



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA

DATE OF MEETING: July 23, 2015
PLACE OPEN SESSION MEETING: 28999 South Lower Valley Road
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**

2. **Roll Call Attendance**

President Charlene LaClaire
Vice President Rick Zanutto
Director Jane Baron
Director Gil Grace
Director Walt Ritchie

3. **Approval of Agenda – Roll Call**

4. **Pledge of Allegiance**

5. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

6. **Information and Discussion Items (1):**

A. Logging Activity and Use of District Roads, including Bear Mountain Ranch (Mr. Edmonds, Mr. Davis)

7. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the June 11, 2015 Regular Board Meeting
- B. APPROVE Minutes of the June, 2015 Budget Study Sessions
- C. APPROVE Minutes of the June 30, 2015 Regular Board Meeting

July 23, 2015 Regular Board Meeting

- D. ACCEPT Minutes from the May 12, 2015 Infrastructure Committee Meeting
- E. ACCEPT Minutes from the June 2, 2015 Communications Committee Meeting
- F. ACCEPT Minutes from the June 9, 2015 Infrastructure Committee Meeting
- G. ACCEPT Minutes from the June 16, 2015 Public Safety Committee Meeting
- H. APPROVE Register of Warrants for June, 2015.
- I. APPROVE “Message from the Board of Directors” Article for Bear Tracks.

8. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

9. Hearing Item:

- A. ADOPT Resolution 15/16-1 to Collect Delinquent Accounts for Water, Sewer, and Refuse Services via Tax Roll (Mr. Edmonds)

10. Action Items:

- A. FY 2015/16 Tax Roll Items: (Mr. Edmonds)
 - i. ADOPT Resolution 15/16-2 Setting the Special Tax for Gate Operations for FY 2015/16 at \$75 per Parcel
 - ii. ADOPT Resolution 15/16-3 Setting the Special Tax for Police Protection Services for FY 2015/16 at \$80 per Parcel
 - iii. ADOPT Resolution 15/16-4 Setting the Road Assessment for FY 2015/16 at \$340 per Parcel
 - iv. ADOPT Resolution 15/16-5 Setting the Tax Rate for Improvement District #2 Bonds for FY 2015/16 at 0.04712123 per \$1,000 Assessed Value of Property
 - v. ADOPT Resolution 15/16-6 Setting Water Standby Charges for FY 2015/16 at \$40.28
 - vi. ADOPT Resolution 15/16-7 Setting the Sewer Standby Charges for FY 2015/16 at \$59.96
 - vii. ADOPT Resolution 15/16-8 Authorizing the Collection of Taxes for Payments of the Bonded Indebtedness for Assessment District 95-1 of \$34.02 per Taxable Parcel
- B. SCHEDULE Study Session(s) for FY 2015/16 Final Budget (Mr. Edmonds)
- C. APPROVE Response to Kern County Grand Jury Report and AUTHORIZE the General Manager to File (Mr. Edmonds, Mr. Davis)
- D. APPROVE Board Member Attendance at California Special District Association (CSDA) 2015 Annual Conference (Ms. McEwen)
- E. ELECT a Representative to the California Special District Association (CSDA) Board of Directors, Central Network, Seat A (Ms. McEwen)

11. Information and Discussion Items (2):

- A. July Water Billing Error (Ms. McEwen)
- B. Election of Directors to the Special District Risk Management Authority (SDRMA) Board of Directors (Ms. McEwen)

- C. Committee Reports
 - i. Administration Committee – Directors Zanutto & Ritchie
 - ii. Communications Committee – Directors LaClaire & Ritchie
 - iii. Finance Committee – no meeting
 - iv. Infrastructure Committee – Directors Grace & Baron
 - v. Liaison Committee – Directors LaClaire & Zanutto
 - vi. Public Safety Committee – Directors Grace & Baron
- D. Board Comments
 - i. Director Baron:
 - ii. Director Grace:
 - iii. Director Ritchie:
 - iv. Vice-President Zanutto:
 - v. President LaClaire:
- E. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report
- F. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

12. Future Agenda Items:

- A. Solar Project Presentation (Tentative: August 27, 2015)
- B. FY 2015/16 Budget Development (Study Sessions TBD - See Item 10.B)
- C. Adopt FY 2015/16 Final Budget (August 27, 2015)
- D. Benz Contract Review (Tentative: August 27, 2015)

13. Adjournment:

The next regularly scheduled meeting of the Board of Directors is August 13, 2015.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, July 20, 2015

Kristy McEwen, Clerk of the Board

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