



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA**

DATE OF MEETING:	May 14, 2015
PLACE OPEN & CLOSED SESSION MEETINGS:	28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING:	4:30 pm
TIME OF OPEN SESSION MEETING:	6:00 pm

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**1. Call to Order**

**2. Roll Call Attendance**

President Charlene LaClaire  
Vice President Rick Zanutto  
Director Jane Baron  
Director Gil Grace  
Director Walt Ritchie

**3. Closed Session**

**A. Public Employment**

Government Code Section 54957: Chief of Police

**B. Anticipated Litigation**

Government Code Section 54956.9(d)(2): Two Cases

**4. Convene Open Session**

**5. Summary of Actions Taken During Closed Session**

**6. Approval of Agenda – Roll Call**

**7. Pledge of Allegiance**

**8. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

## 9. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the April 9, 2015 Regular Board Meeting
- B. APPROVE Minutes of the April 23, 2015 Regular Board Meeting
- C. ACCEPT Minutes from the April 6, 2015 Administration Committee Meeting
- D. ACCEPT Minutes from the March 24, 2015 Liaison Committee Meeting
- E. APPROVE Register of Warrants for April, 2015.

## 10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this Agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## 11. Action Items:

- A. ACCEPT FY 2013/14 Annual Financial Report (External Audit) as Prepared and Presented by Charles Z. Fedak & Company (Mr. Edmonds)
- B. APPROVE Employment Agreement with Jeffery J. Kermode, Interim Public Safety Director/Chief of Police Pending Legal Review and Revision (Mr. Edmonds & Mr. Davis)
- C. AUTHORIZE The General Manager to Execute Purchase Agreement with Grundfos CBS, Inc. for Replacement Booster Pumps for Station 3A for Estimated Cost plus 10% for Change Orders and Contingency – Total Not To Exceed \$46,751. (Mr. Edmonds)
- D. ELECT a Candidate for Special District Representative to Serve on the Kern County Local Agency Formation Commission (LAFCo) for the Term Ending May, 2016. (Ms. McEwen)

## 12. Information and Discussion Items:

- A. Community Revitalization & Design Standards for District Infrastructure (Mr. Edmonds)
- B. Entry Gate Improvement Project Concept (Mr. Edmonds)
- C. Mailbox Project Concept (Mr. Edmonds)
- D. April Committee Reports
  - i. Administration Committee (May 4, 2015) – Zanutto, Ritchie
  - ii. Communications Committee – No May meeting
  - iii. Finance Committee (May 7, 2015) – Zanutto, Grace
  - iv. Infrastructure Committee (May 12, 2015) – Grace, Baron
  - v. Liaison Committee (April 28, 2015) – LaClaire, Zanutto
  - vi. Public Safety Committee (April 21, 2015) – Grace, Baron
- E. Board Comments
  - i. Director Baron: Anticipated Topics: None Submitted
  - ii. Director Grace: Anticipated Topics: None Submitted
  - iii. Director Ritchie: Anticipated Topics: None Submitted
  - iv. Vice-President Zanutto: Anticipated Topics: None Submitted

- v. President LaClaire: Anticipated Topics: None Submitted
- F. Staff Reports
  - i. Department Head Reports
    - 1. Public Works Report
    - 2. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report
- G. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

**13. Future Agenda Items:**

- A. Refined Solar Project Proposal (Tentative: May 28, 2015)
- B. Mid-Year Budget Update (Special Work Session TBD)
- C. Ordinance Code & Policy Updates re Board of Directors (Tentative: May 28, 2015)
- D. Appointment of Citizen Volunteers for Committees (Tentative: May 28, 2015)
- E. Ordinance of the Board of Directors of the Bear Valley Community Services District, Amending District Code Section 7-4-6 with respect to Water Reduction Measures during a Stage Three Condition. (Tentative: May 28, 2015)
- F. Entry Gate Improvement Project – Adopt Concept Plan (Tentative: June 11, 2015)
- G. Amendment to Cornerstone Engineering Agreement for Entry Gate Project (Tentative: June 11, 2015)
- H. FY 2015/16 Budget Development (Special Work Sessions TBD)
- I. Update and Legal Review – Tehachapi Turf Lease (Tentative: June 11, 2015)

**14. Adjournment:**

The next regularly scheduled meeting of the Board of Directors is May 28, 2015.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

**ADA Compliance Statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, May 11, 2015

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Kristy McEwen, Clerk of the Board

May 14, 2015 Regular Board Meeting