



## BEAR VALLEY COMMUNITY SERVICES DISTRICT

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
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### REGULAR BOARD MEETING MINUTES

DATE OF MEETING: May 25, 2017  
PLACE OPEN SESSION MEETING: 28999 South Lower Valley Road  
TIME OF OPEN SESSION MEETING: 6:00 pm

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1. **Call to Order**

The meeting was called to order at 6:02 pm.

2. **Attendance**

All Directors were present. Also in attendance were General Manager David Edmonds, General Counsel Don Davis and Secretary of the Board Kristy McEwen.

3. **Approval of Agenda**

The Agenda was approved unanimously by the Board.

4. **Pledge of Allegiance**

President Carlyn led the Pledge of Allegiance.

5. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- Joe Cooper addressed the Board regarding a damage claim

6. **Presentation:**

Fickert Cemetery Proposal (Tehachapi Heritage League)

Janice Hagan-Armstrong of the local Cemetery Interest Group in conjunction with the Tehachapi Heritage League spoke on the groups' interest in installing commemorative signs at the historic Fickert Cemetery, which is on District property. The Board responded positively and requested the group return with a formal proposal when ready.

7. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

**8. Action Item:**

- A. ADOPT Resolution 16/17-35 a Resolution of Intent to Form an Assessment District for the Proposed Mailbox Project and Ordering the Preparation of an Engineer's Report for the Proposed Improvements (Mr. Davis)  
A staff report was presented.

**Motion:** The Board of Directors ADOPT Resolution 16/17-35 a Resolution of Intent to Form an Assessment District for the Proposed Mailbox Project and Ordering the Preparation of an Engineer's Report for the Proposed Improvements: Muell. Second: Carlyn.

**Roll Call Vote:**

AYE:	Baron, Muell, Roberts, Grace, Carlyn
NO:	None
ABSTAIN:	None
ABSENT:	None

**9. Information and Discussion Items:**

- A. Bear Valley & Cumberland Road Rehabilitation Project (Mr. Edmonds)

- Mr. Edmonds provided an update.

- B. Upper Elevation Road Striping Project (Mr. Edmonds)

- Mr. Edmonds provided an update.

- C. Guardrails (Mr. Edmonds)

- Mr. Edmonds provided an update.

- D. Board Comments

- Director Baron asked about striping and potholes on Skyline Drive
- Director Muell – None
- Director Roberts – None
- Vice-President Grace – None
- President Carlyn – None

- E. Staff Comments

- Police Consultant – Mr. Kermode was not in attendance. Mr. Edmonds updated the Board on the arrest of suspected vandals.
- General Counsel – Mr. Davis informed the Board he would bring Code Amendments for the shooting range to a future meeting.
- General Manager – Mr. Edmonds stated that staff will soon begin the 2017-18 budget development process.

**10. Future Agenda Items:**

- A. SCHEDULE Various Special Meetings for Fiscal Year 2017/18 Preliminary Budget Development (Tentative: June 8, 2017)
- B. Update to District Ordinance 1-7 Claims Against the District (Tentative: June 8, 2017)

C. AUTHORIZE the General Manager to Purchase Three Vehicles for the Police Fleet  
(Tentative: June 8, 2017)

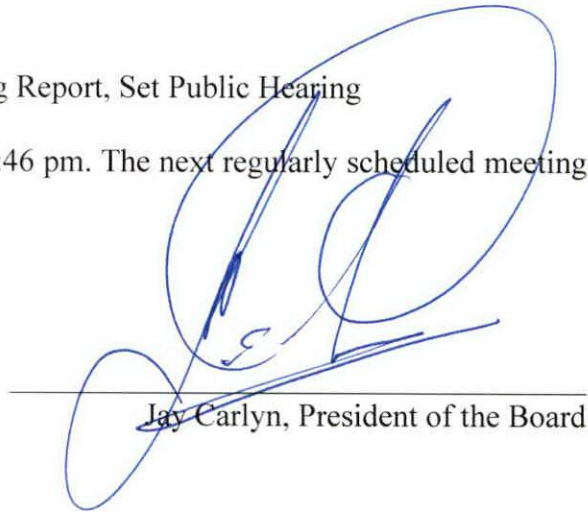
Mr. Edmonds reviewed the above and added:

D. Firing Range Code Amendments

E. Kawaiisu Preserve Plan

F. Mailbox Project - Adopt Engineering Report, Set Public Hearing

11. **Adjournment:** The meeting adjourned at 7:46 pm. The next regularly scheduled meeting of the Board of Directors is June 8, 2017.



Jay Carlyn, President of the Board

ATTEST



Kristy McEwen, Secretary of the Board