



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460

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BEAR VALLEY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING AGENDA

DATE OF MEETING: December 14, 2016
PLACE OPEN SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF OPEN SESSION: 9:00 am

1. Call to Order

2. Roll Call Attendance

President Jay Carlyn
Vice President Walt Ritchie
Director Jane Baron
Director Gil Grace
Director Larry Muell

3. Pledge of Allegiance

4. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

5. Information & Discussion Items 1:

- A. Future Agenda Item Requests: (Mr. Davis)
 - i. "Pending projects/contracts and actions by the board" (President Carlyn)
- B. Board Document Requests: (Mr. Davis)

6. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

7. **Action Items:**

A. Post Office: (Mr. Edmonds)

- i. ACCEPT or REJECT Proposal for Mailbox, Postal and Shipping Related Services submitted by “Mo Chawla on behalf of Postal ASAP”.
- ii. Provide Any Other Direction to Staff Regarding the Post Office Space.

8. **Information & Discussion Items 2:**

A. Auditor:

- i. General Discussion Regarding State Mandated Audit Practices and Procedures
- ii. Audit of Fiscal Year 2015/16

9. **Adjournment:**

The next regularly scheduled meeting of the Board of Directors is January 12, 2017.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, December 13, 2016

Kristy McEwen, Secretary of the Board