



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: October 11, 2018
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: Following Open Session
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**

2. **Attendance**

3. **Approval of Agenda**

4. **Pledge of Allegiance**

5. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

6. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the September 27, 2018 Regular Board Meeting
- B. ACCEPT Minutes from the August 7, 2018 Communication Committee Meeting
- C. APPROVE Register of Warrants for September 2018

7. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

8. Action Items:

- A. ACCEPT Notice of Completion for Upper Elevation Striping Project (Mr. Malinen)
- B. CANCEL October 25, 2018 Regular Board Meeting (Mr. Malinen)
- C. APPROVE Schedule for Disaster Preparedness Advisory Council Appointments (Ms. McEwen)

9. Information and Discussion Items:

- A. Board Meeting Procedures (Mr. Malinen)
- B. Project Updates
- C. Board Comments
 - i. Director Carlyn
 - ii. Director Hahn
 - iii. Director Roberts
 - iv. Vice-President Baron
 - v. President Grace
- D. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report

10. Future Agenda Items:

- A. Employee Benefits Annual Renewal
- B. Volunteer Appointments Disaster Preparedness Advisory Council
- C. Project Updates
- D. Approve Policies: Social Media; On Call
- E. Approve Job Description: Communication
- F. Retention Basin Maintenance Permit

11. Adjourn Open Session

12. Closed Session

- A. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation under Government Code Section 54956.9(d)(2):
(3) potential matters

13. Convene Open Session

14. Summary of Actions Taken During Closed Session

- 15. Adjournment:** The next regularly scheduled meeting of the Board of Directors is pending Agenda Item #11B.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, October 8, 2018

Kristy McEwen, Secretary of the Board



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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REGULAR BOARD MEETING MINUTES

DATE OF MEETING: September 27, 2018
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 4:30 pm
TIME OF COMMUNITY MEET & GREET 5:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. Call to Order

The meeting was called to order at 4:33 pm. President Grace welcomed incoming General Manager Bill Malinen.

2. Attendance

All Directors were in attendance. Also present were General Manager Bill Malinen, General Counsel Don Davis and Secretary of the Board Kristy McEwen. Arriving at 6:00 pm was Administrative Services Director Hamed Jones.

3. Closed Session

A. Conference with Legal Counsel - Anticipated Litigation

Significant Exposure to Litigation under Government Code Section 54956.9(d)(2):
(3) potential matters

- The Board voted to deny the claim submitted by Griffith Company
- No Reportable Action on two additional items

B. Conference with Real Property Negotiators – Government Code section 54956.8
Property: District-owned Cummings Valley Property – APNs 222-233-22, 26, 27, 30, 31 and 32

District negotiators: General Manager and General Counsel

Negotiating party: Grimmway Farms

Under negotiation: Price and terms of lease payment

- No Reportable Action

4. Community Meet & Greet

5. Convene Open Session

Open Session was convened at 6:02 pm.

6. Summary of Actions Taken During Closed Session

Mr. Davis reported as above.

7. **Approval of Agenda**

The Agenda was approved unanimously by the Board.

8. **Pledge of Allegiance**

9. **Public Comments on Non-Agenda Items**

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- None

10. **Consent Calendar**

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- A. APPROVE Minutes of the August 9, 2018 Regular Board Meeting
- B. APPROVE Minutes of the August 23, 2018 Regular Board Meeting
- C. APPROVE Minutes of the August 4, 2018 Special Board Meeting
- D. APPROVE Minutes of the August 13, 2018 Special Board Meeting
- E. APPROVE Minutes of the August 17, 2018 Special Board Meeting
- F. APPROVE Minutes of the August 20, 2018 Special Board Meeting
- G. ACCEPT Minutes from the July 24, 2018 Infrastructure Committee Meeting
- H. ACCEPT Minutes from the July 10, 2018 Liaison Committee Meeting
- I. APPROVE Register of Warrants for August 2018

Director Grace requested Item #10A be pulled.

Motion: APPROVE Consent Calendar Items B – I: Roberts. Second: Baron.

Roll Call Vote: AYE: Hahn, Carlyn, Roberts, Baron, Grace
NO: None
ABSTAIN: None
ABSENT: None

Director Grace requested clarification on the scope of the Suez Maintenance Agreement.

Motion: APPROVE Consent Calendar Items A: Grace. Second: Carlyn.

Roll Call Vote: AYE: Hahn, Carlyn, Roberts, Baron, Grace
NO: None
ABSTAIN: None
ABSENT: None

11. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

12. Action Items:

- A. UPHOLD or OVERRULE Denial of Water Bill Relief Request by Dan Shobe (Mr. Davis)

Mr. Davis presented background of Mr. Shobe's request for relief and the denial of that request. Mr. Shobe was provided time to appeal the District's decision. He was also provided the opportunity to answer questions from several Directors.

Motion: The Board of Directors UPHOLD the denial of water bill relief requested by the Mr. Dan Shobe: Carlyn. Second: Roberts

Roll Call Vote:

AYE:	Hahn, Carlyn, Roberts, Baron, Grace
NO:	None
ABSTAIN:	None
ABSENT:	None

13. Information and Discussion Items:

A. Project Updates

- i. IT Upgrades (Mr. Jones)

Mr. Jones informed the Board that backup service and firewalls have been installed, and server configuration and installation is currently in progress

- ii. Capital Replacement & Rate Studies (Mr. Davis)

The study is anticipated to be ready for Board review in October with a projected implementation in January/February 2019.

- iii. Other Projects

Mr. Malinen reviewed the project update report provided by Willdan.

B. August Committee Reports

- i. Administration Committee – No August Meeting
- ii. Communications Committee – Director Roberts reported on the August 7, 2018 meeting
- iii. Finance Committee – No August Meeting
- iv. Infrastructure Committee – Director Baron reported on the August 14, 2018 meeting
- v. Liaison Committee – Director Grace reported on the August 14, 2018 meeting
- vi. Public Safety Committee – Director Roberts announced the need for citizen volunteers

C. Board Comments

- i. Director Carlyn commended all the staff for their efforts in supporting the District during the difficult time of transition.
- ii. Director Hahn reported on his attendance at the 2018 CSDA Annual Conference, sharing an inspirational story from one of the speakers.
- iii. Director Roberts thanked staff and Mr. Kermode for their hard work in the interim period.
- iv. Vice-President Baron echoed the thanks of Directors Carlyn and Roberts.

- v. President Grace encouraged progress on the lakefill well repairs. After a question from the public on effluent for lakefill, the Infrastructure Committee will discuss revision of the Wastewater Title 22 permit.

D. Staff Reports

i. Department Head Reports

1. Finance Report – Mr. Jones reviewed Period 20 Financial Reports as submitted in the Board Package.

2. Public Works Report

a. Water Leak Priorities

Mr. Malinen reviewed the report as submitted in the Board Package.

3. Public Safety Report – No August report available. Statistics were submitted in the Board Package.

ii. General Counsel Report – Mr. Davis reported that his firm is currently reviewing a draft Social Media policy prepared by staff

iii. General Manager Report – Mr. Malinen thanked everyone for the warm welcome and emphasized that communication and progress would be his priorities.

14. **Future Agenda Items:**

A. Professional Services Agreement for Water, Wastewater and Solid Waste Capital Replacement Plans: Phase II

B. Project Updates

C. Retention Basin Maintenance Permit

15. **Closed Session (if continuance needed)**

No continuance needed.

16. **Adjournment:** The meeting was adjourned at next regularly scheduled meeting of the Board of Directors is October 11, 2018.

Gil Grace, President of the Board

ATTEST

Kristy McEwen, Secretary of the Board

September 27, 2018 Regular Board Meeting



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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COMMUNICATION COMMITTEE MINUTES August 7, 2018, 3:00 pm

ROLL CALL: Chair: Steve Roberts; Vice-Chair: Jane Baron
Staff: Jeff Kermode, Assistant General Manager; Kristy McEwen, Secretary of the Board
Citizen Volunteers: Rhonda Brady; Key Budge (absent); Linda Flores

1. Approval of Agenda

The Agenda was approved unanimously by the Committee.

2. Approve Minutes from May 1, 2018 Communication Committee meeting

The Minutes were approved unanimously by the Committee.

