (Mr. Davis)
- B. AUTHORIZE General Counsel to send a response letter to Kern County regarding District request for financial assistance from the County for District road maintenance. (Mr. Davis)

9. Information and Discussion Items:

- A. IT Upgrades
- B. March Committee Reports
 - i. Administration Committee – No April Meeting
 - ii. Communications Committee – April 3, 2018
 - iii. Finance Committee – April 12, 2018
 - iv. Infrastructure Committee – April 10, 2018
 - v. Liaison Committee – No April Meeting
 - vi. Public Safety Committee – April 18, 2018
- C. Board Comments
 - i. Director Carlyn
 - ii. Director Hahn
 - iii. Director Roberts
 - iv. Vice-President Baron
 - v. President Grace
- D. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report
- E. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

10. Future Agenda Items:

- A. Encroachments on District Property & Easements (Tentative: May 24, 2018)
- B. Professional Services Agreement for Solid Waste Transfer Station Reconfiguration with Willdan Engineering (Tentative: May 24, 2018)
- C. Professional Services Agreement for Water, Wastewater and Solid Waste Capital Replacement Plans: Phase II (Tentative: May 24, 2018)
- D. Professional Services Agreement for Installation of New Server & IT Equipment (Tentative: May 24, 2018)
- E. Multiple Facilities Tours (Tentative Spring 2018)

- 11. Adjournment:** The next regularly scheduled meeting of the Board of Directors is May 24, 2018.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, May 7, 2018

Kristy McEwen, Secretary of the Board