



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: April 13, 2017
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 4:30 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. Call to Order

2. Attendance

3. Closed Session

A. Conference with Real Property Negotiators

Government Code Section 54956.9

Property: Cummings Valley; APN: 22-240-08-00

Agency Negotiator: General Manager and General Counsel

Negotiating Parties: HmU Holdings LLC (HelioPower)

Under negotiation: Price and Terms of Lease

B. Public Employment

Government Code Section 54957

i. Administrative Services Director

ii. Chief of Police

iii. Public Works Director

4. Convene Open Session

5. Summary of Actions Taken During Closed Session

6. Approval of Agenda

7. Pledge of Allegiance

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

April 13, 2017 Regular Board Meeting

9. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the March 9, 2017 Regular Board Meeting
- B. APPROVE Minutes of the March 23, 2017 Regular Board Meeting
- C. ACCEPT Minutes from the February 7, 2017 Communications Committee Meeting
- D. ACCEPT Minutes from the February 9, 2017 Finance Committee Meeting
- E. APPROVE Register of Warrants for March 2017

10. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. **Action Items:**

- A. APPROVE “Message from the Board of Directors” Article for May 2017 Bear Tracks (Mr. Edmonds)
- B. AUTHORIZE the General Manager to Execute a Professional Services Agreement with The JJK Group Inc. for Public Safety Consulting Services (Mr. Edmonds)
- C. ADOPT Resolution 16/17-32 and ELECT Vice-President of the Board of Directors (Mr. Edmonds)
- D. DETERMINE Method of Filling the Vacant Seat on the Board of Directors (Mr. Edmonds)

12. **Information and Discussion Items:**

- A. Board of Directors Vacancy Process (Mr. Edmonds)
- B. Board of Directors Committee Assignments (Mr. Edmonds)
- C. Bear Valley & Cumberland Road Rehabilitation (Mr. Edmonds)
- D. Mailbox Project (Mr. Edmonds)
- E. Disposition of Dead Animals (Mr. Edmonds)
- F. March Committee Reports
 - i. Administration Committee – No March Meeting
 - ii. Communications Committee – March 7, 2017
 - iii. Finance Committee – March 9, 2017
 - iv. Infrastructure Committee – March 14, 2017
 - v. Liaison Committee – No March Meeting
 - vi. Public Safety Committee – No March Meeting
- G. Board Comments
 - i. Director Baron: Anticipated Topics:
 - ii. Director Grace: Anticipated Topics:
 - iii. Director Muell: Anticipated Topics: Mailboxes; Upper Elevation Road Striping; BV Cumberland Road Project; Entry Gate Project; Guardrail Replacement; AM530
 - iv. President Carlyn: Anticipated Topics:

- H. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report
- I. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

13. Future Agenda Items:

- A. Volunteers in Police Service (VIPS) Service Acknowledgement (Tentative: April 27, 2017)
- B. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP (Tentative: April 27, 2017)
- C. APPROVE Agreement for Entry Gate Project (Tentative: April 27, 2017)
- D. APPOINT Citizen Volunteers to Committees (After Each Committee Meets & Makes Recommendations)
- E. APPROVE Agreement for Guardrail Plan (Tentative: April 27 or May 11, 2017 if proposal exceeds \$25,000)
- F. APPROVE Agreement for Traffic & Speed Survey (Tentative: April 27 or May 11, 2017, if proposal exceeds \$25,000)

14. Adjournment:

The next regularly scheduled meeting of the Board of Directors is April 27, 2017.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, April 10, 2017

Kristy McEwen, Secretary of the Board