



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

DATE OF MEETING: June 9, 2016
PLACE OPEN SESSION MEETINGS: 28999 South Lower Valley Road
TIME OF TRAINING SESSION: 3:30 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**

The meeting was called to order at 3:42 pm.

2. **Attendance – Roll Call**

President Rick Zanutto
Vice President Gil Grace
Director Jane Baron
Director Charlene LaClaire
Director Walt Ritchie

All Directors were in attendance. Also present were General Manager David Edmonds, General Counsel Don Davis, Chief of Police Jeff Kermode and Secretary of the Board Kristy McEwen.

3. **Training Session:**

A. AB 1234 Ethics Training

General Counsel Don Davis conducted 2 hours of mandated AB1234 Ethics Training to the Board of Directors.

4. **Regular Session**

Called to order at 6:16 pm.

5. **Approval of Agenda – Roll Call**

The Agenda was approved unanimously by the Board.

6. **Pledge of Allegiance**

Mr. Edmonds led the Pledge of Allegiance.

7. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may

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also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

- Donna Grier addressed the Board on Yellow Starthistle infestation and control.
- Renee Schrunner requested an update on SCE logging contractors, Goldspike repairs, conditions on lower Goldspike and evacuation routes.
- Geva Frevert spoke on logging contractors, Cal-Fire contracts and emergency routes.
- Jim Nelson spoke on the need for AM530.

8. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the May 12, 2016 Regular Board Meeting
- B. APPROVE Minutes of the May 25, 2016 Board Meeting
- C. APPROVE Minutes of the May 26, 2016 Regular Board Meeting
- D. APPROVE Register of Warrants for May 2016

Motion: APPROVE Consent Calendar Items A – D, with Director LaClaire Abstaining from Items B and C: Grace. Second: Baron.

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

9. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

None

10. Action Items:

- A. APPROVE First Amendment to License Agreement for Temporary Above-Ground Recycled Water Distribution Line with Tehachapi-Cummings County Water District (Mr. Davis)
A staff report was presented.

Motion: The Board of Directors APPROVE First Amendment to License Agreement for Temporary Above-Ground Recycled Water Distribution Line with Tehachapi-Cummings County Water District: LaClaire. Second: Ritchie.

Roll Call Vote:

AYE:	Baron, LaClaire, Ritchie, Grace, Zanutto
NO:	None
ABSTAIN:	None
ABSENT:	None

- B. APPROVE Final Plans, Specifications, and Details for the Bear Valley and Cumberland Roads Rehabilitation Project and AUTHORIZE Staff to Bid the Project (Mr. Edmonds)

Mr. Edmonds reviewed the plans, specifications and details of the project with the Board of Directors.

Motion: The Board of Directors ADOPT Final Plans, Specifications, and Details for the Bear Valley and Cumberland Roads Rehabilitation Project and AUTHORIZE Staff to Bid the Project: Baron. Second: Grace.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

- C. ADOPT Resolution 15/16-31 Adopting the 2015 Regional Urban Water Management Plan (Mr. Edmonds)

Mr. Davis presented a staff report.

Motion: The Board of Directors ADOPT Resolution 15/16-31 Adopting the 2015 Regional Urban Water Management Plan: LaClaire. Second: Zanutto.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

- D. ADOPT Resolution 15/16-32 Requesting Consolidation of District Elections with Statewide General Elections (Mr. Edmonds)

A staff report was presented for Items 10D – 10F.

Motion: The Board of Directors ADOPT Resolution 15/16-32 Requesting Consolidation of District Elections with Statewide General Elections: Grace. Second: Baron.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

- E. ADOPT Resolution 15/16-33 Regarding General Election Tie-Breaking Policy (Mr. Edmonds)

Motion: The Board of Directors ADOPT Resolution 15/16-33 Regarding General Election Tie-Breaking Policy: Ritchie. Second: LaClaire.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

F. ADOPT Resolution 15/16-34 Regarding General Election Candidate's Statements Policy (Mr. Edmonds)

Motion: The Board of Directors ADOPT Resolution 15/16-34 Regarding General Election Candidate's Statements Policy: Ritchie. Second: LaClaire.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

G. REJECT Claim Filed by Irene E. Gunshinan (Mr. Davis)
Mr. Davis presented a staff report and recommendation.

Motion: The Board of Directors REJECT Claim Filed by Irene E. Gunshinan: Grace. Second: LaClaire.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

H. SCHEDULE Various Special Meetings for Fiscal Year 2016/17 Preliminary Budget Development (Mr. Edmonds)

Mr. Edmonds presented a staff report with recommended meeting dates.

