



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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### **BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA**

DATE OF MEETING: August 11, 2016  
PLACE OPEN SESSION MEETINGS: 28999 South Lower Valley Road  
TIME OF OPEN SESSION MEETING: 6:00 pm

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**1. Call to Order**

**2. Attendance – Roll Call**

President Rick Zanutto  
Vice President Gil Grace  
Director Jane Baron  
Director Charlene LaClaire  
Director Walt Ritchie

**3. Approval of Agenda – Roll Call**

**4. Pledge of Allegiance**

**5. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**6. Staff Introduction**

A. Police Officer

**7. Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the July 14, 2016 Regular Board Meeting
- B. APPROVE Minutes of the July 28, 2016 Regular Board Meeting
- C. ACCEPT Minutes of the March 17, 2016 Finance Committee Meeting
- D. ACCEPT Minutes of the May 2, 2016 Administration Committee Meeting
- E. ACCEPT Minutes of the May 3, 2016 Communication Committee Meeting

August 11, 2016 Regular Board Meeting

- F. ACCEPT Minutes of the May 17, 2016 Public Safety Committee Meeting
- G. ACCEPT Minutes of the May 19, 2016 Infrastructure Committee Meeting
- H. ACCEPT Minutes of the June 28, 2016 Liaison Committee Meeting
- I. APPROVE Register of Warrants for July 2016

**8. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

**9. Action Items:**

- A. APPROVE Various Job Descriptions (Mr. Edmonds)
- B. APPROVE Termination of Lobbyist Services Letter of Understanding with Houston Magnani & Associates (Mr. Edmonds)
- C. SCHEDULE Various Special Meetings for Fiscal Year 2016/17 Final Budget Development and Road Projects (Mr. Edmonds)
- D. APPROVE Letter of Engagement for Independent External Audit Services for Fiscal Year 2015/16 and Future Years with Fedak & Brown (Mr. Edmonds)

**10. Information and Discussion Items:**

- A. Presentation of Resolution of Appreciation to Kern County Board of Supervisors (Mr. Edmonds)
- B. Bear Valley & Cumberland Road Rehabilitation Project (Mr. Edmonds)
- C. Goldspike Water and Road Repair Project (Mr. Edmonds)
- D. Committee Reports
  - i. Standing Committees
    - 1. Administration Committee – July 18, 2016
    - 2. Communications Committee – August 2, 2016
    - 3. Finance Committee – July 21, 2016
    - 4. Infrastructure Committee – July 19, 2016
    - 5. Public Safety Committee – July 19, 2016
    - 6. Liaison Committee – July 26, 2016
  - ii. Other Appointments
    - 1. Water Availability & Preservation Committee – August 11, 2016 (President Zanutto)
    - 2. Cummings Basin Stakeholder Group
    - 3. Greater Tehachapi Fire Safe Council – August 10, 2016 (Director LaClaire)
- E. Board Comments
  - i. Director Baron: Anticipated Topics: None Submitted
  - ii. Director LaClaire: Anticipated Topics: None Submitted
  - i. Director Ritchie: Anticipated Topics: None Submitted
  - iii. Vice-President Grace: Anticipated Topics: None Submitted
  - iv. President Zanutto: Anticipated Topics: None Submitted

- F. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report
- G. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

**11. Future Agenda Items:**

- A. Bear Valley & Cumberland Roads Rehabilitation Project – Award Contract (See Item 10B)
- B. Goldspike Water and Road Repair Project – Award Contract (See Item 10C)
- C. ADOPT FY 2016/17 Final Budget (Hearing Scheduled August 25)
- D. ADOPT Resolutions Thanking Various Fire Protection Agencies for Assistance with the Deer Fire
- E. Mailbox Project – Approval of Professional Service Agreement for Preliminary Design, Election, and Assessment Services
- F. Solar Project Update

**12. Adjournment:**

The next regularly scheduled meeting of the Board of Directors is August 25, 2016. See Item 9C for scheduling of Special Meetings.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, August 8, 2016

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Kristy McEwen, Secretary of the Board