



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: March 9, 2017  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION MEETING: 5:00 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

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**1. Call to Order**

**2. Attendance**

**3. Closed Session**

- A. Conference with Legal Counsel:  
Anticipated Litigation (1) case  
*Government Code Section 54956.9*
- B. Public Employment – Administrative Services Director  
*Government Code Section 54957*
- C. Public Employment – Public Works Director  
*Government Code Section 54957*
- D. Public Employment – Chief of Police  
*Government Code Section 54957*

**4. Convene Open Session**

**5. Summary of Actions Taken During Closed Session**

**6. Approval of Agenda**

**7. Pledge of Allegiance**

**8. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

## 9. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the February 9, 2017 Regular Board Meeting
- B. APPROVE Minutes of the February 23, 2017 Regular Board Meeting
- C. APPROVE Register of Warrants for February 2017.
- D. APPROVE “Message from the Board of Directors” Article for April 2017 Bear Tracks.

## 10. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## 11. **Action Items:**

- A. Consideration of Agreement for Dispatch Services with Kern County (Mr. Davis)
- B. AUTHORIZE General Manager to Execute a Professional Services Agreement with Willdan for the Mailbox Project (Mr. Edmonds)
- C. NOMINATE a Candidate for California Special Districts Association (CSDA) Board of Directors, Seat C (Ms. McEwen)

## 12. **Information and Discussion Items:**

- A. Nomination for Special District Risk Management Authority (SDRMA) Board of Directors 2017 Election (Ms. McEwen)
- B. Bear Valley & Cumberland Road Rehabilitation Project (Mr. Edmonds)
- C. February 2017 Committee Reports
  - i. Administration Committee – No February Meeting
  - ii. Communications Committee – February 7, 2017
  - iii. Finance Committee – February 9, 2017
  - iv. Infrastructure Committee – No February Meeting
  - v. Liaison Committee – February 28, 2017
  - vi. Public Safety Committee – No February Meeting
- D. Board Comments
  - i. Director Baron: Anticipated Topics: None Submitted
  - ii. Director Grace: Anticipated Topics: None Submitted
  - iii. Director Muell: Anticipated Topics: Project Updates for Mailboxes; Upper Elevation Road Striping; BV & Cumberland Road Project; Entry Gate Project; and Guardrail Replacement
  - iv. Vice-President Ritchie: Anticipated Topics: None Submitted
  - v. President Carlyn: Anticipated Topics: None Submitted

- E. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report
- F. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

**13. Future Agenda Items:**

- A. ADOPT Amendment to District Code 7-4, Water Conservation (Tentative: March 23, 2017)
- B. APPOINT Citizen Volunteers to Committees (Tentative: After Each Committee Meets & Makes Recommendations)
- C. Solar Project – Update from Sol Systems and Heliopower (Tentative: March 23, 2017)
- D. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP (Tentative: April 13, 2017)
- E. Staff Introductions (Tentative: April 13, 2017)

**14. Adjournment:**

The next regularly scheduled meeting of the Board of Directors is March 23, 2017.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, March 6, 2017

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Kristy McEwen, Secretary of the Board