



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

DATE OF MEETING:	February 26, 2015
PLACE OPEN & CLOSED SESSION MEETINGS:	28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING:	4:00 pm
TIME OF OPEN SESSION MEETING:	6:00 pm

1. **Call to Order**

- The meeting was called to order at 4:05 pm.

2. **Roll Call Attendance**

President Charlene LaClaire
Vice President Rick Zanutto
Director Jane Baron
Director Gil Grace
Director Walt Ritchie

- All Directors were present. Also present were General Manager David Edmonds and General Counsel Don Davis. Arriving at 6:00 pm were Chief of Police Rod Walthers, Interim Financial Consultant Darrell Harris and Clerk of the Board Kristy McEwen.

3. **Closed Session**

- A. **Conference with Legal Counsel – Anticipated Litigation**
Government Code section 54956.9(d)(2) (3 cases)

4. **Convene Open Session**

- President LaClaire convened Open Session at 6:03 pm.

5. **Summary of Actions Taken During Closed Session**

- No Reportable Action

6. **Approval of Agenda – Roll Call**

- The Agenda was approved unanimously by the Board

7. **Pledge of Allegiance**

- Director Ritchie led the Pledge of Allegiance

8. Public Comments on Non-Agenda Items

- Jim Nelson spoke about the accomplishments of former GM Yeakley
- Roberta Miller addressed gate passes and road striping

9. Consent Calendar

- A. APPROVE Minutes of the January 8, 2015 Regular Board Meeting
- B. APPROVE Minutes of the January 22, 2015 Regular Board Meeting
- C. ACCEPT Minutes from the December, 2014 Liaison Committee Meeting
- D. APPROVE Treasurer's Report of Investment for December, 2014 & January, 2015
- E. APPROVE Register of Warrants for January, 2015
 - **Motion:** The Board of Directors APPROVE Consent Calendar Items A through E: Zanutto. Second: LaClaire
 - **Roll Call Vote:**

AYE:	Grace, Baron, Ritchie, Zanutto, LaClaire
NO:	None
ABSTAIN:	None
ABSENT:	None

10. Procedural Items:

- A. APPOINT 2015 Board Member Committee Assignments by President of the Board of Directors (President LaClaire)
 - President LaClaire made the following committee assignments:
 - Administration: Zanutto (chair), Ritchie
 - Communications: LaClaire (chair), Ritchie
 - Finance: Zanutto (chair), LaClaire
 - Infrastructure: Grace (chair), Baron
 - Public Safety: Grace (chair), Baron
 - Liaison: LaClaire (President), Zanutto (Vice-President)
 - After discussion, the Board expressed the following preferences for committees
 - Committees will meet as needed rather than monthly
 - Volunteers will be sought to serve on the standing committees
 - Additional citizen committees for specific topics or projects will be formed as needed – with the possibility of evening meetings to encourage participation
 - Public comments by Danny Rowe and Robyn Woodhouse encouraged full committee membership for community members and evening meetings. Jim Nelson asked for clarification that citizen members of committees are on equal footing with Director members

11. Disclosures by the Board of Directors

- None

12. Action Items:

- A. AUTHORIZE the General Manager to execute a Real Property Purchase, Planning, and Use Agreement for the Kawaiisu Grinding Rock Site. (Mr. Davis)
 - A staff report was presented. The Board of Directors commended the Turcos for their generosity.

- Public Comment: Jerry Pittenger disputed the uniqueness of the site and objected to the loss of tax revenue and amenity fees on this parcel. Linda Turco stated the site had great historical significance. Jim Nelson questioned if the Kawaiisu tribe could claim ownership.
- **Motion:** AUTHORIZE the General Manager to execute a Real Property Purchase, Planning, and Use Agreement for the Kawaiisu Grinding Rock Site: Grace. Second: Zanutto
- **Roll Call Vote:**

AYE:	Grace, Baron, Ritchie, Zanutto, LaClaire
NO:	None
ABSTAIN:	None
ABSENT:	None

B. ADOPT Resolution 14/15-15 Establishing Rules of Order for the Conduct of Board Meetings. (Mr. Edmonds, Mr. Davis)

- A staff report was presented.
- **Motion:** ADOPT Resolution 14/15-15 Establishing Rules of Order for the Conduct of Board Meetings: Grace. Second: Baron
- **Roll Call Vote:**

AYE:	Grace, Baron, Ritchie, Zanutto, LaClaire
NO:	None
ABSTAIN:	None
ABSENT:	None

C. AUTHORIZE the General Manager to execute an amendment to the Engineering Services Agreement with Quad Knopf for GIS Services in an amount not to exceed \$26,800

- A staff report was presented. Bud Rice of Quad Knopf gave a demonstration of the integrated system to the Board and public.
- **Motion:** AUTHORIZE the General Manager to execute an amendment to the Engineering Services Agreement with Quad Knopf for GIS Services in an amount not to exceed \$26,800: Grace. Second: Zanutto
- **Roll Call Vote:**

AYE:	Grace, Baron, Ritchie, Zanutto, LaClaire
NO:	None
ABSTAIN:	None
ABSENT:	None

D. AUTHORIZE the General Manager to execute a Professional Services Agreement with Quad-Knopf for On-Call Services in an amount not to exceed \$50,000.

