



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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### **BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: October 13, 2016  
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF CLOSED SESSION MEETING: 4:30 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

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**1. Call to Order**

**2. Attendance – Roll Call**

President Rick Zanutto  
Vice President Gil Grace  
Director Jane Baron  
Director Charlene LaClaire  
Director Walt Ritchie

**3. Closed Session**

A. Conference with Legal Counsel:  
Anticipated Litigation (2) cases  
*Government Code Section 54956.9*

**4. Convene Open Session**

**5. Summary of Actions Taken During Closed Session**

**6. Approval of Agenda – Roll Call**

**7. Pledge of Allegiance**

**8. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**9. Presentation**

A. Solid Waste (Nancy Ewert, Assistant Director, Kern County Public Works)

## 10. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the August 11, 2016 Regular Board Meeting
- B. APPROVE Minutes of the August 25, 2016 Regular Board Meeting
- C. APPROVE Minutes of the August 16 & 17, 2016 Special Board Meeting
- D. APPROVE Minutes of the August 19, 2016 Special Board Meeting
- E. APPROVE Minutes of the August 22, 2016 Special Board Meeting
- F. ACCEPT Minutes of the July 18, 2016 Administration Committee Meeting
- G. ACCEPT Minutes of the July 18, 2016 Infrastructure Committee Meeting
- H. ACCEPT Minutes of the July 21, 2016 Finance Committee Meeting
- I. ACCEPT Minutes of the July 26, 2016 2016 Liaison Committee Meeting
- J. ACCEPT Minutes of the August 2, 2016 Communication Committee Meeting
- K. ACCEPT Minutes of the Sept 8, 2016 Administration Committee Meeting
- L. APPROVE "Message from the Board of Directors" Article
- M. ACCEPT Register of Warrants for August, 2016
- N. ACCEPT Register of Warrants for September, 2016

## 11. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## 12. Action Items:

- A. APPROVE Tenant Improvements at Cub Lake; Veteran's Memorial, Eagle Scout Service Project (Mr. Edmonds, BVSA, Eagle Scout)
- B. Goldspike Water and Road Repair Project (Project No. 16/17-2) (Mr. Edmonds)
  - i. REJECT All Bids
  - ii. RATIFY Emergency Change Order No. 1 with Griffith Company under Project No. 16/17-1
- C. ADOPT Resolution 16/17-23 Approving an Installment Sale Agreement (Loan) for the Bear Valley & Cumberland Road Rehabilitation Project; and AUTHORIZE the General Manager and General Counsel to Take All Necessary Actions to Finalize and Execute the Loan Documents. (Project No. 16/17-1) (Mr. Edmonds & Mr. Davis)
- D. APPROVE Grant of Easement to Southern California Edison for the Banducci Substation Project Over Portions of District Property in Cummings Valley; and APPROVE Deposit of Sale Proceeds into the General Fund (Mr. Davis)
- E. AUTHORIZE the General Manager to Execute Various Documents and Agreements related to Employee Group Health Benefits through the District's Insurance Broker (Mr. Edmonds)
- F. APPROVE Orientation Packet for New Board Members, as recommended by the Administration Committee (Director LaClaire)

### **13. Information and Discussion Items:**

- A. Project Updates (Mr. Edmonds)
  - i. Goldspike Water & Road Repairs
  - ii. Medicine Bow Boulder Removal & Road Repair
  - iii. Bear Valley & Cumberland Road Rehabilitation Project
- B. Deertrail & Starland Road Repairs (Mr. Edmonds)
- C. Race Communications (Mr. Edmonds)
- D. Solid Waste Transfer Station (Mr. Edmonds)
- E. Award Received – Special District Risk Management Authority (Mr. Edmonds)
- F. Challenge the Bear Bike Ride (Chief Kermode)
- G. Committee Reports
  - i. Standing Committees
    - 1. Administration Committee – Sept 9 & Oct 10, 2016
    - 2. Communications Committee – Oct 4 & Oct 6, 2016
    - 3. Finance Committee – October 6, 2016
    - 4. Infrastructure Committee – No Sept Meeting
    - 5. Public Safety Committee – No Sept Meeting
    - 6. Liaison Committee – No Sept Meeting
  - ii. Other Appointments
    - 1. Water Availability & Preservation Committee – October 13, 2016 (President Zanutto)
    - 2. Cummings Basin Stakeholder Group (Mr. Davis)
    - 3. Greater Tehachapi Fire Safe Council – October 12, 2016 (Director LaClaire)
- H. Board Comments
  - i. Director Baron: Anticipated Topics: None Submitted
  - ii. Director LaClaire: Anticipated Topics: None Submitted
  - i. Director Ritchie: Anticipated Topics: None Submitted
  - iii. Vice-President Grace: Anticipated Topics: None Submitted
  - iv. President Zanutto: Anticipated Topics: None Submitted
- I. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report
- J. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

### **14. Future Agenda Items:**

- A. Disaster Preparedness Advisory Council (DPAC) Appointments for Calendar Year 2017 (Tentative: October 27)
- B. APPROVE Service Agreement with Kern County for Dispatch Services (Tentative: October 27)

### **15. Adjournment:**

The next regularly scheduled meeting of the Board of Directors is October 27, 2016.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, October 10, 2016

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Kristy McEwen, Secretary of the Board