



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA

DATE OF MEETING: January 14, 2016
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 4:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. Call to Order

2. Roll Call Attendance

President Rick Zanutto
Vice President Gil Grace
Director Jane Baron
Director Charlene LaClaire
Director Walt Ritchie

3. Closed Session

A. Conference with Real Property Negotiator

Government Code section 54956.8

Property: APN: 448-04-11 and 12; 222-240-01,02,03 and 08

Agency Negotiator: District Counsel

Negotiating Parties: Valley Sod Farm, Inc.

Negotiation: Price and Terms of Payment

B. Conference with Legal Counsel: Existing Litigation

Government Code Section 54956.9(d)(1)

Name of case: Preston v. Bear Valley CSD, et al., Kern County Superior Court
Case No. BCV-15- 101408

C. Public Employment: Chief of Police

Government Code Section 54957

D. Performance Evaluation: General Manager

Government Code 54957

4. Convene Open Session

5. Summary of Actions Taken During Closed Session

6. Approval of Agenda – Roll Call

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7. Pledge of Allegiance

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

9. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the December 10, 2015 Regular Board Meeting
- B. APPROVE Minutes of the December 17, 2015 Special Board Meeting
- C. APPROVE Minutes of the December 22, 2015 Special Board Meeting
- D. ACCEPT Minutes from the October 20, 2015 Public Safety Committee Meeting
- E. ACCEPT Minutes from the October 27, 2015 Liaison Committee Meeting
- F. ACCEPT Minutes from the Nov 2, 2015 Administration Committee Meeting
- G. ACCEPT Minutes from the Nov 3, 2015 Communications Committee Meeting
- H. ACCEPT Minutes from the Nov 5, 2015 Finance Committee Meeting
- I. APPROVE Register of Warrants for December, 2015.

10. Procedural Items:

- A. APPOINT 2016 Board Member Committee Assignments by President of the Board of Directors (President Zanutto)

11. Information and Discussion Item:

- A. 2016 Committee Meeting Schedule

12. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

13. Action Items:

- A. APPOINT Citizen Volunteers to Standing Committees of the Board
- B. INTRODUCE Ordinance 16-244 Adding a New Chapter 11 (Public Works Contracting) to Title 1 of the District Code Adopting the California Uniform Public Construction Cost Accounting Act

14. Information and Discussion Items:

- A. Post Office
- B. Mailbox Project
- C. Well #9
- D. Solar Project
- E. Winter Weather
- F. Recruitment
- G. 2016 Holiday Schedule

- H. Committee Reports
 - i. Administration Committee
 - ii. Communications Committee
 - iii. Finance Committee
 - iv. Infrastructure Committee – No December Meeting
 - v. Liaison Committee
 - vi. Public Safety Committee
- I. Board Comments
 - i. Director Baron: Anticipated Topics: None submitted
 - ii. Director Grace: Anticipated Topics: None submitted
 - iii. Director Ritchie: Anticipated Topics: None submitted
 - iv. Vice-President Zanutto: Anticipated Topics: District Code, Amended Ordinances
 - v. President LaClaire: Anticipated Topics: None submitted
- J. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report
- K. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

15. Future Agenda Items:

- A. Solar Project (Tentative: January 28)
- B. Mailbox Project (Tentative: January 28)
- C. Road Striping (Tentative: January 28)
- D. Road Rehabilitation Engineering Services Contract (Tentative: January 28)
- E. Gate Project Professional Services Contract(s) Approval (Tentative: January 28)
- F. Update Various Job Descriptions (Tentative: January 28)
- G. Vehicle and Equipment Purchases (Tentative: January 28 or February 11)

16. Adjournment:

The next regularly scheduled meeting of the Board of Directors is January 28, 2016.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, January 11, 2016

Kristy McEwen, Secretary of the Board

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