



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING MINUTES

DATE OF MEETING: October 26, 2017
PLACE OPEN & CLOSED SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 4:30 PM
TIME OF OPEN SESSION MEETING: 6:00 PM

1. **Call to Order**

The meeting was called to order at 4:30 pm.

2. **Attendance**

All Directors were present. Also present was General Counsel Don Davis. Arriving at 6:00 pm were Public Safety Consultant Jeff Kermode and Secretary to the Board Kristy McEwen.

3. **Closed Session**

A. Public Employment

Chief of Police

Government Code Section 54957

- No Reportable Action

B. Public Employee Performance Evaluation

Title: General Manager

Government Code Section 54957

- No Reportable Action

4. **Convene Open Session**

Open Session was convened at 6:00 pm.

5. **Summary of Actions Taken During Closed Session**

Mr. Davis reported as above.

6. **Approval of Agenda**

The Agenda was approved unanimously by the Board.

7. **Pledge of Allegiance**

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- A resident addressed the Board on noise complaints.
- Jim Nelson addressed the Board regarding staffing vacancies.

9. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

10. Action Items:

A. APPOINT Citizen Volunteers to the Disaster Preparedness Advisory Council (DPAC) (Ms. McEwen)

A staff report was presented and volunteers were given the opportunity to address the Board.

Motion: The Board of Directors APPOINT Peggy Mueller, Fiona Nelson, Jim Nelson, Jeannie Taylor and Michael Gruett as Citizen Volunteers to the Disaster Preparedness Advisory Council: Carlyn. Second: Baron

Roll Call Vote:	AYE:	Baron, Muell, Roberts, Grace, Carlyn
	NO:	None
	ABSTAIN:	None
	ABSENT:	None

Motion: The Board of Directors APPOINT Phil Turok, Vince Rondone and David Roth as Citizen Volunteer Alternates to the Disaster Preparedness Advisory Council: Carlyn. Second: Baron

Roll Call Vote:	AYE:	Baron, Muell, Roberts, Grace, Carlyn
	NO:	None
	ABSTAIN:	None
	ABSENT:	None

B. AUTHORIZE the General Manager to Execute Various Documents and Agreements related to Employee Group Health Benefits through the District’s Insurance Broker (Mr. Edmonds)

This item was moved to be heard following Items #10C and #10D.

Mr. Edmonds joined the meeting at 6:45 pm via telephone.

A staff report was presented and Board discussion on proposed plans followed. Director Carlyn voiced his support for a higher level base plan.

Motion: The Board of Directors AUTHORIZE the General Manager to Execute Various Documents and Agreements related to Employee Group Health Benefits through the District's Insurance Broker, with Kaiser 70 as the Base Plan: Grace. Second: Baron

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace
NO:	Carlyn
ABSTAIN:	None
ABSENT:	None

C. APPROVE Board Member Attendance at the Annual Association of California Water Agencies (ACWA) Conference (Ms. McEwen)
A staff report was presented. Mr. Davis stated he would be attending the conference and offered to bring back information to the Board. With all Directors declining to attend, no action was taken.

D. APPROVE Annual Employee & Volunteer Appreciation Party (Ms. McEwen)
A staff report was presented.

Motion: The Board of Directors Board of Directors APPROVE the annual Employee and Volunteer Appreciation Party to be held at the Oak Tree Country Club tentatively on December 15, 2017 for the amount of \$55 per attendee based upon the number of RSVPs and exclusive of donations: Carlyn. Second: Grace

Roll Call Vote:

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

11. Information and Discussion Items:

- A. Bear Valley & Cumberland Road Rehabilitation Project – Mr. Edmonds provided a verbal update.
- B. Solid Waste – Mr. Edmonds provided a verbal update.
- C. Capital Replacement Plans & Rate Studies – Mr. Edmonds provided a verbal update.
- D. Information Technology – Mr. Edmonds provided background on District IT needs and notified the Board of a change in IT providers from Code 3 to DiamondIT. Discussion on AM530 and contract costs followed. The owner of Code 3 IT responded to comments.

E. Board Comments

- i. Director Baron spoke on the Opening Ceremonies at the Kawaiisu Historical Site.
- ii. Director Muell asked about the Entry Gate Project and road conditions
- iii. Director Roberts followed up on Gas Tax discussions with Kern County
- iv. Vice-President Grace: None
- v. President Carlyn asked about recruiting efforts

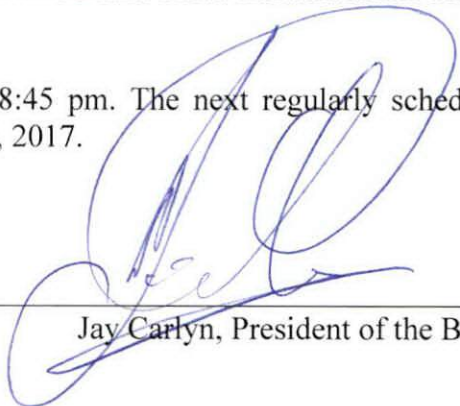
F. Staff Comments

- i. General Counsel – Mr. Davis provided an update on the Cummings Basin Stakeholder Meeting.
- ii. General Manager – Mr. Edmonds had nothing further.

12. Future Agenda Items:

- A. APPROVE Professional Services Agreement for Installation of New Server (November 9, 2017)
- B. CANCEL November 23 & December 28 Regular Board Meetings (November 9, 2017)
- C. RATIFY Change Orders, Bear Valley & Cumberland Road Rehabilitation Project (TBD)

13. **Adjournment:** The meeting was adjourned at 8:45 pm. The next regularly scheduled meeting of the Board of Directors is November 9, 2017.



Jay Carlyn, President of the Board

ATTEST



Kristy McEwen, Secretary of the Board