



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA

DATE OF MEETING: November 10, 2016
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 5:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. Call to Order

2. Attendance – Roll Call

President Rick Zanutto
Vice President Gil Grace
Director Jane Baron
Director Charlene LaClaire
Director Walt Ritchie

3. Closed Session

A. Conference with Legal Counsel:
Anticipated Litigation (1) case
Government Code Section 54956.9

4. Convene Open Session

5. Summary of Actions Taken During Closed Session

6. Approval of Agenda – Roll Call

7. Pledge of Allegiance

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

9. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the October 13, 2016 Regular Board Meeting
- B. APPROVE Minutes of the October 27, 2016 Regular Board Meeting
- C. ACCEPT Minutes of the August 23, 2016 Liaison Committee Meeting
- D. ACCEPT Register of Warrants for October, 2016

10. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. **Action Items:**

- A. APPROVE Term Municipal & Industrial (M&I) Water Agreement with Tehachapi Cummings County Water District (Mr. Davis)
- B. ADOPT Resolution 16/17-27 Declaring a Stage Two Water Supply Condition Applicable to Water Usage Throughout the District Pursuant to Bear Valley Community Services District Code Chapter 7-4 (Water Conservation) and Provide Direction on Future Amendments to the Permanent and Individual Stage Water Conservation Measures of Chapter 7-4 (Mr. Davis)
- C. APPROVE Annual Employee & Volunteer Appreciation Party (Mr. Edmonds)
- D. CANCEL November 24 & December 22 Regular Board Meetings (Ms. McEwen)
- E. APPROVE Board Member Attendance at the Annual Association of California Water Agencies (ACWA) Conference (Ms. McEwen)
- F. APPROVE Board Member Attendance at California Special Districts Association (CSDA) Training (Ms. McEwen)

12. **Information and Discussion Items:**

- A. Project Updates (Mr. Edmonds)
 - i. Bear Valley & Cumberland Road Rehabilitation Project
 - ii. Upper Elevation Roads Striping
- B. 2016 Board of Directors Election (Mr. Edmonds)
- C. Rate Studies - Request for Proposals (Mr. Edmonds & Mr. Davis)
- D. Challenge the Bear Bike Ride (Chief Kermode)
- E. Committee Reports
 - i. Standing Committees
 - 1. Administration Committee – Oct meeting discussed @ 10/13 RBM
 - 2. Communication Committee – Oct meeting discussed @ 10/13 RBM
 - 3. Finance Committee – Oct meeting discussed @ 10/13 RBM
 - 4. Infrastructure Committee – Oct meeting discussed @ 10/13 RBM
 - 5. Public Safety Committee – No October meeting
 - 6. Liaison Committee – Oct 25, 2016

- ii. Other Appointments
 - 1. Water Availability & Preservation Committee – Nov 10, 2016 (President Zanutto)
 - 2. Cummings Basin Stakeholder Group – October 27, 2016 (Mr. Davis)
 - 3. Greater Tehachapi Fire Safe Council – Nov 9, 2016 (Director LaClaire)

F. Board Comments

- i. Director Baron: Anticipated Topics: None Submitted
- ii. Director LaClaire: Anticipated Topics: None Submitted
- i. Director Ritchie: Anticipated Topics: None Submitted
- iii. Vice-President Grace: Anticipated Topics: None Submitted
- iv. President Zanutto: Anticipated Topics: None Submitted

G. Staff Reports

- i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
- ii. General Counsel Report
- iii. General Manager Report

H. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

13. Future Agenda Items:

- A. 2016 Election (December 8, 2016)
 - i. ACCEPT Certificate of County Clerk as to Result of the Canvass of the Consolidated General Election held November 8, 2016
 - ii. ADOPT Resolution in Appreciation and Acknowledgement for the Service of Charlene LaClaire as a Member of the Board of Directors
 - iii. ADMINISTER Oath of Office to Newly Elected Members of the Board of Directors
- B. ELECT Officers of the Board of Directors (December 8, 2016)
- C. ADOPT Resolution Amending Conflict of Interest Code (Tentative: December 8, 2016)
- D. APPROVE Professional Services Agreements for Rate Studies (Tentative: December 8, 2016)
- E. Requests for Proposals for Postal Service Concessionaires (Tentative: December 8, 2016)
- F. BVSA Amenity Use Privilege Cards (Tentative: December 8, 2016)
- G. 2017/18 Vehicle Window Decals (Tentative: December 8, 2016)
- H. APPROVE Various Job Descriptions (Tentative: December 8, 2016)
- I. Committee Assignments (Tentative: January 12, 2016)
 - i. Board of Directors
 - ii. Citizen Volunteers
- J. Cummings Valley Stakeholders Update (Tentative: January 12, 2016)

14. Adjournment:

The next regularly scheduled meeting of the Board of Directors is December 8, 2016, pending Item 11.D.

November 10, 2016 Regular Board Meeting

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, October 10, 2016

Kristy McEwen, Secretary of the Board