



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: January 12, 2017  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION MEETING: 4:00 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

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**1. Call to Order**

**2. Attendance – Roll Call**

President Jay Carlyn  
Vice President Walt Ritchie  
Director Jane Baron  
Director Gil Grace  
Director Larry Muell

**3. Pledge of Allegiance**

**4. Closed Session**

A. Conference with Legal Counsel:

Anticipated Litigation (6) cases  
*Government Code Section 54956.9*

B. Conference with Legal Counsel – Existing Litigation

*Government Code section 54956.9(d)(1)*

Name of case: Cheng 90/10 LLC v. Bear Valley Community Services District et al., Kern County Superior Court, Case No. BCV-16-100954-DRL

**5. Convene Open Session**

**6. Summary of Actions Taken During Closed Session**

**7. Approval of Agenda – Roll Call**

**8. Pledge of Allegiance**

**9. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**10. Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the December 8, 2016 Regular Board Meeting
- B. APPROVE Minutes of the December 14, 2016 Special Board Meeting
- C. APPROVE Register of Warrants for December, 2016

**11. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

**12. Procedural Items**

- A. APPOINT 2017 Board Member Committee Assignments by President of the Board of Directors (President Carlyn)

**13. Information and Discussion Items I**

- A. Review Committee Process; Standing and Ad-Hoc Committees (Director Muell)
- B. 2017 Committee Meeting Schedule (Board)

**14. Action Items**

- A. ADOPT Resolution 16/17-31 Amending Conflict of Interest Code (Mr. Davis)
- B. APPROVE Board Member Attendance at California Special Districts Association (CSDA) Training (Ms. McEwen)

**15. Information and Discussion Items II**

- A. Bear Valley & Cumberland Road Rehabilitation Project (Mr. Edmonds)
- B. Upper Elevation Road Striping (Mr. Edmonds)
- C. Dispatch Outsourcing (Mr. Davis & Chief Kermode)
- D. Amendment to District Code 7-4, Water Conservation (Mr. Davis)
- E. Solar Project (Mr. Davis)
- F. External Auditor (President Carlyn)
- G. Committee Reports
  - i. Standing Committees – No December committee meetings
  - ii. Other Appointments
    - 1. Greater Tehachapi Regional Water Group/Water Availability & Preservation Committee
    - 2. Cummings Basin Stakeholder Group

- H. Board Comments
  - i. Director Baron: Anticipated Topics: None Submitted
  - ii. Director Carlyn: Anticipated Topics: Dispatch; Various Updates
  - iii. Director Grace: Anticipated Topics: None Submitted
    - i. Director Muell: Anticipated Topics: Committee Assignments; Solar Project; Upper Elevation Road Striping; Dispatch; Board Auditor
  - iv. Director Ritchie: Anticipated Topics: Dispatch; Forensic Audit
- I. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report
- J. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

**16. Future Agenda Items:**

- A. Amendment to District Code 7-4, Water Conservation (Tentative: January 26, 2017)
- B. Cummings Valley Stakeholders Meeting Update (Tentative: January 26, 2017)
- C. Postal Services Concessionaire (Tentative: January 26, 2017)
- D. Prioritization of District Goals and Objectives (Tentative: January 26, 2017)
- E. APPOINT Citizen Volunteers to Committees (Tentative: March 9, 2017)

**17. Adjournment:**

The next regularly scheduled meeting of the Board of Directors is January 26, 2017.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, January 9, 2017

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Kristy McEwen, Secretary of the Board