



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA

DATE OF MEETING:	September 10, 2015
PLACE OPEN & CLOSED SESSION MEETINGS:	28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING:	5:00 pm
TIME OF OPEN SESSION MEETING:	6:00 pm

1. **Call to Order**

2. **Roll Call Attendance**

President Charlene LaClaire
Vice President Rick Zanutto
Director Jane Baron
Director Gil Grace
Director Walt Ritchie

3. **Closed Session**

A. **Conference with Real Property Negotiators – Government Code section 54956.8**

Property: District-owned Cummings Valley Property – APNs 222-233-22, 26, 27, 30, 31 and 32

District negotiators: General Manager and General Counsel

Negotiating party: Grimmway Farms

Under negotiation: Price and terms of lease payment

4. **Convene Open Session**

5. **Summary of Actions Taken During Closed Session**

6. **Approval of Agenda – Roll Call**

7. **Pledge of Allegiance**

8. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

September 10, 2015 Regular Board Meeting

9. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the August 13, 2015 Regular Board Meeting
- B. APPROVE Minutes of the August, 2015 Budget Study Sessions
- C. APPROVE Minutes of the August 27, 2015 Regular Board Meeting
- D. ACCEPT Minutes from the June 1, 2015 Administration Committee Meeting
- E. ACCEPT Minutes from the July 7, 2015 Communications Committee Meeting
- F. ACCEPT Minutes from the July 21, 2015 Public Safety Committee Meeting
- G. APPROVE Register of Warrants for August, 2015.
- H. APPROVE "Message from the Board of Directors" Article for Bear Tracks

10. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. **Action Items:**

- A. APPROVE Tenant Improvements by Bear Valley Springs Association; Equestrian Center Derby Course
- B. ADOPT Resolution 15/16-19 approving authorized signors to the Local Agency Investment Fund (LAIF)
- C. CANCEL Regular Board Meeting of September 24, 2015

12. **Information and Discussion Items:**

- A. Mailbox Project – Process and Timeline Discussion
- B. Disaster Preparedness Advisory Council (DPAC) Annual Membership Solicitation
- C. Board Member Inquiry: Board Member Inquiry – Mojave Sanitation, Warrant 6397
- D. Committee Reports
 - i. Administration Committee –
 - ii. Communications Committee –
 - iii. Finance Committee – No Meeting in August
 - iv. Infrastructure Committee –
 - v. Liaison Committee – No Meeting in August
 - vi. Public Safety Committee –
- E. Board Comments
 - i. Director Baron:
 - ii. Director Grace:
 - iii. Director Ritchie:
 - iv. Vice-President Zanutto:
 - v. President LaClaire:
- F. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report

- 2. Public Works Report
- 3. Public Safety Report
- ii. General Counsel Report
- iii. General Manager Report
- G. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

13. Future Agenda Items:

- A. Solar Project (Tentative: October 8, 2015)
- B. Approve Updated District Emergency Plan (Tentative: October 8 or 22)

14. Adjournment:

The next regularly scheduled meeting of the Board of Directors is October 8, 2015, pending Agenda Item #11C.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, September 7, 2015

Kristy McEwen, Clerk of the Board

September 10, 2015 Regular Board Meeting