

FINANCE DIRECTOR

BEAR VALLEY COMMUNITY SERVICES DISTRICT

SALARY RANGE: \$88,104 - \$112,440 (6 STEPS)

Starting Salary Depends on Qualification



The Opportunity

The Bear Valley Community Services District is currently recruiting for the position of Finance Director.

The Finance Director is a supervisory position, receiving direction from the General Manager and is responsible to plan, organize, direct and supervise District accounting, auditing, accounts payable/receivable, cash collection, general ledger, payroll, purchasing, utility billing and

financial reporting; will assist in the planning, development, and control of the District budget; assist the organization to improve business and financial practices and seek out ways to maximize assets, minimize costs and augment revenues.

Bear Valley Springs

Bear Valley Springs is a wonder of natural beauty and abundant wildlife. Even first time visitors are amazed by both the diversity and concentration of wildlife, including a large deer and elk population. Outdoor activities and recreation were part of the original development design and inspiration. As such, the community enjoys a country club, golf course, tennis courts, swimming pool, equestrian center, hiking and horse trails, two lakes, campgrounds, shooting range, open space and wilderness areas. All await the residents of this premier community with outstanding services and an extremely low crime rate, which contributes to a desirable quality of life for residents.

Bear Valley Springs is located in the Tehachapi Mountains in Southern California, approximately 125 miles north of Los Angeles. This residential community consists of approximately 3,600 home sites spanning 42 square miles in Kern County with most municipal services provided by the Bear Valley Community Services District. Since its inception, there has been an emphasis on preserving the community's identity as a scenic, rural residential community with large parcels and abundant open space. Today, approximately 8,000 residents cherish their community's tranquil lifestyle. Although geographically large, Bear Valley Springs is gated, adding to an atmosphere of security and exclusivity.

The greater Tehachapi area is known as "the Land of the Four Seasons" and residents enjoy warm Summers, Fall colors, Spring wildflowers and just enough snow to know it is Winter, with clean clear air year-round. Bear Valley Springs' elevations range from 4,000 to nearly 7,000 feet, providing ecosystems from scrub oak and chaparral to tall pine forests.

The Position

This will be a very active and challenging position with many opportunities to identify areas of improvement, implement best management practices and mentor a hardworking and eager staff.

The Finance Director reports to and receives direction from the General Manager and will oversee the Finance Division of the Administration Department. Our next Finance Director must possess outstanding communication and interpersonal skills, provide ethical leadership, and demonstrate a willingness to roll up their sleeves and get “hands-on” with Division operations.

The Ideal Candidate

Education: The ideal candidate will have a Bachelor’s Degree from an accredited college or university with a major in accounting, economics, finance, business or public administration.

A Master’s Degree and/or CPA is preferred but not required.

Experience: The ideal candidate will have five (5) or more years of increasingly responsible experience in local government or other public sector accounting and finance with at least one (1) year supervisory experience in the public sector.

Private sector experience may supplement but not substitute government experience.

Recruitment Process

To be considered, candidates must apply at www.governmentjobs.com/careers/bvcsd by completing an application form and supplemental questionnaire and submitting a compelling cover letter and resume.

Applicants are encouraged to apply immediately. The position is open until filled with application screening and interviews conducted on a continuous basis.

General inquiries should be directed to the Assistant to the General Manager, Kristy McEwen, at (661) 821-4428 or kmcewen@bvcsd.org. All inquiries and applications are confidential.

A detailed background check is required of the final candidate prior to employment.

