



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING MINUTES

DATE OF MEETING: June 29, 2017
PLACE OPEN SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF OPEN SESSION MEETING: 1:00 pm

1. **Call to Order**

The meeting was called to order at 1:00 pm.

2. **Roll Call**

All Directors were present. Also in attendance were General Manager David Edmonds, Public Safety Consultant Jeff Kermode, Accountant Jonathan Orozco and Secretary of the Board Kristy McEwen.

3. **Approval of Agenda – Roll Call**

The Agenda was approved unanimously by the Board.

4. **Pledge of Allegiance**

5. **Public Comment Notice**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- Edward Weston expressed concerns regarding the Mailbox Assessment Engineer's Report

6. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this Agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

7. **Action Items:**

- A. ADOPT Resolution 16/17-37 and APPROVE the General Fund (Fund 40) Mid-Year Budget Update for Fiscal Year 2016/17.

Motion: The Board of Directors ADOPT Resolution 16/17-37 and APPROVE the General Fund (Fund 40) Mid-Year Budget Update for Fiscal Year 2016/17: Carlyn.
Second: Muell

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- B. ADOPT Resolution 16/17-38 and APPROVE the State Unemployment Insurance (SUI) Fund (Fund 72) Mid-Year Budget Update for Fiscal Year 2016/17.

Motion: The Board of Directors ADOPT Resolution 16/17-38 and APPROVE the State Unemployment Insurance (SUI) Fund (Fund 72) Mid-Year Budget Update for Fiscal Year 2016/17: Roberts. Second: Muell

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- C. ADOPT Resolution 16/17-39 and ESTABLISH the Appropriations Limit for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-39 and ESTABLISH the Appropriations Limit for Fiscal Year 2017/18: Muell. Second: Carlyn

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- D. ADOPT Resolution 16/17-40 and APPROVE the General Fund (Fund 40) Preliminary Budget for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-40 and APPROVE the General Fund (Fund 40) Preliminary Budget for Fiscal Year 2017/18: Carlyn. Second: Roberts

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- E. ADOPT Resolution 16/17-41 and APPROVE the Parks & Recreation (Fund 45) Preliminary Budget for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-41 and APPROVE the Parks & Recreation (Fund 45) Preliminary Budget for Fiscal Year 2017/18: Carlyn. Second: Grace

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- F. ADOPT Resolution 16/17-42 and APPROVE the Post Office Enterprise Fund (Fund 41) Preliminary Budget for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-42 and APPROVE the Post Office Enterprise Fund (Fund 41) Preliminary Budget for Fiscal Year 2017/18: Roberts. Second: Carlyn

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- G. ADOPT Resolution 16/17-43 and APPROVE the Roads Special Revenue Fund (Fund 48) and Roads Reserve Fund (Fund 73) Preliminary Budgets for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-43 and APPROVE the Roads Special Revenue Fund (Fund 48) and Roads Reserve Fund (Fund 73) Preliminary Budgets for Fiscal Year 2017/18: Roberts. Second: Carlyn

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- H. ADOPT Resolution 16/17-44 and APPROVE the Water Enterprise (Fund 42), Water Development (Fund 60), Water Bond Redemption (Fund 64), and Water Reserve (Fund 70) Preliminary Budgets for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-44 and APPROVE the Water Enterprise (Fund 42), Water Development (Fund 60), Water Bond Redemption (Fund 64), and Water Reserve (Fund 70) Preliminary Budgets for Fiscal Year 2017/18: Roberts. Second: Muell

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- I. ADOPT Resolution 16/17-45 and APPROVE the Wastewater Enterprise (Fund 43), Wastewater Development (Fund 61), and Wastewater Reserve (Fund 69) Preliminary Budgets for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-45 and APPROVE the Wastewater Enterprise (Fund 43), Wastewater Development (Fund 61), and Wastewater Reserve (Fund 69) Preliminary Budgets for Fiscal Year 2017/18: Roberts. Second: Muell

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- J. ADOPT Resolution 16/17-46 and APPROVE the Solid Waste Enterprise (Fund 49) and Solid Waste Reserve (Fund 71) Preliminary Budgets for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-46 and APPROVE the Solid Waste Enterprise (Fund 49) and Solid Waste Reserve (Fund 71) Preliminary Budgets for Fiscal Year 2017/18: Muell. Second: Roberts

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- K. ADOPT Resolution 16/17-47 and APPROVE the Citizen's Option for Public Safety (COPS) Grant (Fund 68) Preliminary Budget for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-47 and APPROVE the Citizen's Option for Public Safety (COPS) Grant (Fund 68) Preliminary Budget for Fiscal Year 2017/18: Carlyn. Second: Muell

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- L. ADOPT Resolution 16/17-48 and APPROVE the Public Safety Realignment (AB109) Fund (Fund 30) Preliminary Budget for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-48 and APPROVE the Public Safety Realignment (AB109) Fund (Fund 30) Preliminary Budget for Fiscal Year 2017/18: Muell. Second: Roberts

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

- M. ADOPT Resolution 16/17-49 and APPROVE the Mailbox AD17-1 (Fund 63) Preliminary Budget for Fiscal Year 2017/18.

Motion: The Board of Directors ADOPT Resolution 16/17-49 and APPROVE the Mailbox AD17-1 (Fund 63) Preliminary Budget for Fiscal Year 2017/18: Muell. Second: Carlyn

Roll Call Vote: AYE: Baron, Muell, Roberts, Grace, Carlyn
NO: None
ABSTAIN: None
ABSENT: None

8. Information and Discussion Items:

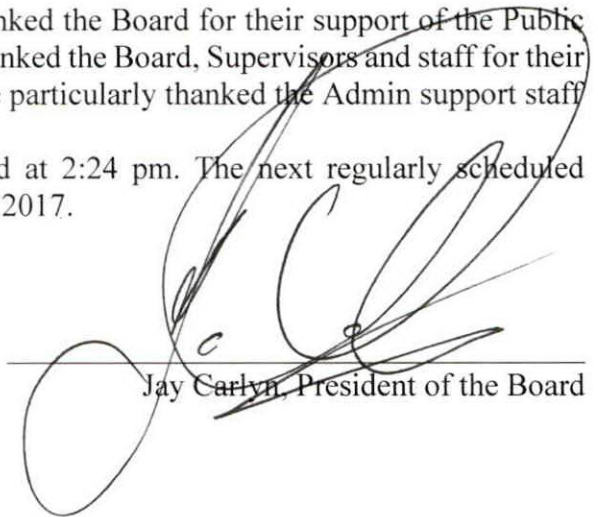
A. Board Comments

- i. Director Baron: None
- ii. Director Muell asked on the status of lakefill wells, and stated he would like to proceed on discussions with Kern County regarding assistance with roads

- iii. Director Roberts: None
- iv. Vice-President Grace clarified that in the event the maintenance assessment passes but the construction assessment does not, maintenance funds could be used to maintain existing mailboxes
- v. President Carlyn reported that police officers are pleased with the dispatch transition and feel that it is going very well. He asked Mr. Kermode for an update on the mobile software interface with Kern County.

B. Staff Comments – Mr. Kermode thanked the Board for their support of the Public Safety Department. Mr. Edmonds thanked the Board, Supervisors and staff for their assistance in budget preparations. He particularly thanked the Admin support staff

9. **Adjournment:** The meeting was adjourned at 2:24 pm. The next regularly scheduled meeting of the Board of Directors is July 13 2017.



Jay Carlyn, President of the Board

ATTEST



Kristy McEwen, Secretary of the Board