



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

---

28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA**

DATE OF MEETING:	January 28, 2016
PLACE OPEN & CLOSED SESSION MEETINGS:	28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING:	2:00 pm
TIME OF OPEN SESSION MEETING:	6:00 pm

---

**1. Call to Order**

**2. Roll Call Attendance**

President Rick Zanutto  
Vice President Gil Grace  
Director Jane Baron  
Director Charlene LaClaire  
Director Walt Ritchie

**3. Closed Session**

- A. Conference with Legal Counsel: Anticipated Litigation (1) case  
*Government Code Section 54956.9*
- B. Public Employment: Chief of Police  
*Government Code Section 54957*
- C. Performance Evaluation: General Manager  
*Government Code Section 54957*

**4. Convene Open Session**

**5. Summary of Actions Taken During Closed Session**

**6. Approval of Agenda – Roll Call**

**7. Pledge of Allegiance**

**8. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

January 28, 2016 Regular Board Meeting

## 9. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## 10. Action Items:

- A. APPROVE Employment Agreement with Jeffery J. Kermode as Public Safety Director/Chief of Police
- B. ADOPT Resolution 15/16-23 and ADOPT Ordinance 16-244 Adding a New Chapter 11 (Public Works Contracting) to Title 1 of the District Code Adopting the California Uniform Public Construction Cost Accounting Act
- C. AUTHORIZE the General Manager to Execute a Professional Services Agreement with Willdan Engineering for the Road Rehabilitation Project in an amount not to exceed \$236,610 (\$215,100 base contract plus 10% contingency at \$21,510)
- D. APPROVE Job Descriptions
  - i. Police Sergeant
  - ii. Wastewater Treatment Plant Supervisor
  - iii. Maintenance Worker I - II
- E. DECLARE Four Police Vehicles as Surplus Property and AUTHORIZE the General Manager to Dispose by Public Auction
- F. AUTHORIZE the General Manager to Purchase a Fleet Vehicle for the Roads Division from Downtown Ford Sales in an amount not to exceed \$42,000
- G. AUTHORIZE the General Manager to Purchase a Shared Dump Truck for the Roads (60%) and Water (40%) Divisions from Riverview International Trucks, LLC in an amount not to exceed \$160,000

## 11. Information and Discussion Items:

- A. Police Tax
- B. Post Office
- C. Mailbox Project
- D. Solar Project
- E. Board Comments
  - i. Director Baron: Anticipated Topics: None Submitted
  - ii. Director LaClaire: Anticipated Topics: None Submitted
  - iii. Director Ritchie: Anticipated Topics: None Submitted
  - iv. Vice-President Grace: Anticipated Topics: None Submitted
  - v. President Zanutto: Anticipated Topics: Post Office Box Rental Rates

## 12. Future Agenda Items:

- A. Solar Project (Recurring Item)
- B. Mailbox Project (Recurring Item)
- C. Approve Various Job Descriptions (Recurring Item)
- D. Approve Road Striping Plan (Tentative: February 25)
- E. Gate Project Professional Services Contract(s) Approval (Tentative: February 11)

**13. Adjournment:**

The next regularly scheduled meeting of the Board of Directors is February 11, 2015.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, January 25, 2016

---

Kristy McEwen, Secretary of the Board