



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

---

28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: February 9, 2017  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION MEETING: 5:30 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

---

**1. Call to Order**

**2. Attendance**

**3. Closed Session**

- A. Conference with Legal Counsel:  
Anticipated Litigation (1) case  
*Government Code Section 54956.9*

**4. Convene Open Session**

**5. Summary of Actions Taken During Closed Session**

**6. Approval of Agenda**

**7. Pledge of Allegiance**

**8. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**9. Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the January 12, 2017 Regular Board Meeting
- B. APPROVE Minutes of the January 26, 2017 Regular Board Meeting
- C. APPROVE Register of Warrants for January 2017

February 9, 2017 Regular Board Meeting

## 10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## 11. Action Items

- A. APPROVE Initial Committee Task Assignments for 2017 (Mr. Edmonds)
  - i. Administration
  - ii. Communication
  - iii. Finance
  - iv. Infrastructure
  - v. Public Safety

## 12. Information and Discussion Items

- A. Bear Valley & Cumberland Road Rehabilitation Project (Mr. Edmonds)
- B. Legal Costs Reporting (Director Muell)
- C. Property Owner Survey (Director Muell)
- D. Board Member(s) Appointments to meet with Kern County Supervisor Scrivner to discuss Federal and State Infrastructure Funds (Director Muell)
- E. Committee Reports
  - i. Standing Committees – No January meetings
  - ii. Other Appointments – No January meetings
- F. Board Comments
  - i. Director Baron: Anticipated Topics: None Submitted
  - ii. Director Grace: Anticipated Topics: None Submitted
  - iii. Director Muell: Anticipated Topics: None Submitted
  - iv. Vice-President Ritchie: Anticipated Topics: Legal Services Contract Review; Outsourcing Dispatch - Vote of Rescission of Prior Board Action
  - iv. President Carlyn: Anticipated Topics: None Submitted
- G. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report
- H. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

## 13. Future Agenda Items:

- A. ADOPT Striping Plan for Upper Elevation Roads (Tentative: February 23, 2017)
- B. APPROVE Contract for Striping of Upper Elevation Roads (Tentative: February 23, 2017)
- C. ADOPT Amendment to District Code 7-4, Water Conservation (Tentative: February 23, 2017)
- D. Mailbox Project – Consultant Proposal (Tentative: February 23, 2017)
- E. Cummings Valley Stakeholders Meeting Update (Tentative: February 23 or March 9, 2017)

- F. APPOINT Citizen Volunteers to Committees (Tentative: March 9, 2017)
- G. Presentation and Acceptance of Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP (Tentative: March 23, 2017)

**14. Adjournment:**

The next regularly scheduled meeting of the Board of Directors is February 23, 2017.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, February 6, 2017

---

Kristy McEwen, Secretary of the Board