



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA**

DATE OF MEETING:	August 13, 2015
PLACE OPEN & CLOSED SESSION MEETINGS:	28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING:	5:00 pm
TIME OF OPEN SESSION MEETING:	6:00 pm

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**1. Call to Order**

**2. Roll Call Attendance**

President Charlene LaClaire  
Vice President Rick Zanutto  
Director Jane Baron  
Director Gil Grace  
Director Walt Ritchie

**3. Closed Session**

- A. Government Code Section 54956.9 Conference with Legal Counsel: Anticipated Litigation  
(2) cases

**4. Convene Open Session**

**5. Summary of Actions Taken During Closed Session**

**6. Approval of Agenda – Roll Call**

**7. Pledge of Allegiance**

**8. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**9. Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

August 13, 2015 Regular Board Meeting

- A. APPROVE Minutes of the July 23, 2015 Regular Board Meeting
- B. ACCEPT Minutes of the June 1, 2015 Administration Committee Meeting
- C. ACCEPT Minutes from the July 7, 2015 Communications Committee Meeting
- D. APPROVE Register of Warrants for July, 2015
- E. APPROVE “Message from the Board of Directors – What is a Community Service District?”
- F. APPROVE “Message from the Board of Directors – Proposition 1 The Importance of Water.”

**10. Presentations**

- A. Bear Valley CSD Emergency Plan as prepared by the Disaster Preparedness Advisory Council

**11. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

**12. Action Items:**

- A. ADOPT Resolution 15/16-8 for the Election of Directors to the Special District Risk Management Authority (SDRMA) Board of Directors. (Ms. McEwen)

**13. Information and Discussion Items:**

- A. Discussion of Possible Closure of the Contract Postal Unit (Mr. Edmonds)
- B. July Committee Reports
  - i. Administration Committee – No July meeting
  - ii. Communications Committee – July 7, 2015
  - iii. Finance Committee – No July meeting
  - iv. Infrastructure Committee – July 14, 2015
  - v. Liaison Committee – No July meeting
  - vi. Public Safety Committee – July 21, 2015
- C. Board Comments
  - i. Director Baron: Anticipated Topics:
  - ii. Director Grace: Anticipated Topics:
  - iii. Director Ritchie: Anticipated Topics:
  - iv. Vice-President Zanutto: Anticipated Topics:
  - v. President LaClaire: Anticipated Topics:
- D. Staff Reports
  - i. Department Head Reports
    - 1. Public Works Report
    - 2. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report
- E. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

**14. Future Agenda Items:**

- A. Adopt FY 2015/16 Final Budget (Tentative: August 27, 2015)
- B. Solar Project Presentation (Tentative: August 27, 2015)

- C. Board Member Inquiry – Mojave Sanitation, Warrant 6397 (Tentative: August 27, 2015)
- D. Benz Contract Review (Tentative: September 10, 2015)

**15. Adjournment:**

Study Sessions for the FY 2015/16 Final Budget are tentatively scheduled for August 19 & 26, 2015, on an as needed basis.

The next regularly scheduled meeting of the Board of Directors is August 27, 2015.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, August 10, 2015

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Kristy McEwen, Clerk of the Board