Motion: The Board of Directors SCHEDULE Special Meetings for Fiscal Year 2016/17 Preliminary Budget Development as listed in the staff report: LaClaire. Second: Ritchie.

Roll Call Vote: AYE: Baron, LaClaire, Ritchie, Grace, Zanutto
NO: None
ABSTAIN: None
ABSENT: None

11. Information and Discussion Items:

- A. Police Tax (Mr. Edmonds) – An extensive, interactive discussion took place between staff, Board and public on the outcome of the Measure G election, possible reasons for its failure to pass and what that might mean for police services within the District.
- B. Goldspike Repairs (Mr. Edmonds) – Mr. Edmonds updated the Board and public on the progress. Geotechnical evaluation was performed, the insurance adjuster has completed his analysis and repairs should begin soon.
- C. Postal Services Request for Proposal Update (Ms. McEwen) – A staff report was presented.

D. Recruitment Update (Mr. Edmonds) – Mr. Edmonds updated the Board on officer recruitment and stated that a contract for a recruiter for Department Head positions will be presented for Board approval at the July 14 Regular Board Member.

E. Committee Reports

i. Standing Committees

1. Administration Committee – No June Meeting
2. Communications Committee – No June Meeting
3. Finance Committee – No June Meeting
4. Infrastructure Committee – May 19, 2016
Director Baron reported on the May 19 meeting.
5. Public Safety Committee – May 17, 2016
Director Grace reported on the May 17 meeting
6. Liaison Committee – No May meeting

ii. Other Appointments

1. Water Availability & Preservation Committee – June 9, 2016
President Zanutto reported on the June 9 meeting.
2. Cummings Basin Stakeholder Group – May 26, 2016 Mr. Davis reported on the May 26 meeting.
3. Greater Tehachapi Fire Safe Council – June 8, 2016
Director LaClaire reported on the June 8 meeting.

F. Board Comments

- i. Director Baron: None
- ii. Director LaClaire: None
- iii. Director Ritchie: None
- iv. Vice-President Grace: None
- v. President Zanutto: None

G. Staff Reports

i. Department Head Reports

1. Finance Report – Mr. Edmonds reviewed Period 9 financial reports.
2. Public Works Report – Mr. Edmonds reviewed the Public Works report as submitted in the Board Package.
3. Public Safety Report – In Chief Kermodé's absence, Mr. Edmonds reviewed the Public Safety report as submitted in the Board Package.

- ii. General Counsel Report – Mr. Davis updated the Board on the progress of the Solar Project. The comment period for the Mitigated Negative Declaration had closed and a public hearing will be held on June 23.
- iii. General Manager Report – Mr. Edmonds stated he is looking forward to a productive year.

H. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)
A staff report was presented.

12. Future Agenda Items:

- A. Budget: FY 2016/17 Preliminary Budget (various study sessions TBD)
 - B. Solar Project Public Hearing – Mitigated Negative Declaration (Scheduled June 23)
 - C. Bear Valley, Cumberland Roads Rehabilitation Project – Award Bid (Tentative: July 14)
 - D. Post Office – Request for Proposal Update (Tentative: June 23 or July 14)
 - E. Bond Refinancing
- Mr. Edmonds reviewed the above and added:
- F. Review of Lobbyist contract
 - G. Contract for Recruitment Services

13. **Adjournment:** The meeting was adjourned at 11:30 pm. The next regularly scheduled meeting of the Board of Directors is June 23, 2016.


Richard Zanutto, President of the Board

ATTEST


Kristy McEwen, Secretary of the Board