3. Public Comments on Non-Agenda Items

Members of the public may address the Committee on items within its subject matter area which are not listed on this Agenda. The Committee cannot take action on any item that is not on the Agenda. The Committee or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- Michael Gruett from DPAC suggested an article reminding property owners to provide house numbers signs for safety purposes; he also addressed election signs and development of an emergency communications plan.

4. Information and Discussion Items:

A. Neighborhood Watch – Committee members will promote the August 22, 2018 Kick-Off meeting on social media.

B. Articles

- a. Proposed CSD Mission article – the Committee tabled discussion to the next meeting pending review and revision.
- b. Future – Director Baron is preparing articles on the Wastewater Treatment Plant and the Entry Gate Project. The difference between the Committee’s mandate to “inform property owners and residents of Bear Valley Springs of district policies and activities” and reporting on BVSA projects, personnel, and news was discussed.

C. Board of Directors Assignment

- a. Social Media Policy – Sample policies were made available. The Committee will review and provide input to staff in developing a policy.

5. Committee Member Comments – Linda Flores asked about the status of several ongoing projects. Director Baron will not be at the September meeting. Ms. Brady asked about the phone number on the transfer station sign to report illegal dumping. Director Roberts congratulated the Committee on the Board’s decision to consider a part time communication staff member and read a statement on communication.

6. **Staff Comments** – Chief Melanson agreed that most municipalities have a Public Information Officer and that the position is quite important. The Committee agreed to re-schedule the September meeting to accommodate the long Labor Day holiday.
7. **Future Agenda Items**
8. **Adjournment:** The next meeting of the Communication Committee is Monday, September 10, 2018.

Kristy McEwen, Secretary of the Board

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REGISTER OF WARRANTS
BEAR VALLEY COMMUNITY SERVICE DISTRICT - SEPTEMBER 2018

Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
			09/14/18	DIRECT DEPOSIT			\$ 69,566.34
		10012		PAYROLL VENDORS			\$ 80.00
		10013, 10015		RETIREMENT		VOID 10013, 10015	\$ 16,171.02
		10016		FEDERAL TAXES		VOID 10016	\$ 23,213.79
		10014		STATE TAXES		VOID 10014	\$ 4,482.68
							\$ 113,513.83
			09/28/18	DIRECT DEPOSIT			\$ 75,064.89
		10085		PAYROLL VENDORS			\$ 60.00
		10086, 10088		RETIREMENT		VOID 10086, 10088	\$ 19,142.53
		10089		FEDERAL TAXES		VOID 10089	\$ 25,502.54
		10087		STATE TAXES		VOID 10087	\$ 4,994.62
							\$ 124,764.58
		10090	9/30/2018	MONTH END VENDORS - SEPTEMBER			\$ 1,047.78
				HEALTH BENEFITS - OCTOBER		CHECK #S - 10049, 10055, 10081	\$ 24,898.74
							\$ 25,946.52
TOTAL SALARIES & BENEFITS							\$ 264,224.93
ADMINISTRATION'							
51	40	10028	9/25/2018	AVAYA COMMUNICATIONS	734080442	QUARTERLY PHONE MAINTENANCE	\$ 69.31
51	40	10030	9/25/2018	BANKCARD CENTER	828	COMPUTER SOFTWARE	\$ 89.99
51	40	10030	9/25/2018	BANKCARD CENTER	828	COMPUTER HARDWARE	\$ 9,243.60
51	40	10033	9/25/2018	BEAR VALLEY SPRINGS ASSN	2018 AUG	MEALS - MEETINGS	\$ 56.00
51	40	10035	9/25/2018	BOB MURRAY & ASSOCIATES	7848	GM RECRUITMENT	\$ 1,422.50
51	40	10037	9/25/2018	BURKE, WILLIAMS & SORENSEN, LL	230935	LEGAL FEES	\$ 5,276.92
51	40	10037	9/25/2018	BURKE, WILLIAMS & SORENSEN, LL	230936	LEGAL FEES	\$ 3,200.00
51	40	10041	9/25/2018	CORBIN WILLITS SYS., INC.	B808151	SOFTWARE MAINTENANCE	\$ 1,105.66
51	40	10042	9/25/2018	DELL MARKETING LP	257438969	OFFICE SUPPLIES	\$ 175.65
51	40	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22191	ANTI VIRUS MONTHLY SUB	\$ 38.45
51	40	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22290	IT SERVICES	\$ 1,087.50
51	40	10045	9/25/2018	FARMER BROTHERS CO., CORP	68329973	COFFEE AND SUPPLIES	\$ 17.52
51	40	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES	\$ 832.60

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Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
	40	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES - RETENTION	\$ (1,000.00)
51	40	10019	9/17/2018	FLAVIANO REYES	2018 AUG	JANITORIAL SERVICES	\$ 525.00
51	40	10050	9/25/2018	HALL LETTER SHOP	16519	PUBLIC NOTICE	\$ 249.09
51	40	10051	9/25/2018	HOME DEPOT/GECF	7614203	BUILDING MAINTENANCE	\$ 1.40
51	40	10060	9/25/2018	MERRIMAN HURST & ASSOCIATIONES	14319	CV PROPERTY APPRAISAL	\$ 250.00
51	40	10061	9/25/2018	MOJAVE SANITATION	3175062	TRASH SERVICE	\$ 22.66
51	40	10062	9/25/2018	OLD TOWN POSTAL	7922-11	PRINTING	\$ 61.94
51	40	10017	9/12/2018	PETER MICHAEL JANKOWSKI	B80912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 174.29
51	40	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 571.76
51	40	10070	9/25/2018	SPARKLETTS	758081718	WATER SERVICE	\$ 100.91
51	40	10083	9/26/2018	SPEC. DIST. RISK MGMT.	65281	WORKERS' COMP FY 1718 RECON	\$ (5.73)
51	40	10071	9/25/2018	STAPLES BUSINESS CREDIT	2018 AUG	OFFICE SUPPLIES	\$ 761.62
51	40	10075	9/25/2018	US BANK	2018 AUG	MEMBERSHIP DUES	\$ 13.93
51	40	10075	9/25/2018	US BANK	2018 AUG	TRAINING	\$ 825.00
51	40	10075	9/25/2018	US BANK	2018 AUG	TRAINING	\$ 750.00
51	40	10075	9/25/2018	US BANK	2018 AUG	OFFICE SUPPLIES	\$ 30.75
51	40	10077	9/25/2018	VERIZON WIRELESS	812299308	CELL SERVICE	\$ 679.23
51	40	10018	9/12/2018	WILLIAM J MALINEN	20180912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 321.40
51	40	10018	9/18/2018	WILLIAM J MALINEN	20180912	Ck# 010018 Reversed	\$ (321.40)
51	40	10021	9/18/2018	WILLIAM J MALINEN	20180918	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 300.00
51	40	10080	9/25/2018	ZEE MEDICAL INC	34-225535	MEDICAL SUPPLIES	\$ 14.91
TOTAL ADMINISTRATION							\$ 26,942.46

ROADS

52	48	10027	9/25/2018	ATCO INTERNATIONAL	10515097	SHOP SUPPLIES	\$ 2,180.75
52	48	10027	9/25/2018	ATCO INTERNATIONAL	10515100	SHOP SUPPLIES	\$ 114.63
52	48	10028	9/25/2018	AVAYA COMMUNICATIONS	734080442	QUARTERLY PHONE MAINTENANCE	\$ 19.22
52	48	10035	9/25/2018	BOB MURRAY & ASSOCIATES	7848	GM RECRUITMENT	\$ 474.17
52	48	10037	9/25/2018	BURKE, WILLIAMS & SORENSEN, LL	230935	LEGAL FEES	\$ 1,282.50
52	48	10039	9/25/2018	CLEROU TIRE CO.	T68205	TIRES	\$ 1,150.40
52	48	10039	9/25/2018	CLEROU TIRE CO.	T68782	TIRES	\$ 209.96
52	48	10039	9/25/2018	CLEROU TIRE CO.	T69111	EQUIPMENT REPAIR	\$ 83.27
52	48	10040	9/25/2018	COASTLINE EQUIPMENT CO	519292	EQUIPMENT REPAIRS	\$ 62.45
52	48	10040	9/25/2018	COASTLINE EQUIPMENT CO	519658	EQUIPMENT REPAIR	\$ 58.98
52	48	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22191	ANTI VIRUS MONTHLY SUB	\$ 6.00

