



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: June 8, 2017
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 4:30 PM
TIME OF OPEN SESSION MEETING: 6:00 PM

1. **Call to Order**
2. **Attendance**
3. **Closed Session**
 - A. Conference with Legal Counsel: Anticipated Litigation (2) cases
Significant Exposure to Litigation pursuant to
Government Code Section 54956.9(b)
 - B. Conference with Real Property Negotiators
Government Code Section 54956.9
Property: Cummings Valley; APN: 22-240-08-00
Agency Negotiator: General Manager and General Counsel
Negotiating Parties: HmU Holdings LLC (HelioPower)
Under negotiation: Price and Terms of Lease
 - C. Public Employment
Government Code Section 54957
 - i. Administrative Services Director
 - ii. Chief of Police
 - iii. Public Works Director
4. **Convene Open Session**
5. **Summary of Actions Taken During Closed Session**
6. **Approval of Agenda**
7. **Pledge of Allegiance**

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

9. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the May 11, 2017 Regular Board Meeting
- B. APPROVE Minutes of the May 25, 2017 Regular Board Meeting
- C. APPROVE Minutes of the May 11, 2017 Special Joint Meeting of the Board of Directors and Finance Committee
- D. ACCEPT Minutes from the April 11, 2017 Infrastructure Committee Meeting
- E. ACCEPT Minutes from the April 27, 2017 Liaison Committee Meeting
- F. APPROVE Register of Warrants for May, 2017

10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. Action Items:

- A. ADOPT Resolution 16/17-36 Preliminarily Approving the Assessment Engineer's Report for the Proposed Mailbox Assessment District, Setting the Time and Place for a Public Hearing on the Proposed Project and Assessments, and Providing for Property Owner Assessment Ballots (Mr. Edmonds & Mr. Davis)
- B. INTRODUCE Ordinance 17-246, an Ordinance of the Board of Directors of the Bear Valley Community Services District, Amending and Restating Section 6-3-20 of Chapter 3 of Title 6 of the District Code Pertaining to Rules and Regulations at District Firing Range Facilities. (Mr. Edmonds & Mr. Davis)
- C. INTRODUCE Ordinance 17-247, an Ordinance of the Board of Directors of the Bear Valley Community Services District, Amending and Restating Chapter 7 of Title 1 of the District Code Pertaining to Claims Against the District to Delegate the Authority to Administer Chapter 7 and Settle Certain Claims to the General Manager. (Mr. Edmonds & Mr. Davis)
- D. AUTHORIZE the General Manager to Purchase Three Vehicles for the Police Fleet (Mr. Edmonds)
- E. SCHEDULE Various Special Meetings for Fiscal Year 2017/18 Preliminary Budget Development (Mr. Edmonds)

12. Information and Discussion Items:

- A. Bear Valley & Cumberland Road Rehabilitation (Mr. Edmonds)
- B. Upper Elevation Road Striping (Mr. Edmonds)
- C. Phone Systems (Mr. Edmonds)
- D. Recruitment (Mr. Edmonds)
- E. May Committee Reports
 - i. Administration Committee – No May Meeting
 - ii. Communications Committee – No May Meeting
 - iii. Finance Committee – May 11, 2017 Special Joint Meeting
 - iv. Infrastructure Committee – May 9, 2017
 - v. Liaison Committee – May 25, 2017
 - vi. Public Safety Committee – No May Meeting
- F. Board Comments
 - i. Director Baron:
 - ii. Director Muell Anticipated Topics: Capital Replacement; Rate Study; Discussions with Kern County on Road Projects
 - iii. Director Roberts:
 - iv. Vice-President Grace:
 - v. President Carlyn: Request for Information on: Overtime; Temporary Employees; Taxes - Historical & Future
- G. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report
- H. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

13. Future Agenda Items:

- A. Preliminary Budget Study Session (Pending Item 11.E)
- B. ADOPT Preliminary Budget (Tentative June 29, 2017)
- C. ADOPT Appropriations Limit (Tentative June 29, 2017)
- D. ADOPT Firing Range Ordinance Update (Tentative July 13, 2017)
- E. ADOPT Claims Ordinance Update (Tentative July 13, 2017)
- F. FY 2016/17 Mid-Year Budget Updates (Tentative July 27, 2017)
- G. Tax Roll Items (Tentative July 27, 2017)
- H. PUBLIC HEARING Mailbox Project Assessment (July 27, 2017)

14. Adjournment:

The next regularly scheduled meeting of the Board of Directors is June 22, 2017.
Preliminary Budget Study Sessions scheduled under Item #11E.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, June 5, 2017

Kristy McEwen, Secretary of the Board