



## BEAR VALLEY COMMUNITY SERVICES DISTRICT

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28999 South Lower Valley Road - Tehachapi, CA 93561-9637  
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### BEAR VALLEY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

DATE OF MEETING:	August 8, 2013
PLACE OPEN & CLOSED SESSION MEETINGS:	28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING:	5 p.m.
TIME OF OPEN SESSION MEETING:	6 p.m.

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1. CALL TO ORDER

- **President Zanutto called the meeting to order at 5:13 P.M.**

2. ROLL CALL

President Rick Zanutto  
Vice President Bill Mason  
Director Charlene LaClaire  
Director Al Romano  
Director Bonnie Shea

- **All directors were present with the exception of Director Shea. Also present: General Manager Jeff Hodge; Assistant General Manager/Board Secretary Sandy Janzen; Chief of Police Rod Walthers; Finance Director Rudy Hernandez; and Public Works Superintendent Larry Tuma.**

3. PLEDGE OF ALLEGIANCE

- **President Zanutto led the Pledge of Allegiance.**

4. ADJOURN TO CLOSED SESSION

- **President Zanutto adjourned to Closed Session at 5:14 P.M.**

5. CLOSED SESSION

A. REQUEST FOR CLOSED SESSION REGARDING PUBLIC EMPLOYEE PERFORMANCE REVIEW §54957

TITLE: GENERAL MANAGER

- **District Counsel Kristin Hagan present via conference call.**

6. ADJOURN CLOSED SESSION

- **President Zanutto adjourned Closed Session at 6:05 P.M. and reconvened Open Session at 6:06 P.M.**

7. SUMMARY OF ACTIONS TAKEN DURING CLOSED SESSION

- **President Zanutto stated that there was no reportable action.**

8. CONSENT CALENDAR

- **THAT ALL MOTIONS INDICATED BY CONSENT CALENDAR ITEMS A THROUGH H BE ADOPTED EXCEPT FOR ITEMS D AND H: ROMANO. SECONDED: MASON. AYES: ZANUTTO, ROMANO, MASON, LACLAIRE. ABSENT: SHEA. THE MOTION PASSED.**
- **On Item D, Director Mason asked for clarity regarding reserve expenditures and asked they be shown on a monthly basis.**
- **On Item H, Director Mason requested an explanation regarding 4<sup>th</sup> quarter. Chief Walthers and Mr. Hernandez provided an oral explanation. President Zanutto also commented.**
- **MOTION TO APPROVE ITEMS D AND H: MASON. SECONDED: ROMANO. AYES: ZANUTTO, ROMANO, MASON, LACLAIRE. ABSENT: SHEA. THE MOTION PASSED.**

9. PUBLIC COMMENTS

- **PRESIDENT ZANUTTO OPENED PUBLIC COMMENTS. Charles Arbaut commented on the wild hogs. Lea Prentice commented on proposed changes to the front gate.**

10. BOARD COMMENTS

- **There were no Board Comments at this time.**

11. STAFF REPORTS

Financial Report: **Mr. Hernandez provided a written report.**

Public Works Status Report: **Mr. Tuma provided a written report.**

Public Safety Report: **Chief Walthers provided a written report.**

12. PUBLIC HEARING RE: PROPERTIES AFFECTED BY WEED INFESTATION CONSTITUTING A FIRE HAZARD (Mr. Hodge)

- **President Zanutto opened and closed the Public Hearing. No residents were in attendance for the hearing.**

13. PUBLIC HEARING FOR COLLECTION OF DELINQUENT WATER, SEWER, AND REFUSE CHARGES ON PROPERTY TAX BILLS AND ADOPTION OF A RESOLUTION ELECTING TO COLLECT DELINQUENCIES ON THE TAX ROLL (Mr. Hodge)

- **MOTION TO ADOPT A RESOLUTION ELECTING TO COLLECT DELINQUENCIES ON THE TAX ROLL: LACLAIRE. SECONDED: ROMANO. AYES: ZANUTTO, ROMANO, MASON, LACLAIRE. ABSENT: SHEA. THE MOTION PASSED.**

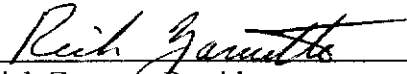
14. ADOPTION OF A RESOLUTION SETTING PUBLIC HEARING FOR THE SETTING OF WATER RATES (Mr. Hodge)

- **MOTION TO ADOPT A RESOLUTION SETTING PUBLIC HEARING FOR THE SETTING OF WATER RATES: ROMANO. SECONDED: MASON. NOES: ZANUTTO, ROMANO, MASON, LACLAIRE. ABSENT: SHEA. THE MOTION FAILED. Board Comments were made by Romano, Zanutto, Mason and LaClaire; Mr. Tuma responded. Public Comments made by Linda LeLievre.**


15. REVIEW AND DIRECT STAFF REGARDING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION NOTICE OF INTENT TO HARVEST TIMBER (Mr. Hodge)

- **Mr. Gletne addressed the Board on the Fuel Reduction Project. Board Comments: Questions asked by all directors. Staff directed to enter into talks regarding roads. Public Comments were made by Linda LeLievre and Helen Santillan.**

16. ADOPTION OF A RESOLUTION SETTING A PUBLIC HEARING AND DECLARING AND ORDERING THE CONTROL, REMOVAL, AND ERADICATION OF PINE BARK BEETLE INFESTATION (Mr. Hodge)
- **MOTION TO ADOPT RESOLUTION SETTING A PUBLIC HEARING AND DECLARING AND ORDERING THE CONTROL, REMOVAL, AND ERADICATION OF PINE BARK BEETLE INFESTATION: LACLAIRE. SECONDED: ROMANO. AYES: ZANUTTO, ROMANO, LACLAIRE. ABSENT: MASON AND SHEA. THE MOTION PASSED.**
17. AUTHORIZE THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR LEAK DETECTING EQUIPMENT(Mr. Hodge)
- **MOTION TO AUTHORIZE THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR LEAK DETECTING EQUIPMENT NOT TO EXCEED \$35,000 (TO BE TAKEN FROM WATER RESERVE FUND): LACLAIRE. SECONDED: MASON. AYES: ZANUTTO, ROMANO, MASON, LACLAIRE. ABSENT: SHEA. THE MOTION PASSED.**
18. RESCHEDULE STRATEGIC PLANNING SESSION SET FOR AUGUST 22, 2013 AT 9 A.M. (Mr. Hodge)
- **The Board agreed to reschedule the Strategic Planning Session to September 26, 2013 at 9 A.M. to include a working lunch.**
19. DISCUSSION AND DIRECTION TO STAFF REGARDING THE FORMATTING OF FINANCIAL REPORTS (Mr. Hodge)
- **President Zanutto opened Board Comments. Director Mason discussed a plan to bring the District financial reporting current. Public Comments were made by Linda LeLievre.**
20. ADJOURNMENT
- **President Zanutto adjourned the meeting at 9:13 P.M.**

  
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Rick Zanutto, President  
Board of Directors

ATTEST

  
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Sandra L. Janzen, Assistant General Manager  
Secretary to the Board of Directors