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BEAR VALLEY COMMUNITY SERVICE DISTRICT - SEPTEMBER 2018

Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
52	48	10045	9/25/2018	FARMER BROTHERS CO., CORP	68329973	COFFEE AND SUPPLIES	\$ 9.86
52	48	10046	9/25/2018	FASTENAL	20608	SAFETY EQUIPMENT	\$ 38.84
52	48	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES	\$ 1,149.92
52	48	10019	9/17/2018	FLAVIANO REYES	2018 AUG	JANITORIAL SERVICES	\$ 225.00
52	48	10051	9/25/2018	HOME DEPOT/GECF	4580832	BUILDING MAINTENANCE	\$ 3.56
52	48	10051	9/25/2018	HOME DEPOT/GECF	6141040	BUILDING MAINTENANCE	\$ 29.63
52	48	10051	9/25/2018	HOME DEPOT/GECF	6248244	BUILDING MAINTENANCE	\$ 76.34
52	48	10051	9/25/2018	HOME DEPOT/GECF	7901720	BUILDING MAINTENANCE	\$ 122.82
52	48	10051	9/25/2018	HOME DEPOT/GECF	9010997	BUILDING MAINTENANCE	\$ 48.00
52	48	10053	9/25/2018	J&M SERVICES, INC.	109788	EQUIPMENT REPAIR	\$ 1,212.64
52	48	10061	9/25/2018	MOJAVE SANITATION	3175062	TRASH SERVICE	\$ 45.32
52	48	10063	9/25/2018	O'REILLY AUTOMOTIVE, INC	303571	VEHICLE REPAIR	\$ 81.49
52	48	10017	9/12/2018	PETER MICHAEL JANKOWSKI	B80912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 58.10
52	48	10064	9/25/2018	PIONEER HOME CENTER INC	70674	BUILDING MAINTENANCE	\$ 15.83
52	48	10065	9/25/2018	RICH ENVIRONMENTAL SERVICE STA	74223	MONTHLY INSPECTIONS	\$ 18.75
52	48	10082	9/26/2018	RSI PETROLEUM INC	20180831	FUEL	\$ 2,117.55
52	48	10066	9/25/2018	SAFETY-KLEEN SYSTEMS, INC	77508385	HAZARDOUS WASTE	\$ 703.32
52	48	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 301.74
52	48	10069	9/25/2018	SO. CALIF. EDISON CO.	20180906	STREET LIGHTS	\$ 209.34
52	48	10070	9/25/2018	SPARKLETTS	758081718	WATER SERVICE	\$ 40.36
52	48	10083	9/26/2018	SPEC. DIST. RISK MGMT.	65281	WORKERS' COMP FY 1718 RECON	\$ (1,926.30)
52	48	10071	9/25/2018	STAPLES BUSINESS CREDIT	2018 AUG	OFFICE SUPPLIES	\$ 80.43
52	48	10072	9/25/2018	TEHACHAPI NEWS	14496865	PUBLIC NOTICE	\$ 33.48
52	48	10078	9/25/2018	VULCAN MATERIALS CO.	71913367	ROAD MATERIAL	\$ 907.94
52	48	10084	9/28/2018	WILLDAN	516112	GATE PROJECT	\$ 7,851.00
52	48	10018	9/12/2018	WILLIAM J MALINEN	20180912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 107.13
52	48	10018	9/18/2018	WILLIAM J MALINEN	20180912	Ck# 010018 Reversed	\$ (107.13)
52	48	10021	9/18/2018	WILLIAM J MALINEN	20180918	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 100.00
52	48	10080	9/25/2018	ZEE MEDICAL INC	34-225535	MEDICAL SUPPLIES	\$ 54.10
TOTAL ROADS							\$ 19,251.39

WATER

53	42	10024	9/25/2018	AMBER CHEMICAL INCORPORATED	0351895IN	CHEMICALS	\$ 304.80
53	42	10025	9/25/2018	AMERIPRIDE UNIFORM	2018 AUG	UNIFORM MAINTENANCE	\$ 149.01
53	42	10026	9/25/2018	AQUA METRIC SALES COMPANY	70586	WATER METERS	\$ 5,110.83

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BEAR VALLEY COMMUNITY SERVICE DISTRICT - SEPTEMBER 2018**

Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
53	42	10028	9/25/2018	AVAYA COMMUNICATIONS	734080442	QUARTERLY PHONE MAINTENANCE	\$ 44.89
53	42	10031	9/25/2018	BC LABORATORIES INC	2018 AUG	LAB ANALYSIS	\$ 30.00
53	42	10035	9/25/2018	BOB MURRAY & ASSOCIATES	7848	GM RECRUITMENT	\$ 592.71
53	42	10036	9/25/2018	BSK LAB	A823877	LAB ANALYSIS	\$ 605.00
53	42	10037	9/25/2018	BURKE, WILLIAMS & SORENSEN, LL	230935	LEGAL FEES	\$ 2,655.00
53	42	10037	9/25/2018	BURKE, WILLIAMS & SORENSEN, LL	230936	LEGAL FEES	\$ 1,350.00
53	42	10039	9/25/2018	CLEROU TIRE CO.	T68205	TIRES	\$ 1,150.41
53	42	10039	9/25/2018	CLEROU TIRE CO.	T69110	TIRES	\$ 748.96
53	42	10040	9/25/2018	COASTLINE EQUIPMENT CO	519292	EQUIPMENT REPAIRS	\$ 62.44
53	42	10040	9/25/2018	COASTLINE EQUIPMENT CO	519658	EQUIPMENT REPAIR	\$ 58.97
53	42	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22191	ANTI VIRUS MONTHLY SUB	\$ 13.83
53	42	10045	9/25/2018	FARMER BROTHERS CO., CORP	68329973	COFFEE AND SUPPLIES	\$ 9.85
53	42	10046	9/25/2018	FASTENAL	20608	SAFETY EQUIPMENT	\$ 38.84
53	42	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES	\$ 3,876.65
53	42	10019	9/17/2018	FLAVIANO REYES	2018 AUG	JANITORIAL SERVICES	\$ 225.00
53	42	10048	9/25/2018	GRISWOLD INDUSTRIES	751817	BOOSTER REPAIR	\$ 2,157.35
53	42	10048	9/25/2018	GRISWOLD INDUSTRIES	751820	BOOSTER REPAIR	\$ 3,624.85
53	42	10050	9/25/2018	HALL LETTER SHOP	16519	PRINTING/POSTAGE	\$ 883.10
53	42	10050	9/25/2018	HALL LETTER SHOP	16731	PRINTING/POSTAGE	\$ 864.67
53	42	10051	9/25/2018	HOME DEPOT/GECF	4580832	BUILDING MAINTENANCE	\$ 3.56
53	42	10051	9/25/2018	HOME DEPOT/GECF	6141040	BUILDING MAINTENANCE	\$ 29.63
53	42	10051	9/25/2018	HOME DEPOT/GECF	6248244	BUILDING MAINTENANCE	\$ 76.34
53	42	10051	9/25/2018	HOME DEPOT/GECF	6574242	EXPENDABLE TOOLS - WEED ABATEMENT	\$ 70.72
53	42	10051	9/25/2018	HOME DEPOT/GECF	7901720	BUILDING MAINTENANCE	\$ 122.82
53	42	10051	9/25/2018	HOME DEPOT/GECF	9010997	BUILDING MAINTENANCE	\$ 48.00
53	42	10052	9/25/2018	INDUSTRIAL SYSTEMS, INC	310718	EQUIPMENT REPAIR	\$ 863.00
53	42	10023	9/25/2018	MARIA AGUIRRE	2018 SEP	GROUNDS MAINTENANCE - WATER WISE G	\$ 936.00
53	42	10061	9/25/2018	MOJAVE SANITATION	3175062	TRASH SERVICE	\$ 45.32
53	42	10063	9/25/2018	O'REILLY AUTOMOTIVE, INC	303571	VEHICLE REPAIR	\$ 35.37
53	42	10063	9/25/2018	O'REILLY AUTOMOTIVE, INC	303571	EQUIPMENT REPAIR	\$ 9.64
53	42	10017	9/12/2018	PETER MICHAEL JANKOWSKI	B80912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 72.62
53	42	10064	9/25/2018	PIONEER HOME CENTER INC	70674	BUILDING MAINTENANCE	\$ 15.83
53	42	10064	9/25/2018	PIONEER HOME CENTER INC	70765	FIRE HYDRANT REPAIR	\$ 309.14
53	42	10064	9/25/2018	PIONEER HOME CENTER INC	70767	FIRE HYDRANT REPAIR	\$ 209.14
53	42	10064	9/25/2018	PIONEER HOME CENTER INC	70769	FIRE HYDRANT REPAIR	\$ (100.00)

