



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: October 12, 2017
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 4:30 PM
TIME OF OPEN SESSION MEETING: 6:00 PM

1. **Call to Order**

2. **Attendance**

3. **Closed Session**

A. Public Employment

Chief of Police

Government Code Section 54957

B. Public Employee Performance Evaluation

Title: General Manager

Government Code Section 54957

4. **Convene Open Session**

5. **Summary of Actions Taken During Closed Session**

6. **Approval of Agenda**

7. **Pledge of Allegiance**

8. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

9. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

October 12, 2017 Regular Board Meeting

- A. APPROVE Minutes of the August 10, 2017 Regular Board Meeting
- B. APPROVE Minutes of the August 24, 2017 Regular Board Meeting
- C. APPROVE Minutes of the August 21, 2017 Special Board Meeting
- D. APPROVE Minutes of the September 28, 2017 Special Board Meeting
- E. ACCEPT Minutes of the June 8, 2017 Finance Committee Meeting
- F. ACCEPT Minutes from the July 11, 2017 Infrastructure Committee Meeting
- G. ACCEPT Minutes of the July 12, 2017 Communication Committee Meeting
- H. ACCEPT Minutes of the August 15, 2017 Communication Committee Meeting
- I. ACCEPT Minutes from the June 28, 2017, 2017 Liaison Committee Meeting
- J. ACCEPT Minutes from the August 24, 2017 Liaison Committee Meeting
- K. APPROVE Register of Warrants for August 2017
- L. APPROVE Register of Warrants for September 2017

10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. Action Items:

- A. AUTHORIZE the Grant of a Conservation Easement to the Tehachapi Heritage League over the District-Owned Parcel Referred to as the Kawaiisu Preserve (APN 344-241-16-00-1) (Mr. Davis)
- B. APPROVE District Emergency Operations Plan (Mr. Edmonds)
- C. APPROVE Job Description for Finance Director
- D. APPOINT Citizen Volunteer(s) to the Administration Committee (Ms. McEwen)
- E. Infrastructure Committee (Ms. McEwen)
 - i. APPROVE Task Assignment
 - ii. REMOVE Citizen Volunteer

12. Information and Discussion Items:

- A. Yellow Starthistle
- B. Disaster Preparedness Advisory Council Appointments (Ms. McEwen)
- C. August & September Committee Reports
 - i. Administration Committee – No meetings
 - ii. Communications Committee – Aug 15 & Sept 5, 2017
 - iii. Finance Committee – August 10, 2017
 - iv. Infrastructure Committee – Sept 19 2017
 - v. Liaison Committee – Aug 24 & Sept 28, 2017
 - vi. Public Safety Committee – August 10, 2017
- D. Board Comments
 - i. Director Baron:
 - ii. Director Muell, Anticipated Topics: Recruitment, Transfer Station, Rate Study, SCADA, Well Rehabilitation
 - iii. Director Roberts, Anticipated Topics: 2017 CSDA Annual Conference
 - iv. Vice-President Grace:
 - v. President Carlyn:

- E. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report
- F. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

13. Future Agenda Items:

- A. Ethics and AB1234 Training for Board, Staff and Volunteers (Tentative: October 26, 2017)
- B. Annual Renewal of Employee Health Benefits (Tentative: October 26, 2017)
- C. RATIFY Change Orders, Bear Valley & Cumberland Road Rehabilitation Project (TBD)

14. Adjournment: The next regularly scheduled meeting of the Board of Directors is October 26, 2017.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, October 9, 2017

Kristy McEwen, Secretary of the Board