



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: March 23, 2017  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF OPEN SESSION MEETING: 6:00 pm  
TIME OF CLOSED SESSION MEETING: After Open Session

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**1. Call to Order**

**2. Attendance**

**3. Approval of Agenda**

**4. Pledge of Allegiance**

**5. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**6. Presentations:**

A. Status of Solar Project (Mr. Davis; Mike Murray, Heliopower)

**7. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

**8. Action Items:**

A. APPOINT Citizen Volunteers to Standing Committees of the Board

i. Finance Committee (Directors Muell & Carlyn)

ii. Infrastructure Committee (Directors Grace & Baron)

B. ADOPT Ordinance 17-245 Amending District Code Chapter 7-4 (Water Conservation) (Mr. Davis)

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- C. AUTHORIZE the General Manager to Execute a Construction Contract in the amount of \$25,200 and Change Orders Not to Exceed an Additional 10% (\$2,520) with the Apparent Lowest Responsible Bidder, W.M. Lyles Co., for the Wastewater Treatment Plant Flowmeter Replacement Project – Project No. 16/17-5, Pending Legal Review and Revision (Mr. Edmonds)
- D. AUTHORIZE the General Manager to Execute a Professional Services Agreement with Willdan for the Mailbox Project, Pending Legal Review and Revision (Mr. Edmonds)

**9. Information and Discussion Items:**

- A. Bear Valley & Cumberland Road Rehabilitation Project (Mr. Edmonds)
- B. Board Comments
  - i. Director Baron: Anticipated Topics: None Submitted
  - ii. Director Grace: Anticipated Topics: None Submitted
  - iii. Director Muell: Anticipated Topics: Time limits on long running narratives; Mailboxes; Upper Elevation Road Striping; BV Cumberland Road Project; Entry Gate Project; Guardrail Replacement
  - iv. Vice-President Ritchie: Anticipated Topics: None Submitted
  - v. President Carlyn: Anticipated Topics: None Submitted
- C. Staff Comments
  - i. Chief of Police
  - ii. General Counsel
  - iii. General Manager

**10. Future Agenda Items:**

- A. APPOINT Citizen Volunteers to Committees (Tentative: After Each Committee Meets & Makes Recommendations)
- B. APPROVE Contract for Entry Gate Project Design (Tentative: April 13, 2017)
- C. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP (Tentative: April 13, 2017)

**11. Adjourn to Closed Session**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
*Government Code Section 54956.9(d)(1)*  
Laura Hutchinson v. Bear Valley Community Services District et al., United States District Court, Eastern District of California, Case No. 1:15 - CV- 01047- JLT

**12. Reconvene Open Session**

**13. Summary of Actions Taken During Closed Session**

**14. Adjournment:**

The next regularly scheduled meeting of the Board of Directors is April 13, 2017.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, March 20, 2017

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Kristy McEwen, Secretary of the Board