**REGISTER OF WARRANTS
BEAR VALLEY COMMUNITY SERVICE DISTRICT - SEPTEMBER 2018**

Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
53	42	10065	9/25/2018	RICH ENVIRONMENTAL SERVICE STA	74223	MONTHLY INSPECTIONS	\$ 16.50
53	42	10082	9/26/2018	RSI PETROLEUM INC	20180831	FUEL	\$ 3,137.59
53	42	10066	9/25/2018	SAFETY-KLEEN SYSTEMS, INC	77508385	HAZARDOUS WASTE	\$ 723.88
53	42	10067	9/25/2018	SAN JOAQUIN SAFETY SHOES	73140	SAFETY EQUIPMENT	\$ 190.00
53	42	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 241.39
53	42	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 17,792.89
53	42	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 24,488.51
53	42	10070	9/25/2018	SPARKLETTES	758081718	WATER SERVICE	\$ 40.36
53	42	10083	9/26/2018	SPEC. DIST. RISK MGMT.	65281	WORKERS' COMP FY 1718 RECON	\$ 769.54
53	42	10071	9/25/2018	STAPLES BUSINESS CREDIT	2018 AUG	OFFICE SUPPLIES	\$ 537.29
53	42	10072	9/25/2018	TEHACHAPI NEWS	14496865	PUBLIC NOTICE	\$ 33.48
53	42	10073	9/25/2018	TEHACHAPI-CUMMINGS	2018 AUG	PURCHASED WATER	\$ 39,215.42
53	42	10076	9/25/2018	UTILITY SERVICE CO, INC	201808011	TANK REPAIR	\$ 4,741.12
53	42	10076	9/25/2018	UTILITY SERVICE CO, INC	201808012	TANK REPAIR	\$ 13,578.93
53	42	10076	9/25/2018	UTILITY SERVICE CO, INC	201809011	TANK REPAIR	\$ 4,741.12
53	42	10076	9/25/2018	UTILITY SERVICE CO, INC	201809012	TANK REPAIR	\$ 13,578.93
53	42	10077	9/25/2018	VERIZON WIRELESS	812299308	CELL SERVICE	\$ 185.26
53	42	10077	9/25/2018	VERIZON WIRELESS	812299308	COMPUTER HARDWARE	\$ 995.48
53	42	10084	9/28/2018	WILLDAN	516112	GATE PROJECT	\$ 1,469.50
53	42	10018	9/12/2018	WILLIAM J MALINEN	20180912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 133.92
53	42	10018	9/18/2018	WILLIAM J MALINEN	20180912	Ck# 010018 Reversed	\$ (133.92)
53	42	10021	9/18/2018	WILLIAM J MALINEN	20180918	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 125.00
53	42	10080	9/25/2018	ZEE MEDICAL INC	34-225535	MEDICAL SUPPLIES	\$ 54.11
TOTAL WATER							\$ 153,960.59

WASTE WATER

54	43	10024	9/25/2018	AMBER CHEMICAL INCORPORATED	0351895IN	CHEMICALS	\$ 457.20
54	43	10024	9/25/2018	AMBER CHEMICAL INCORPORATED	0352021IN	CHEMICALS	\$ 292.50
54	43	10025	9/25/2018	AMERIPRIDE UNIFORM	2018 AUG	UNIFORM MAINTENANCE	\$ 53.08
54	43	10028	9/25/2018	AVAYA COMMUNICATIONS	734080442	QUARTERLY PHONE MAINTENANCE	\$ 17.96
54	43	10031	9/25/2018	BC LABORATORIES INC	2018 AUG	LAB ANALYSIS	\$ 1,055.00
54	43	10034	9/25/2018	BLACKSMITH AUTOMOTIVE	2699	VEHICLE REPAIR	\$ 222.86
54	43	10035	9/25/2018	BOB MURRAY & ASSOCIATES	7848	GM RECRUITMENT	\$ 355.62
54	43	10039	9/25/2018	CLEROU TIRE CO.	T68206	TIRES	\$ 604.25
54	43	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22191	ANTI VIRUS MONTHLY SUB	\$ 8.62

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Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
54	43	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22292	IT SERVICES	\$ 135.00
54	43	10045	9/25/2018	FARMER BROTHERS CO., CORP	68329973	COFFEE AND SUPPLIES	\$ 2.63
54	43	10046	9/25/2018	FASTENAL	20521	OPERATING SUPPLIES	\$ 254.08
54	43	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES	\$ 1,013.46
54	43	10019	9/17/2018	FLAVIANO REYES	2018 AUG	JANITORIAL SERVICES	\$ 75.00
54	43	10050	9/25/2018	HALL LETTER SHOP	16519	PRINTING/POSTAGE	\$ 147.18
54	43	10050	9/25/2018	HALL LETTER SHOP	16731	PRINTING/POSTAGE	\$ 144.11
54	43	10051	9/25/2018	HOME DEPOT/GECF	2011324	BUILDING MAINTENANCE	\$ 182.34
54	43	10051	9/25/2018	HOME DEPOT/GECF	6141040	BUILDING MAINTENANCE	\$ 14.82
54	43	10051	9/25/2018	HOME DEPOT/GECF	6248244	BUILDING MAINTENANCE	\$ 38.17
54	43	10051	9/25/2018	HOME DEPOT/GECF	7024826	SYSTEM REPAIR	\$ 46.39
54	43	10051	9/25/2018	HOME DEPOT/GECF	7901720	BUILDING MAINTENANCE	\$ 61.41
54	43	10051	9/25/2018	HOME DEPOT/GECF	9010997	BUILDING MAINTENANCE	\$ 24.00
54	43	10054	9/25/2018	JIM BURKE FORD	129680	VEHICLE REPAIR	\$ (10.00)
54	43	10054	9/25/2018	JIM BURKE FORD	1287220	VEHICLE REPAIR	\$ 82.67
54	43	10054	9/25/2018	JIM BURKE FORD	1287891	VEHICLE REPAIR	\$ 112.18
54	43	10054	9/25/2018	JIM BURKE FORD	CM1287220	VEHICLE REPAIR	\$ (71.94)
54	43	10057	9/25/2018	LESLIES POOL SUPPLY	13339	CHEMICALS	\$ 686.36
54	43	10058	9/25/2018	LUBRICATION ENGINEERS, INC	IN374380	SYSTEM REPAIR	\$ 529.74
54	43	10061	9/25/2018	MOJAVE SANITATION	3175062	TRASH SERVICE	\$ 22.65
54	43	10063	9/25/2018	O'REILLY AUTOMOTIVE, INC	303571	VEHICLE REPAIR	\$ 9.64
54	43	10017	9/12/2018	PETER MICHAEL JANKOWSKI	B80912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 43.57
54	43	10064	9/25/2018	PIONEER HOME CENTER INC	70674	BUILDING MAINTENANCE	\$ 7.92
54	43	10065	9/25/2018	RICH ENVIRONMENTAL SERVICE STA	74223	MONTHLY INSPECTIONS	\$ 3.75
54	43	10082	9/26/2018	RSI PETROLEUM INC	20180831	FUEL	\$ 621.88
54	43	10066	9/25/2018	SAFETY-KLEEN SYSTEMS, INC	77508385	HAZARDOUS WASTE	\$ 117.57
54	43	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 2,739.26
54	43	10070	9/25/2018	SPARKLETTS	758081718	WATER SERVICE	\$ 57.04
54	43	10083	9/26/2018	SPEC. DIST. RISK MGMT.	65281	WORKERS' COMP FY 1718 RECON	\$ 1,874.36
54	43	10071	9/25/2018	STAPLES BUSINESS CREDIT	2018 AUG	OFFICE SUPPLIES	\$ 58.50
54	43	10072	9/25/2018	TEHACHAPI NEWS	14496865	PUBLIC NOTICE	\$ 33.48
54	43	10074	9/25/2018	USA BLUE BOOK, INC.	657815	SYSTEM MAINTENANCE	\$ 1,387.04
54	43	10074	9/25/2018	USA BLUE BOOK, INC.	657815	CHEMICALS	\$ 35.20
54	43	10077	9/25/2018	VERIZON WIRELESS	812299308	CELL SERVICE	\$ 65.02
54	43	10084	9/28/2018	WILLDAN	516111	MANHOLE REPLACEMENT	\$ 415.50

