



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: April 12, 2018  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION MEETING: Following Open Session  
TIME OF OPEN SESSION MEETING: 6:00 pm

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1. **Call to Order**

2. **Attendance**

3. **Approval of Agenda**

4. **Pledge of Allegiance**

5. **Staff Introduction** – Chief of Police

- A. Oath of Office
- B. Badge Pinning Ceremony

6. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

7. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the March 8, 2018 Regular Board Meeting
- B. APPROVE Minutes of the March 22, 2018 Regular Board Meeting
- C. ACCEPT Minutes from the February 6, 2018 Communications Committee Meeting
- D. ACCEPT Minutes from the February 8, 2018 Finance Committee Meeting
- E. ACCEPT Minutes from the February 13, 2018 Infrastructure Committee Meeting
- F. ACCEPT Minutes from the February 21, 2018 Public Safety Committee Meeting
- G. APPROVE Register of Warrants for March 2018.

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**8. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

**9. Action Items:**

- A. Board of Directors Vacancy (Mr. Edmonds & Mr. Davis)
  - i. APPOINT a Member to the Board of Directors for the Term Ending December, 2018
  - ii. ADOPT Resolution 17/18-23 Confirming the Appointment
  - iii. Oath of Office (Ms. McEwen)
  - iv. Introductory Comments
- B. ADOPT Ordinance No. 18-248 Amending Chapter 2 (Signs) of Title 6 (Public Ways and Property) of the District and Making Other Conforming Amendments. (Mr. Davis)
- C. ADOPT Resolution No. 17/18-24 Amending the Policy Regarding the Use of the Gate Area Changeable Copy Sign (Mr. Davis)
- D. ADOPT Resolution No. 17/18-25 Claiming Small Individual Funds of Under Fifteen Dollars Each that have been Unclaimed for Over One Year and Ordering the Transfer of Such Funds to the General Fund (Mr. Davis)
- E. APPOINT Citizen Volunteer to the Public Safety Committee (Ms. McEwen)

**10. Procedural Items:**

- A. Committee Assignments by President of the Board of Directors (Ms. McEwen)

**11. Information and Discussion Items:**

- A. March Committee Reports
  - i. Administration Committee – March 8, 2018
  - ii. Communications Committee – March 6, 2018
  - iii. Finance Committee – March 8, 2018
  - iv. Infrastructure Committee – March 13, 2018
  - v. Liaison Committee – No March Meeting
  - vi. Public Safety Committee – March 21, 2018
- B. Board Comments
  - i. Director Carlyn: Bear Valley & Cumberland Rehabilitation
  - ii. Director Roberts
  - iii. Director (Newly Appointed)
  - iv. Vice-President Baron
  - v. President Grace
- C. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report

D. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

**12. Future Agenda Items:**

- A. Staff Introduction – Administrative Services Director (April 26, 2018)
- B. Status Update on Phase I of the Water, Wastewater and Solid Waste Capital Replacement Plans by Willdan Engineering (April 26, 2018)
- C. Professional Services Agreement for Water, Wastewater and Solid Waste Capital Replacement Plans: Phase II (April 26, 2018)
- D. Professional Services Agreement for Solid Waste Transfer Station Reconfiguration (April 26, 2018)
- E. Professional Services Agreement for Installation of New Server & IT Equipment
- F. Multiple Facilities Tours (Tentative Spring 2018)

**13. Closed Session**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
*Government Code Section 54956.9(d)(1)*  
Laura Hutchinson v. Bear Valley Community Services District et al., United States District Court, Eastern District of California, Case No. 1:15 - CV- 01047- JLT
- B. Conference with Real Property Negotiators  
*Government Code Section 54956.9*  
Property: Various Recreational Amenities  
Agency Negotiator: General Manager and General Counsel  
Negotiating Parties: Bear Valley Springs Association  
Under negotiation: Price and Terms of Lease
- C. Public Employment  
*Government Code Section 54957*  
Title: General Manager

**14. Convene Open Session**

**15. Summary of Actions Taken During Closed Session**

**16. Adjournment:** The next regularly scheduled meeting of the Board of Directors is April 26, 2018.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District

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Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, April 9, 2018

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Kristy McEwen, Secretary of the Board