



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA

DATE OF MEETING:	May 12, 2016
PLACE OPEN SESSION MEETINGS:	28999 South Lower Valley Road
TIME OF CLOSED SESSION:	3:00 pm
TIME OF STUDY SESSION:	4:00 pm
TIME OF OPEN SESSION MEETING:	6:00 pm

1. **Call to Order**
2. **Roll Call Attendance**
President Rick Zanutto
Vice President Gil Grace
Director Jane Baron
Director Charlene LaClaire
Director Walt Ritchie
3. **Closed Session:**
 - A. Conference with Legal Counsel:
Anticipated Litigation (1) case
Government Code Section 54956.9
4. **Study Session:**
Call to Order at Approximately 4:00 pm.
 - A. Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown LLP (Mr. Edmonds)
5. **Regular Session**
Call to Order at 6:00 pm.
6. **Approval of Agenda – Roll Call**
7. **Pledge of Allegiance**
8. **Staff Introductions:** (Mr. Edmonds)
 - A. Dispatcher
 - B. Wastewater Supervisor

9. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

10. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the April 14, 2016 Regular Board Meeting
- B. APPROVE Minutes of the April 28, 2016 Regular Board Meeting
- C. ACCEPT Minutes from the April 4, 2016 Administration Committee Meeting
- D. ACCEPT Minutes from the April 5, 2016 Communication Committee Meeting
- E. ACCEPT Minutes from the March 22, 2016 Liaison Committee Meeting
- F. APPROVE Article "From the Board of Directors" Bear Tracks
- G. APPROVE Register of Warrants for April 2016

11. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

12. **Action Items:**

- A. ACCEPT Annual Financial Report (External Audit) as Prepared and Presented by Fedak & Brown, LLP and AUTHORIZE Staff to File as Required. (Mr. Edmonds)
- B. APPROVE Second Amended and Restated Agricultural Lease between Bear Valley Community Services District and Valley Sod Farm, Inc. (Mr. Davis)
- C. ADOPT Resolution 15/16-30 Setting Fees for the Contract Postal Unit: Post Office Box Rentals and Associated Services (Mr. Edmonds)
- D. VOTE on Proposed California Special Districts Association (CSDA) Bylaws Updates (Ms. McEwen)

13. **Information and Discussion Items:**

- A. Police Tax (Mr. Edmonds)
- B. Community Recycling/Environmental Day (Ms. McEwen)
- C. Recruitment Update (Mr. Edmonds)
- D. Committee Reports
 - i. Standing Committees
 - 1. Administration Committee – May 2, 2016
 - 2. Communications Committee – May 3, 2016
 - 3. Finance Committee – No April Meeting
 - 4. Infrastructure Committee – No April Meeting

5. Public Safety Committee – No April Meeting
6. Liaison Committee – April 26, 2016
- ii. Other Appointments
 1. Water Availability & Preservation Committee (President Zanutto)
 2. Cummings Basin Stakeholder Group (Directors Baron & Zanutto)
 3. Greater Tehachapi Fire Safe Council (Director LaClaire)
- E. Board Comments
 - i. Director Baron: Anticipated Topics:
 - ii. Director LaClaire: Anticipated Topics:
 - iii. Director Ritchie: Anticipated Topics:
 - iv. Vice-President Grace: Anticipated Topics:
 - v. President Zanutto: Anticipated Topics:
- F. Staff Reports
 - i. Department Head Reports
 1. Finance Report
 2. Public Works Report
 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report
- G. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

14. Future Agenda Items:

- A. Tour of Facilities: Gate, Police Department, Cummings Valley (Tentative: May 26)
- B. Road Rehabilitation Project Plans & Specifications Approval (Tentative: May 26)
- C. Ethics and Brown Act Training (Tentative: June 9)
- D. Budget: Mid-Year Update and FY 2016/17 Preliminary Budget (various study sessions)
- E. Solar Project
- F. GIS Demonstration

15. Adjournment:

The next regularly scheduled meeting of the Board of Directors is May 26, 2016.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, May 9, 2016

Kristy McEwen, Secretary of the Board

May 12, 2016 Regular Board Meeting