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Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
54	43	10018	9/12/2018	WILLIAM J MALINEN	20180912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 80.35
54	43	10018	9/18/2018	WILLIAM J MALINEN	20180912	Ck# 010018 Reversed	\$ (80.35)
54	43	10021	9/18/2018	WILLIAM J MALINEN	20180918	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 75.00
TOTAL WASTE WATER							\$ 14,102.07

SOLID WASTE

55	49	10025	9/25/2018	AMERIPRIDE UNIFORM	2018 AUG	UNIFORM MAINTENANCE	\$ 49.70
55	49	10028	9/25/2018	AVAYA COMMUNICATIONS	734080442	QUARTERLY PHONE MAINTENANCE	\$ 9.34
55	49	10035	9/25/2018	BOB MURRAY & ASSOCIATES	7848	GM RECRUITMENT	\$ 474.15
55	49	10040	9/25/2018	COASTLINE EQUIPMENT CO	519292	EQUIPMENT REPAIRS	\$ 124.90
55	49	10040	9/25/2018	COASTLINE EQUIPMENT CO	519658	EQUIPMENT REPAIR	\$ 117.96
55	49	10040	9/25/2018	COASTLINE EQUIPMENT CO	520022	EQUIPMENT REPAIR	\$ 144.30
55	49	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22191	ANTI VIRUS MONTHLY SUB	\$ 3.55
55	49	10045	9/25/2018	FARMER BROTHERS CO., CORP	68329973	COFFEE AND SUPPLIES	\$ 1.31
55	49	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES	\$ 1,030.06
55	49	10050	9/25/2018	HALL LETTER SHOP	16519	PRINTING/POSTAGE	\$ 809.51
55	49	10050	9/25/2018	HALL LETTER SHOP	16731	PRINTING/POSTAGE	\$ 792.62
55	49	10051	9/25/2018	HOME DEPOT/GECF	6141040	BUILDING MAINTENANCE	\$ 14.82
55	49	10051	9/25/2018	HOME DEPOT/GECF	6248244	BUILDING MAINTENANCE	\$ 38.17
55	49	10051	9/25/2018	HOME DEPOT/GECF	7901720	BUILDING MAINTENANCE	\$ 61.41
55	49	10051	9/25/2018	HOME DEPOT/GECF	9010997	BUILDING MAINTENANCE	\$ 24.00
55	49	10056	9/25/2018	KERN COUNTY WASTE MANAGEMENT D	2018 AUG	TRASH SERVICE	\$ 52.00
55	49	10056	9/25/2018	KERN COUNTY WASTE MANAGEMENT D	2018 JUL	TRASH SERVICE	\$ 90.00
55	49	10061	9/25/2018	MOJAVE SANITATION	3175062	TRASH SERVICE	\$ 22.66
55	49	10061	9/25/2018	MOJAVE SANITATION	3178737	TRASH SERVICE - 113 BINS	\$ 27,710.11
55	49	10017	9/12/2018	PETER MICHAEL JANKOWSKI	B80912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 58.08
55	49	10064	9/25/2018	PIONEER HOME CENTER INC	70674	BUILDING MAINTENANCE	\$ 7.92
55	49	10065	9/25/2018	RICH ENVIRONMENTAL SERVICE STA	74223	MONTHLY INSPECTIONS	\$ 5.25
55	49	10082	9/26/2018	RSI PETROLEUM INC	20180831	FUEL	\$ 1,873.39
55	49	10066	9/25/2018	SAFETY-KLEEN SYSTEMS, INC	77508385	HAZARDOUS WASTE	\$ 246.94
55	49	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 79.02
55	49	10070	9/25/2018	SPARKLETTS	758081718	WATER SERVICE	\$ 10.09
55	49	10083	9/26/2018	SPEC. DIST. RISK MGMT.	65281	WORKERS' COMP FY 1718 RECON	\$ 9,647.37
55	49	10072	9/25/2018	TEHACHAPI NEWS	14496865	PUBLIC NOTICE	\$ 33.46
55	49	10084	9/28/2018	WILLDAN	516111	TRANSFER STATION PERMIT	\$ 949.50

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BEAR VALLEY COMMUNITY SERVICE DISTRICT - SEPTEMBER 2018**

Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
55	49	10018	9/12/2018	WILLIAM J MALINEN	20180912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 107.14
55	49	10018	9/18/2018	WILLIAM J MALINEN	20180912	Ck# 010018 Reversed	\$ (107.14)
55	49	10021	9/18/2018	WILLIAM J MALINEN	20180918	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 100.00
TOTAL SOLID WASTE							\$ 44,581.59

DISPATCH

57	40	10083	9/26/2018	SPEC. DIST. RISK MGMT.	65281	WORKERS' COMP FY 1718 RECON	\$ (220.88)
TOTAL DISPATCH							\$ (220.88)

POLICE DEPARTMENT

58	40	10022	9/25/2018	661 COMMUNICATIONS	1322	PHONE HARDWARE AND SYSTEM	\$ 117.18
58	40	10029	9/25/2018	BANKS PEST CONTROL INC	683503	PEST CONTROL	\$ 29.90
58	40	10032	9/25/2018	BEAR VALLEY SPRINGS ASSN	397	GROUNDS MAINTENANCE	\$ 500.00
58	40	10035	9/25/2018	BOB MURRAY & ASSOCIATES	7848	GM RECRUITMENT	\$ 592.71
58	40	10037	9/25/2018	BURKE, WILLIAMS & SORENSEN, LL	230936	LEGAL FEES	\$ 300.00
58	40	10037	9/25/2018	BURKE, WILLIAMS & SORENSEN, LL	230937	LEGAL FEES	\$ 22.50
58	40	10038	9/25/2018	CHEVRON USA INC.	53944465	FUEL	\$ 143.39
58	40	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22192	ANTI VIRUS MONTHLY SUB	\$ 62.45
58	40	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22291	IT SERVICES	\$ 1,721.25
58	40	10044	9/25/2018	DIRECT TV	885964365	SATELLITE SERVICE	\$ 31.34
58	40	10045	9/25/2018	FARMER BROTHERS CO., CORP	68329973	COFFEE AND SUPPLIES	\$ 12.26
58	40	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES	\$ 2,033.37
58	40	10019	9/17/2018	FLAVIANO REYES	2018 AUG	JANITORIAL SERVICES	\$ 225.00
58	40	10050	9/25/2018	HALL LETTER SHOP	16519	PUBLIC NOTICE	\$ 249.10
58	40	10051	9/25/2018	HOME DEPOT/GECF	9010997	EMERGENCY PREP	\$ 67.12
58	40	10061	9/25/2018	MOJAVE SANITATION	3175421	TRASH SERVICE	\$ 9.35
58	40	10063	9/25/2018	O'REILLY AUTOMOTIVE, INC	303357	VEHICLE REPAIR	\$ 32.16
58	40	10063	9/25/2018	O'REILLY AUTOMOTIVE, INC	303571	VEHICLE REPAIR	\$ 26.78
58	40	10017	9/12/2018	PETER MICHAEL JANKOWSKI	B80912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 72.62
58	40	10065	9/25/2018	RICH ENVIRONMENTAL SERVICE STA	74223	MONTHLY INSPECTIONS	\$ 23.25
58	40	10082	9/26/2018	RSI PETROLEUM INC	20180831	FUEL	\$ 2,525.94
58	40	10066	9/25/2018	SAFETY-KLEEN SYSTEMS, INC	77508385	HAZARDOUS WASTE	\$ 887.48
58	40	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 1,003.86
58	40	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 501.92
58	40	10070	9/25/2018	SPARKLETTS	758081718	WATER SERVICE	\$ 5.11

