



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
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REGULAR BOARD MEETING AGENDA

DATE OF MEETING: December 14, 2017
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF OPEN SESSION MEETING: 6:00 PM
TIME OF CLOSED SESSION MEETING: Following Open Session

1. **Call to Order**

2. **Attendance**

3. **Approval of Agenda**

4. **Pledge of Allegiance**

5. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

6. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the November 9, 2017 Regular Board Meeting
- B. ACCEPT Minutes of the October 3, 2017 Communication Committee Meeting
- C. ACCEPT Minutes from the October 17, 2017 Infrastructure Committee Meeting
- D. APPROVE Register of Warrants for November 2017

7. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

8. Action Items

- A. ADOPT Resolution 17/18-19 and ELECT Officers of the Board of Directors (Ms. McEwen)
- B. APPOINT Citizen Volunteer to the Administration Committee (Ms. McEwen)
- C. APPROVE Administration Committee Task Assignment – Board Policies & Procedures (Ms. McEwen)
- D. APPROVE Infrastructure Committee Task Assignment – Emergency Failure Contingency Plans (Ms. McEwen)

9. Information and Discussion Items

- A. Gas Tax Meeting
- B. Bear Valley & Cumberland Road Rehabilitation Project
- C. Capital Replacement Plan & Rate Studies
- D. Solid Waste
- E. Recruitment
- F. Guardrail Damage
- G. November Committee Reports
 - i. Administration Committee – No November Meeting
 - ii. Communications Committee – November 7, 2017
 - iii. Finance Committee – No November Meeting
 - iv. Infrastructure Committee – November 14, 2017
 - v. Liaison Committee – No November Meeting
 - vi. Public Safety Committee – No November Meeting
- H. Board Comments
 - i. Director Baron
 - ii. Director Muell
 - iii. Director Roberts
 - iv. Vice-President Grace
 - v. President Carlyn
- I. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report
- J. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

10. Future Agenda Items

- A. Board of Directors Committee Assignments (*Tentative: January 11, 2018*)
- B. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP (*Tentative: January 25, 2018*)

11. Closed Session

- A. Public Employment
Chief of Police
Government Code Section 54957

B. Public Employee Discipline/Dismissal/Release
Government Code Section 54957

12. Convene Open Session

13. Summary of Actions Taken During Closed Session

14. Adjournment: The next regularly scheduled meeting of the Board of Directors is January 11, 2017.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, December 11, 2017

Kristy McEwen, Secretary of the Board