



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

DATE OF MEETING: July 28, 2016
PLACE OPEN SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**

The meeting was called to order at 6:03 pm.

2. **Attendance – Roll Call**

President Rick Zanutto

Vice President Gil Grace

Director Jane Baron

Director Charlene LaClaire

Director Walt Ritchie

All Directors were present. Also present were General Manager David Edmonds and Secretary of the Board Kristy McEwen.

3. **Approval of Agenda – Roll Call**

The Agenda was approved unanimously by the Board.

4. **Pledge of Allegiance**

Director Ritchie led the Pledge of Allegiance.

5. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- Laurie Betts and Donna Grier spoke on control and public education regarding yellow starthistle.

6. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

July 28, 2016 Regular Board Meeting

7. Hearing Item:

- A. ADOPT Resolution 16/17-3 to Collect Delinquent Accounts for Water, Sewer, and Refuse Services via Tax Roll (Mr. Edmonds)
President Zanutto opened the hearing to public questions and comment at 6:22 pm.
President Zanutto closed the hearing at 6:28 pm.

Motion: The Board of Directors ADOPT Resolution 16/17-3 to Collect Delinquent Accounts for Water, Sewer, and Refuse Services via Tax Roll: LaClaire. Second: Ritchie

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

8. Action Items:

- A. FY 2016/17 Tax Roll Items: (Mr. Edmonds)
- i. ADOPT Resolution 16/17-4 Setting the Special Tax for Gate Operations for FY 2016/17 at \$75 per Parcel

Motion: The Board of Directors ADOPT Resolution 16/17-4 Setting the Special Tax for Gate Operations for FY 2016/17 at \$75 per Parcel: Grace. Second: Baron

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- ii. ADOPT Resolution 16/17-5 Setting the Special Tax for Police Protection Services for FY 2016/17 at \$80 per Parcel

Motion: The Board of Directors ADOPT Resolution 16/17-5 Setting the Special Tax for Police Protection Services for FY 2016/17 at \$80 per Parcel: LaClaire. Second: Ritchie

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- iii. ADOPT Resolution 16/17-6 Setting the Road Assessment for FY 2016/17 at \$340 per Parcel

Motion: The Board of Directors ADOPT Resolution 16/17-6 Setting the Road Assessment for FY 2016/17 at \$340 per Parcel: Grace. Second: Baron

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- iv. ADOPT Resolution 16/17-7 Setting the Tax Rate for Improvement District #2 Bonds for FY 2016/17 at 0.00371115% per \$1,000 Assessed Value of Property

Motion: The Board of Directors ADOPT Resolution 16/17-7 Setting the Tax Rate for Improvement District #2 Bonds for FY 2016/17 at 0.00371115% per \$1,000 Assessed Value of Property, subject to legal review and revision to include re-financing recital: Ritchie. Second: LaClaire

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

- v. ADOPT Resolution 16/17-8 Setting Water Standby Charges for FY 2016/17 at \$40.28

Motion: The Board of Directors ADOPT Resolution 16/17-8 Setting Water Standby Charges for FY 2016/17 at \$40.28: LaClaire. Second: Grace

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

- vi. ADOPT Resolution 16/17-9 Setting the Sewer Standby Charges for FY 2016/17 at \$59.96

Motion: The Board of Directors ADOPT Resolution 16/17-9 Setting the Sewer Standby Charges for FY 2016/17 at \$59.96: LaClaire. Second: Grace

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

- B. APPROVE Tenant Improvements to the Kawaiisu Preserve (Mr. Edmonds)

A staff report was presented. Edward Simpkins, General Manager of BVSA, described the project and answered questions.

Motion: The Board of Directors APPROVE Tenant Improvements to the Kawaiisu Preserve: Grace. Second: LaClaire

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

- C. ADOPT Resolution 16/17-10 Thanking Kern County for Assistance with the Deer Fire (Mr. Edmonds)

Mr. Edmonds introduced the Resolution and discussion followed.

Motion: The Board of Directors ADOPT Resolution 16/17-10 Thanking Kern County for Assistance with the Deer Fire: LaClaire. Second: Ritchie

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

D. APPROVE Board Member Attendance at California Special District Association (CSDA) 2016 Annual Conference (Ms. McEwen)
A staff report was presented. No action taken.

E. ELECT a Representative to the California Special District Association (CSDA) Board of Directors, Central Network, Seat B & Seat C (Ms. McEwen)
A staff report was presented and discussion followed.

Motion: The Board of Directors ELECT Tim Ruiz as Representative to the California Special District Association (CSDA) Board of Directors, Central Network, Seat B & Seat C: Baron. Second: Grace

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

9. Information and Discussion Items:

A. Review of Lobbyist Contract (Mr. Edmonds)

Mr. Edmonds reviewed the terms of the contract. Staff will research if Board action is necessary to terminate the contract. If so, it will return as an Action Item at a future meeting.

B. Bear Valley & Cumberland Road Rehabilitation Project (Mr. Edmonds)

Mr. Edmonds provided an update on the bid analysis and re-bid process. The Board reached unanimous consensus to direct Mr. Edmonds to explore financing options to be presented at a future meeting.

C. Recruitment Update (Mr. Edmonds)

Mr. Edmonds provided an update.

D. Logging Update (Mr. Edmonds)

Mr. Edmonds informed the Board that Southern California Edison would be resuming logging activity, contracting with Mowbray's Tree Service.

E. Board Comments

i. Director Baron: None

ii. Director LaClaire requested bid information on the Road Project be sent to all Directors when received.

iii. Director Ritchie: None

iv. Vice-President Grace invited Finance Committee volunteer, Jay Carlyn, to share information with the Board regarding in-house legal counsel vs. a contracted law firm.

- v. President Zanutto: None
- F. General Manager Comments: None

10. Future Agenda Items:

- A. Bear Valley & Cumberland Road Rehabilitation Project: Reject Bids; Adopt Revised Final Plans, Specifications, and Details; Authorize Re-Bid
- B. Goldspike Repairs: Adopt Final Plans, Specifications, and Details; Authorize Bid
- C. Bear Valley & Cumberland Roads Rehabilitation Project: Award Contract
- D. Resolution(s) Thanking Various Fire Protection Agencies for Assistance with the Deer Fire (Tentative August 11)
- E. FY 2016/17 Final Budget (Various Study Sessions TBD; Adopt Final Budget August 25)
Mr. Edmonds reviewed the above and added:
- F. Presentation of Resolution of Appreciation to Kern County Board of Supervisors
- G. Possible action on Letter of Understanding with Houston Magnani
- H. Update on Solar Project
- I. Update on Mailbox Project

- 11. Adjournment:** The meeting was adjourned at 9:42 pm. The next regularly scheduled meeting of the Board of Directors is August 11, 2016.



Richard Zanutto, President of the Board

ATTEST



Kristy McEwen, Secretary of the Board