- A staff report was presented.
- **Motion:** AUTHORIZE the General Manager to execute a Professional Services Agreement with Quad-Knopf for On-Call Services in an amount not to exceed \$50,000, pending legal review and revision: Grace. Second: Zanutto
- **Roll Call Vote:**

AYE:	Grace, Baron, Ritchie, Zanutto, LaClaire
NO:	None
ABSTAIN:	None
ABSENT:	None

13. Information and Discussion Items:

- A. High Country Park Tree Infestation Update (Mr. Edmonds & Mr. Davis)
- An update updating the Board on the progress and process of removing affected trees was given. Board discussion followed.
 - Public Comment: Roberta Miller commented on the scope of the problem. Steve Pavkovic shared his belief that Black Pineleaf Scale is a bigger problem than pine bark beetle. Jerry Pittenger said his oak trees are being attacked by beetles.
- B. Potential Solar Project Process Review (Mr. Edmonds)
- An update was given outlining the steps and processes that still must be followed, emphasizing that no project has yet been identified or approved. Board discussion followed, reaching consensus to continue to work with HeliPower to refine a project concept.
 - Public Comment: Gina Haun asked if Cummings Valley residents will have any input if a CV site is identified. Mr. Davis confirmed that public hearings will be part of the CEQA process.
- C. Equestrian Trail Fencing at Well #34 (Mr. Edmonds)
- A staff report was presented. Director Baron suggested staff confirm that the sanitary setbacks are sufficient.
- D. Well #9 & Lakefill for Four Island Lake (Mr. Edmonds)
- Mr. Edmonds presented a staff report on the flushing of Well #9 into Four Island Lake.
 - Public Comment: Steve Pavkovic inquired if the water could be trucked to the High Country Park to water distressed trees.
- E. Board Member Inquiry – Benz Contract (Ms. McEwen)
- A staff report was presented. The item was referred to the Administration Committee for study.
- F. Board Member Inquiry – Effluent Production/Billing (Ms. McEwen)
- A staff report was presented. The Board recommended the purchase of back up meters for the Wastewater Treatment Plant.
- G. January Committee Reports
- i. Administration Committee – No January Meeting
 - ii. Communications Committee – No January Meeting
 - iii. Finance Committee – No January Meeting
 - iv. Infrastructure Committee – No January Meeting
 - v. Liaison Committee – January 27, 2015: Director Zanutto reported on the items discussed at the January 27, 2015 meeting.
 - vi. Public Safety Committee – No January Meeting

H. Board Comments

- i. Director Baron: None
- ii. Director Grace: Water Availability Preservation Committee on February 12, 2015
- iii. Director Ritchie: Report on January, 2015 CSDA Leadership Training; Common Interest Meeting on February 5, 2015. Asked to be put on record that, after requesting three times, he expects a complete accounting of attorney fees within seven days. Mr. Edmonds responded that he had received no such request, but suggested that Director Ritchie call the office to schedule time to walk through his questions. Director Ritchie stated his request was "in the minutes." Directors Zanutto and LaClaire suggested Director Ritchie review the monthly Register of Warrants where all expenditures are listed by department.
- iv. Vice-President Zanutto: Water Availability Preservation Committee on February 12, 2015; Meeting with Supervisor Scrivner on February 5, 2015 Regarding Ambulance Service.
- v. President LaClaire: None

I. Staff Reports

- i. Department Head Reports
 1. Finance Report – Mr. Harris gave a verbal report
 2. Public Works Report – A written report was submitted
 3. Public Safety Report – Chief Walthers gave a verbal report
- ii. General Counsel Report – None
- iii. General Manager Report – None

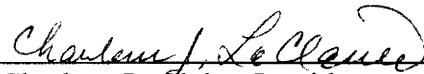
J. Media / Public Outreach / Communications / Correspondence (Ms. McEwen)

- A staff report was submitted

14. Future Agenda Items:

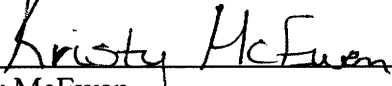
- A. Resolution Honoring Board President William T. Mason (Tentative: March 12, 2015)
- B. Pine Bark Beetle Abatement (Tentative: March 12, 2015)
- C. State Water Conservation Requirements (Tentative: March 12 or March 26, 2015)
- D. Mailboxes (TBD, Early 2015)

15. Adjournment: The meeting was adjourned at 10:25 pm. The next regularly scheduled meeting of the Board of Directors is March 12, 2015



Charlene LaClaire, President
Bear Valley Community Services District

ATTESTED:



Kristy McEwen
Clerk of the Board