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Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
58	40	10083	9/26/2018	SPEC. DIST. RISK MGMT.	65281	WORKERS' COMP FY 1718 RECON	\$ 1,562.45
58	40	10071	9/25/2018	STAPLES BUSINESS CREDIT	2018 AUG	OFFICE SUPPLIES	\$ 678.31
58	40	10075	9/25/2018	US BANK	2018 AUG	UNIFORMS	\$ 129.75
58	40	10077	9/25/2018	VERIZON WIRELESS	812299308	CELL SERVICE	\$ 496.86
58	40	10079	9/25/2018	WASTE MANAGEMENT	438948085	SEPTIC TANK PUMP SERVICE	\$ 199.00
58	40	10084	9/28/2018	WILLDAN	516112	GATE PROJECT	\$ 276.00
58	40	10018	9/12/2018	WILLIAM J MALINEN	20180912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 133.92
58	40	10018	9/18/2018	WILLIAM J MALINEN	20180912	Ck# 010018 Reversed	\$ (133.92)
58	40	10021	9/18/2018	WILLIAM J MALINEN	20180918	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 125.00
58	40	10080	9/25/2018	ZEE MEDICAL INC	34-225534	MEDICAL SUPPLIES	\$ 216.17
TOTAL POLICE DEPARTMENT							\$ 14,879.58

GATE

59	40	10029	9/25/2018	BANKS PEST CONTROL INC	683503	PEST CONTROL	\$ 16.10
59	40	10032	9/25/2018	BEAR VALLEY SPRINGS ASSN	397	GROUNDS MAINTENANCE	\$ 500.00
59	40	10035	9/25/2018	BOB MURRAY & ASSOCIATES	7848	GM RECRUITMENT	\$ 474.17
59	40	10044	9/25/2018	DIRECT TV	885964365	SATELLITE SERVICE	\$ 63.64
59	40	10045	9/25/2018	FARMER BROTHERS CO., CORP	68329973	COFFEE AND SUPPLIES	\$ 24.53
59	40	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES	\$ 608.32
59	40	10019	9/17/2018	FLAVIANO REYES	2018 AUG	JANITORIAL SERVICES	\$ 75.00
59	40	10061	9/25/2018	MOJAVE SANITATION	3175421	TRASH SERVICE	\$ 9.35
59	40	10017	9/12/2018	PETER MICHAEL JANKOWSKI	B80912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 58.10
59	40	10064	9/25/2018	PIONEER HOME CENTER INC	70781	BUILDING MAINTENANCE	\$ 17.57
59	40	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 97.63
59	40	10070	9/25/2018	SPARKLETTS	758081718	WATER SERVICE	\$ 72.04
59	40	10083	9/26/2018	SPEC. DIST. RISK MGMT.	65281	WORKERS' COMP FY 1718 RECON	\$ 620.33
59	40	10071	9/25/2018	STAPLES BUSINESS CREDIT	2018 AUG	OFFICE SUPPLIES	\$ 19.93
59	40	10079	9/25/2018	WASTE MANAGEMENT	438948085	SEPTIC TANK PUMP SERVICE	\$ 199.00
59	40	10084	9/28/2018	WILLDAN	516112	GATE PROJECT	\$ 22,200.13
59	40	10018	9/12/2018	WILLIAM J MALINEN	20180912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 107.13
59	40	10018	9/18/2018	WILLIAM J MALINEN	20180912	Ck# 010018 Reversed	\$ (107.13)
59	40	10021	9/18/2018	WILLIAM J MALINEN	20180918	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 100.00
59	40	10080	9/25/2018	ZEE MEDICAL INC	34-225534	MEDICAL SUPPLIES	\$ 105.96
TOTAL GATE							\$ 25,261.80

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Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
GENERAL SERVICES							
68	40	10025	9/25/2018	AMERIPRIDE UNIFORM	2018 AUG	UNIFORM MAINTENANCE	\$ 160.07
68	40	10028	9/25/2018	AVAYA COMMUNICATIONS	734080442	QUARTERLY PHONE MAINTENANCE	\$ 18.85
68	40	10032	9/25/2018	BEAR VALLEY SPRINGS ASSN	397	GROUNDS MAINTENANCE	\$ 500.00
68	40	10035	9/25/2018	BOB MURRAY & ASSOCIATES	7848	GM RECRUITMENT	\$ 355.62
68	40	10043	9/25/2018	DIAMOND TECHNOLOGIES, INC	22191	ANTI VIRUS MONTHLY SUB	\$ 4.00
68	40	10045	9/25/2018	FARMER BROTHERS CO., CORP	68329973	COFFEE AND SUPPLIES	\$ 2.63
68	40	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES	\$ 367.11
68	40	10019	9/17/2018	FLAVIANO REYES	2018 AUG	JANITORIAL SERVICES	\$ 150.00
68	40	10051	9/25/2018	HOME DEPOT/GECF	570265	SHOP SUPPLIES	\$ 24.03
68	40	10051	9/25/2018	HOME DEPOT/GECF	4901810	MAILBOX REPAIR	\$ 39.66
68	40	10051	9/25/2018	HOME DEPOT/GECF	5594464	MAILBOX REPAIR	\$ 64.69
68	40	10051	9/25/2018	HOME DEPOT/GECF	6141040	BUILDING MAINTENANCE	\$ 9.87
68	40	10051	9/25/2018	HOME DEPOT/GECF	6248244	BUILDING MAINTENANCE	\$ 25.44
68	40	10051	9/25/2018	HOME DEPOT/GECF	7901720	BUILDING MAINTENANCE	\$ 40.95
68	40	10051	9/25/2018	HOME DEPOT/GECF	9010997	BUILDING MAINTENANCE	\$ 16.01
68	40	10023	9/25/2018	MARIA AGUIRRE	2018 SEP	GROUNDS MAINTENANCE - WATER WISE G	\$ 264.00
68	40	10059	9/25/2018	MC MASTER CARR COMPANY	70442731	BUILDING MAINTENANCE	\$ 4.73
68	40	10059	9/25/2018	MC MASTER CARR COMPANY	70442731	EQUIPMENT REPAIR	\$ 49.81
68	40	10061	9/25/2018	MOJAVE SANITATION	3175062	TRASH SERVICE	\$ 22.66
68	40	10063	9/25/2018	O'REILLY AUTOMOTIVE, INC	303571	VEHICLE REPAIR	\$ 38.59
68	40	10063	9/25/2018	O'REILLY AUTOMOTIVE, INC	303571	EXPENDABLE TOOL	\$ 22.49
68	40	10017	9/12/2018	PETER MICHAEL JANKOWSKI	B80912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 43.57
68	40	10064	9/25/2018	PIONEER HOME CENTER INC	70674	BUILDING MAINTENANCE	\$ 5.28
68	40	10065	9/25/2018	RICH ENVIRONMENTAL SERVICE STA	74223	MONTHLY INSPECTIONS	\$ 0.75
68	40	10082	9/26/2018	RSI PETROLEUM INC	20180831	FUEL	\$ 467.01
68	40	10066	9/25/2018	SAFETY-KLEEN SYSTEMS, INC	77508385	HAZARDOUS WASTE	\$ 45.31
68	40	10068	9/25/2018	SO. CALIF. EDISON CO.	20180831	ELECTRICITY	\$ 180.75
68	40	10070	9/25/2018	SPARKLETTS	758081718	WATER SERVICE	\$ 10.09
68	40	10083	9/26/2018	SPEC. DIST. RISK MGMT.	65281	WORKERS' COMP FY 1718 RECON	\$ 598.19
68	40	10075	9/25/2018	US BANK	2018 AUG	EXPENDABLE TOOLS	\$ 45.89
68	40	10018	9/12/2018	WILLIAM J MALINEN	20180912	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 80.35
68	40	10018	9/18/2018	WILLIAM J MALINEN	20180912	Ck# 010018 Reversed	\$ (80.35)
68	40	10021	9/18/2018	WILLIAM J MALINEN	20180918	RECRUITMENT - TRAVEL REIMBURSEMENT	\$ 75.00
68	40	10080	9/25/2018	ZEE MEDICAL INC	34-225535	MEDICAL SUPPLIES	\$ 32.50

