



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: January 11, 2017
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 5:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**
2. **Attendance**
3. **Closed Session**
 - A. Conference with Real Property Negotiators
Government Code Section 54956.9
Property: 28900 Skyline Drive; APN: 313-410-6
Agency Negotiator: General Manager and General Counsel
Negotiating Parties: Verizon
Under negotiation: Price and Terms of Lease Renewal
 - B. Conference with Legal Counsel - Anticipated Litigation (Liability Claims)
Government Code Section 54956.9(d)(2)
Claimants: Tom & Linda Gahagan
 - C. Public Employment
Government Code Section 54957
 - i. Administrative Services or Finance Director
 - ii. Chief of Police
4. **Convene Open Session**
5. **Summary of Actions Taken During Closed Session**
6. **Approval of Agenda**
7. **Pledge of Allegiance**

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

9. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the November 17, 2017 Special Board Meeting
- B. APPROVE Minutes of the December 14, 2017 Regular Board Meeting
- C. ACCEPT Minutes from the November 7, 2017 Communications Committee Meeting
- D. ACCEPT Minutes from the October 10, 2017 Administration Committee Meeting
- E. APPROVE Register of Warrants for December 2017.

10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. Procedural Items

- A. APPOINT 2018 Board Member Committee Assignments by President of the Board of Directors (President Grace)
- B. 2018 Committee Meeting Schedule

12. Action Items:

- A. ADOPT Resolution 17/18-20 Declaring District Volunteers & Board Members to be Employees of the District for the Purpose of Providing Worker's Compensation Coverage for such Individuals while Providing Services to the District (Mr. Davis)
- B. DIRECT staff to prepare amendments to the following District Code Chapters: Title 5, Chapter 1 (Solid Waste Management); Title 7, Chapter 2 (Water Rates and Charges); Title 1, Chapter 8 (Finance). (Mr. Davis)
- C. APPROVE Board Member Attendance at California Special Districts Association (CSDA) Training (Ms. McEwen)
- D. NOMINATE a Candidate for Special District Representative to Serve on the Kern County Redevelopment Board. (Ms. McEwen)

13. Information and Discussion Items:

- A. Parks & Recreation Fund
- B. Bear Valley & Cumberland Road Rehabilitation Project
- C. Capital Replacement Plan & Rate Studies

- D. Solid Waste Transfer Station & Operations
- E. December Committee Reports
 - i. Administration Committee – December 14, 2017
 - ii. Communications Committee – December 5, 2017
 - iii. Finance Committee – No December Meeting
 - iv. Infrastructure Committee – No December Meeting
 - v. Liaison Committee – No December Meeting
 - vi. Public Safety Committee – No December Meeting
- F. Board Comments
 - i. Director Carlyn
 - ii. Director Muell
 - iii. Director Roberts
 - iv. Vice-President Baron
 - v. President Grace
- G. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report
- H. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

14. Future Agenda Items:

- A. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP

15. Adjournment:

The next regularly scheduled meeting of the Board of Directors is January 25, 2018.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, January 8, 2018

Kristy McEwen, Secretary of the Board

January 11, 2018 Regular Board Meeting