



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
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AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS

Date of Meeting: July 27, 2017
Place of Open Session Meeting: 28999 South Lower Valley Road
Time of Open Session Meeting: 6:00 pm

1. **Call to Order**
2. **Attendance**
3. **Approval of Agenda**
4. **Pledge of Allegiance**
5. **Hearing Items**
 - A. Public Hearing to Consider the Formation of Mailbox Assessment District 2017-1 and Directing the Tabulation of Ballots (Mr. Edmonds & Mr. Davis)
 - B. Public Hearing to Consider the Collection of Delinquent Accounts for Water, Sewer, and Refuse Services via Tax Roll (Mr. Edmonds)
6. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.
7. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.
8. **Action Items I:**
 - A. ADOPT Resolution 17/18-1 to Collect Delinquent Accounts for Water, Sewer, and Refuse Services via Tax Roll (Mr. Edmonds)
 - B. APPROVE Professional Services Agreement for Water, Wastewater, and Solid Waste Capital Replacement Plans (Mr. Edmonds)

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- C. FY 2017/18 Tax Roll Items: (Mr. Edmonds)
 - i. ADOPT Resolution 17/18-2 Setting the Special Tax for Gate Operations for FY 2017/18 at \$75 per Parcel
 - ii. ADOPT Resolution 17/18-3 Setting the Special Tax for Police Protection Services for FY 2017/18 at \$80 per Parcel
 - iii. ADOPT Resolution 17/18-4 Setting the Road Assessment for FY 2017/18 at \$340 per Parcel
 - iv. ADOPT Resolution 17/18-5 Setting the Tax Rate for Improvement District #2 Bonds for FY 2017/18 at 0.00417933% per \$1,000 Assessed Value of Property
 - v. ADOPT Resolution 17/18-6 Setting Water Standby Charges for FY 2017/18 at \$40.28
 - vi. ADOPT Resolution 17/18-7 Setting the Sewer Standby Charges for FY 2017/18 at \$59.96
- D. ADOPT Ordinance 17-247 Amending and Restating Chapter 7 of Title 1 of the District Code Pertaining to Claims Against the District to Delegate the Authority to Administer Chapter 7 and Settle Certain Claims to the General Manager. (Mr. Davis)
- E. APPROVE Finance Committee Task Assignment (Ms. McEwen)
- F. APPOINT Citizen Volunteers to Standing Committees of the Board (Ms. McEwen)
 - i. Communication Committee
 - ii. Administration Committee

9. Information and Discussion Items:

- A. Bear Valley & Cumberland Road Rehabilitation (Mr. Edmonds)
- B. June Committee Reports
 - i. Administration Committee – June 8, 2017
 - ii. Communications Committee – June 6 & June 12, 2017
 - iii. Finance Committee – May 11, 2017 Special Joint Meeting
 - iv. Infrastructure Committee – No June Meeting
 - v. Liaison Committee – June 28, 2017
 - vi. Public Safety Committee – No June Meeting
- C. Board Comments
 - i. Director Baron
 - ii. Director Muell Anticipated Topics: Rate Study, Solar Project, Gate Project, Police Department Tax
 - iii. Director Roberts
 - iv. Vice-President Grace
 - v. President Carlyn
- D. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - ii. General Counsel Report
 - iii. General Manager Report
- E. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

10. Action Items II:

- A. ADOPT Resolution 17/18-8 Declaring the Election Results for the Mailbox Assessment District 2017-1 Ballot Measure

Note: Items 10B & 10C will only be acted on if a majority of the voters approve the ballot measure pursuant to Item 10A. If there is a majority protest, no action will be taken on Items 10B & 10C.

- B. ADOPT Resolution 17/18-9 approving the Final Assessment Engineer's Report, Approving the Formation of Mailbox Assessment District 2017-1, and Approving and Confirming the Levy of Assessments for the Assessment District.
- C. ADOPT Resolution 17/18-10 Fixing an Assessment for Mailbox Assessment District 2017-1 within an Established Zone of Benefit for Fiscal Year 2017/18.

11. Future Agenda Items:

- A. SCHEDULE Final Budget Study Sessions (Tentative: August 10, 2017)
- B. Solar Project Update (Tentative August 10, 2017)
- C. ADOPT FY 2017/18 Final Budgets (August 24, 2017)
- D. Kawaiisu Historical Preserve Master Plan & Conservation Easement (TBD)

12. Adjournment:

The next regularly scheduled meeting of the Board of Directors is August 10, 2017.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, July 24, 2017

Kristy McEwen, Secretary of the Board