REGISTER OF WARRANTS
BEAR VALLEY COMMUNITY SERVICE DISTRICT - SEPTEMBER 2018

Dep.	Fund	Check #	Check Date	Vendor Name	Invoice #	Description	Check Amount
TOTAL GENERAL SERVICES							\$ 3,685.55
WATER DEVELOPMENT							
TOTAL WATER DEVELOPMENT							\$ -
WWTP DEVELOPMENT							
TOTAL WWTP DEVELOPMENT							\$ -
WATER BOND REDEMPTION							
TOTAL WATER BOND REDEMPTION							\$ -
COPS GRANT							
TOTAL COPS GRANT							\$ -
PARKS AND REC							
95	45	10037	9/25/2018	BURKE, WILLIAMS & SORENSEN, LL	230935	LEGAL FEES	\$ 382.50
95	45	10047	9/25/2018	FEDAK & BROWN LLP	20180831	AUDIT SERVICES	\$ 289.51
TOTAL PARKS AND REC							\$ 672.01
CUSTOMER REFUNDS							
	42	10020	9/17/2018	JANET/CHARLES LOY/TEGARDEN	000B80801	MO CUSTOMER REFUND FOR LOY0001	\$ 0.10
TOTAL CUSTOMER REFUNDS							\$ 0.10
MISC. ITEMS							
TOTAL MISC. EXPENSES							\$ -
REIMBURSABLE EXP.							
	40	10082	9/26/2018	RSI PETROLEUM INC	20180831	FUEL	\$ 598.23
	40	10065	9/25/2018	RICH ENVIRONMENTAL SERVICE STA	74223	MONTHLY INSPECTIONS	\$ 6.75
TOTAL REIMBURSABLE EXPENSES							\$ 604.98
GRAND TOTAL							\$ 567,946.17

STAFF REPORT

AGENDA ITEM #8A
Upper Elevation Striping



MEETING DATE: October 11, 2018
PREPARED BY: Kristy McEwen, Secretary of the Board of Directors
AGENDA TITLE: ACCEPT Notice of Completion for Upper Elevation Striping Project

RECOMMENDATION

The Board of Directors accept the Notice of Completion for the Upper Elevation Striping Project and order the release of retention to the contractor.

BACKGROUND

On February 23, 2017, the Board of Directors authorized the General Manager to execute a contract with Super Seal & Stripe, Inc. for the Upper Elevation Road Striping Project – Project No. 16/17-4. Roads included were: Deertrail Drive, Jacaranda Drive, Paramount Drive, Saddleback Drive, Starland Drive, Stirrup Way, and Skyline Drive.

ANALYSIS

A contract for this project was executed on April 18, 2017 in the amount of \$89,080 with change orders not to exceed an additional 10% (\$8,908) with Super Seal & Stripe, Inc. The work has been completed to the satisfaction of the District and staff recommends the Board accept the work of Super Seal & Stripe, Inc. for the Upper Road Striping Project – Project No. 16/17-4. A summary of project expenditures follows:

Initial Contract Award	\$ 89,080
Contingency	<u>\$ 8,908</u>
Total Authorization	\$ 97,988
Total Expenditures	\$ 89,997.48
Less 5% Retention	\$ 4,499.87
Payments to Date	<u>\$ 85,497.61</u>
Retention Balance Due:	\$ 4,449.71

FISCAL IMPACT

Upon acceptance of the project, the General Manager will direct the filing of the Notice of Completion with the Kern County Recorder’s Office and the release of the 5% retention amount of \$4,449.71.

RECOMMENDED MOTION

“I move the Board of Directors accept the work of Super Seal & Stripe, Inc. for Project 16/17-4, authorize filing of the Notice of Completion and direct the release of all retained funds.”

Attachments:
Notice of Completion
Contract Progress Report

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

ASSISTANT TO THE GENERAL MANAGER
BEAR VALLEY COMMUNITY SERVICES DISTRICT
28999 SOUTH LOWER VALLEY ROAD
TEHACHAPI, CA 93561

For benefit of Bear Valley Community Services District;
no fee per Government Code §27383

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The NAME (including that of the undersigned), ADDRESS and NATURE OF TITLE of every person owning any interest in such property is as follows:

Full Name	Full Address	Nature of Title
Bear Valley Community Services District	28999 South Lower Valley Road, CA 93561	Community Services District

3. The names and addresses of the transferors of the undersigned owner (to be shown if the undersigned is a successor in interest of the owner who caused the improvement to be constructed, etc.):

4. A work of improvement on the property hereinafter described was COMPLETED on June 15, 2018.
5. The name of the CONTRACTOR, if any, for such work of improvement was: Super Seal & Stripe
6. The property on which said work of improvement was completed is in the community of Bear Valley Springs, City of Tehachapi, County of Kern, State of California, and is described as follows:

Upper Elevation Striping Project, Project No. 16/17-4; including signing and striping.
7. The street address of said property is: Deertrail Drive, Jacaranda Drive, Paramount Drive, Saddleback Drive, Starland Drive, Stirrup Way, and Skyline Drive.

Dated September 27, 2018

Signature (s)

of Owner(s)

[_____
[General Manager
[Bear Valley Community Services District
[_____
[_____

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the General Manager of the aforesaid interest or estate in the property described in the above notice, that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

September 27, 2018 Tehachapi, CA
Date and Place

Signature of person signing on behalf of owner
General Manager, Bear Valley Community Services District



Bear Valley Community Services District

CONTRACT PROGRESS REPORT

Description: Upper Elevation Striping Project

From: 6/10/2018

Report Number: 3 (Retention)

Contractor: Super Seal and Stripe, Inc

To: 7/1/2018

Start Date: 05/15/17

Address: 310 A Street, P.O. Box 755, Fillmore, CA 93016

Contract No.: 16/17-04

Complete Date: 06/15/18

Job No.: 106589

Contract Price: \$ 89,080.00

ITEM	DESCRIPTION	UNIT	CONTRACT QUANTITY	QUANTITY THIS EST.	PRICE THIS ESTIMATE	QUANTITY PREVIOUS ESTIMATE	QUANTITY TO DATE	UNIT PRICE	TOTAL CONTRACT PRICE
DEERTRAIL DRIVE									
1A	Install Two-Coat Paint Caltrans Detail 21 (YBY)	LF	40,100.00		\$0.00	37,628.00	37,628.00	\$0.30	11,288.40
1B	Install Two-Coat Paint Horse Crossing Crosswalk	EA	1.00		\$0.00	1.00	1.00	\$160.00	160.00
1C	Install Two-Coat Advanced Crosswalk Pavement Markings ("Xing Ahead" Both Approaches)	EA	1.00		\$0.00	1.00	1.00	\$330.00	330.00
1D	Remove Existing RPMs	EA	300.00		\$0.00	264.00	264.00	\$1.50	396.00
1E	Install Type D Two-Way Yellow RPMs (in existing recess)	EA	300.00		\$0.00	264.00	264.00	\$4.00	1,056.00
1F	Install Two-Coat Paint 4" White Edgeline (As shown as existing per Detail "B" on plans)	LF	65,000.00		\$0.00	63,110.00	63,110.00	\$0.10	6,311.00
1G	Install Two-Coat Paint 4" White Edgeline (As shown as existing per Detail "A" on plans)	LF	15,200.00		\$0.00	13,618.00	13,618.00	\$0.10	1,361.80
JACARANDA DRIVE									
2A	Install Two-Coat Paint Caltrans Detail 21 (YBY)	LF	26,000.00		\$0.00	24,376.00	24,376.00	\$0.30	7,312.80
2B	Install Two-Coat Paint Horse Crossing Crosswalk	EA	2.00		\$0.00	3.00	3.00	\$160.00	480.00
2C	Install Two-Coat Advanced Crosswalk Pavement Markings ("Xing Ahead" Both Approaches)	EA	2.00		\$0.00	3.00	3.00	\$330.00	990.00
2D	Install Sign and Post	EA	1.00		\$0.00	2.00	2.00	\$700.00	1,400.00
2E	Remove Existing RPMs	EA	600.00		\$0.00	528.00	528.00	\$1.50	792.00
2F	Install Type D Two-Way Yellow RPMs (in existing recess)	EA	600.00		\$0.00	528.00	528.00	\$4.00	2,112.00
2G	Install Two-Coat Paint 4" White Edgeline (As shown as existing per Detail "A" on plans)	LF	52,000.00		\$0.00	49,776.00	49,776.00	\$0.10	4,977.60
PARAMOUNT DRIVE									
3A	Install Two-Coat Paint Caltrans Detail 21 (YBY)	LF	18,900.00		\$0.00	17,624.00	17,624.00	\$0.30	5,287.20
3B	Install Two-Coat Paint Horse Crossing Crosswalk	EA	3.00		\$0.00	3.00	3.00	\$160.00	480.00
3C	Install Two-Coat Advanced Crosswalk Pavement Markings ("Xing Ahead" Both Approaches)	EA	3.00		\$0.00	3.00	3.00	\$330.00	990.00
3D	Remove Existing RPMs	EA	400.00		\$0.00	352.00	352.00	\$1.50	528.00
3E	Install Type D Two-Way Yellow RPMs (in existing recess)	EA	400.00		\$0.00	352.00	352.00	\$4.00	1,408.00
3F	Install Two-Coat Paint 4" White Edgeline (As shown as existing per Detail "A" on plans)	LF	37,800.00		\$0.00	35,824.00	35,824.00	\$0.10	3,582.40
SADDLEBACK DRIVE									
4A	Install Two-Coat Paint Caltrans Detail 21 (YBY)	LF	8,700.00		\$0.00	8,112.00	8,112.00	\$0.30	2,433.60
4B	Install Two-Coat Paint 4" White Edgeline (As shown as existing per Detail "B" on plans)	LF	17,400.00		\$0.00	16,312.00	16,312.00	\$0.10	1,631.20



Bear Valley Community Services District

CONTRACT PROGRESS REPORT

Description: Upper Elevation Striping Project
Contractor: Super Seal and Stripe, Inc
Address: 310 A Street, P.O. Box 755, Fillmore, CA 93016

From: 6/10/2018
To: 7/1/2018
Contract No.: 16/17-04
Job No.: 106589

Report Number: 3 (Retention)
Start Date: 05/15/17
Complete Date: 06/15/18
Contract Price: \$ 89,080.00

ITEM	DESCRIPTION	UNIT	CONTRACT QUANTITY	QUANTITY THIS EST.	PRICE THIS ESTIMATE	QUANTITY PREVIOUS ESTIMATE	QUANTITY TO DATE	UNIT PRICE	TOTAL CONTRACT PRICE
SKYLINE DRIVE									
5A	Install Two-Coat Paint Caltrans Detail 21 (YBY)	LF	34,900.00		\$0.00	32,904.00	32,904.00	\$0.30	9,871.20
5B	Remove Existing RPMs	EA	500.00		\$0.00	440.00	440.00	\$1.50	660.00
5C	Install Type D Two-Way Yellow RPMs (in existing recess)	EA	500.00		\$0.00	440.00	440.00	\$4.00	1,760.00
5D	Install Two-Coat Paint 4" White Edgeline (As shown as existing per Detail "A" on plans)	LF	69,800.00		\$0.00	66,704.00	66,704.00	\$0.10	6,670.40
STARLAND DRIVE									
6A	Install Two-Coat Paint Caltrans Detail 21 (YBY)	LF	11,400.00		\$0.00	10,708.00	10,708.00	\$0.30	3,212.40
6B	Install Two-Coat Paint 4" White Edgeline (As shown as existing per Detail "B" on plans)	LF	22,800.00		\$0.00	21,608.00	21,608.00	\$0.10	2,160.80
STIRRUP WAY									
7A	Install Two-Coat Paint Caltrans Detail 21 (YBY)	LF	8,700.00		\$0.00	8,116.00	8,116.00	\$0.30	2,434.80
7B	Install Two-Coat Paint Horse Crossing Crosswalk	EA	1.00		\$0.00	1.00	1.00	\$160.00	160.00
7C	Install Two-Coat Advanced Crosswalk Pavement Markings ("Xing Ahead" Both Approaches)	EA	1.00		\$0.00	1.00	1.00	\$330.00	330.00
7D	Install Sign and Post	EA	1.00		\$0.00	2.00	2.00	\$700.00	1,400.00
7E	Install Two-Coat Paint 4" White Edgeline (As shown as existing per Detail "B" on plans)	LF	17,400.00		\$0.00	16,616.00	16,616.00	\$0.10	1,661.60
TOTAL SCHEDULE									\$ 85,629.20
CCO #1	Street Sweeping	LS	1.00		\$0.00	1.00	1.00	\$4,368.28	4,368.28

Total Construction To Date	\$ 89,997.48
Less 5% Retention	\$ 4,499.87
Total Due To Date	\$ 85,497.61
Previous Payment	\$ 85,497.61
Retention Balance Due	\$ 4,499.87

Prepared By: _____
Consultant Project Inspector (Willdan Engineering)

Date: _____

Checked By: _____
Consultant Construction Manager (Willdan Engineering)

Date: _____

Approved By: _____
Super Seal & Stripe, Inc

Date: _____

Approved By: _____
Bear Valley Community Services District

Date: _____

STAFF REPORT

AGENDA ITEM #8B
Cancel 10/25/18 Meeting



MEETING DATE: October 11, 2018

PREPARED BY: Kristy McEwen
Secretary of the Board of Directors

AGENDA TITLE: CANCEL October 25, 2018 Regular Board Meeting.

RECOMMENDATION

The Board of Directors cancel the October 25, 2018 Regular Board Meeting.

BACKGROUND

District Code Title 1, Chapter 5, Section 8.2 states, "The Board of Directors shall hold two (2) regular meetings each month. The times and dates of the regular meetings shall be established by resolution of the board of directors."

On September 8, 2011 the Board of Directors passed Resolution 11-1424 stipulating that regular board meetings will be held on the second and fourth Thursday of each month at 4 p.m. with the open session portion of the meeting to start no earlier than 6 p.m.

ANALYSIS

The annual California Special District Association Board Secretary/Clerk Conference takes place from October 22-25, 2018 in Lake Tahoe, CA. Secretary of the Board Kristy McEwen will attend this conference and therefore is not available for the October 25, 2018 Regular Board Meeting. Staff requests that the meeting be cancelled, with regular business to be conducted at the next scheduled meeting of November 8, 2018.

FISCAL IMPACT

Minimal cost savings to the District, as Members of the Board of Directors will not be paid for a day of service (\$100 x 5 Members = \$500 savings).

RECOMMENDED MOTION

"I move that the Board of Directors CANCEL the October 25, 2018 Regular Board Meeting."

STAFF REPORT

AGENDA ITEM #8C
DPAC Appointments



MEETING DATE: October 11, 2018

PREPARED BY: Kristy McEwen
Secretary of the Board of Directors

AGENDA TITLE: APPROVE Schedule for Disaster Preparedness Advisory Council
Appointments

RECOMMENDATION

The Board of Directors approve the schedule for Disaster Preparedness Advisory Council Appointments.

BACKGROUND

Title 3, Chapter 3, Section 6 of the District Code establishes a disaster council to act as an advisory body to the Board of Directors – the Disaster Preparedness Advisory Council (DPAC) consists of five residents of the District, appointed by and serving at the sole discretion of the Board. Up to three (3) alternates may also be appointed to the council.

District Code specifies that annually in September, members shall notify the Board of their desire to remain on the council or terminate their appointment. At that time, the General Manager will also solicit candidates from the public. The Board shall select the members to serve from the entire pool of interested candidates, with appointments to be made at the October regular board meeting.

ANALYSIS

The recruiting process would normally begin in September as stated above and be well underway by this time. However due to an extended period of transition taking place within the District, those efforts have been delayed. Staff proposes extending the schedule, with appointments to be made in December 2018. This will allow time for a comprehensive recruitment effort, to include a Call for Volunteers on the District website and social media page, mailing notices with the November water bills, and notices in the November editions of The BV Cub and Bear Tracks.

FISCAL IMPACT

None with the extension of the schedule. Members of the Disaster Preparedness Advisory Council serve on a volunteer basis, therefore there is no fiscal impact to the District.

RECOMMENDED MOTION

“I move the Board of Directors extend the schedule for Disaster Preparedness Advisory Council citizen volunteer appointments to December 2018.”