



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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BEAR VALLEY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING AGENDA ANNUAL STRATEGIC PLANNING SESSION

DATE OF MEETING: March 28, 2013
TIME OF MEETING: 9 a.m.
LOCATION: 28999 S. Lower Valley Rd, Tehachapi CA 93561

1. CALL TO ORDER

- **President Zanutto called the meeting to order at 9 a.m.**

2. ROLL CALL

President Rick Zanutto
Vice President Bill Mason
Director Charlene LaClaire
Director Al Romano
Director Bonnie Shea

- **All Directors were present. Also present: General Manager Jeff Hodge; Assistant GM/Secretary to the Board of Directors Sandy Janzen; Sergeant Rod Walthers; Finance Director/Treasurer Rudy Hernandez and Public Works Superintendent Larry Tuma, III.**

3. CONDUCT STRATEGIC PLANNING SESSION(Mr. Hodge)

- **Mr. Hodge served as the facilitator for the 2013 Annual Strategic Planning Session. Board Direction: Small change to District Vision Statement; new Initiative to be created in regards to communications (twitter, face book, projector screens for directors; sound system upgrade for the public, eBuzz type of communication, reorganization of workload through technology; new initiative for next year-differentiate general fund from Governmental Enterprise Funds; staff to develop a narrative and overall water master plan within the year regarding water quality/water production/water banking/lake fill water/surface water/winter time effluent; Develop a natural gas Initiative to include natural gas for public works vehicles and conversion of propane customers to natural gas through a bond and development of special assessment districts; fuel cells were mentioned; Initiatives 1 and 2 are to be combined; Initiative 5 is to include a detailed report regarding current public safety services that are provided/how/why/when/where; regarding Initiative 6 lateral water leaks were discussed along with the Gate house, CSD building, a reserve replacement plan/maintenance plan for the Waste Water treatment Plant (within two years a camera or smoke test of lines; staff directed to work on redundancy issues of the Strategic Plan; Initiative 7 remove words "ability to implement" – meetings to be conducted in a Business vs. Town Hall style. Mr. Hodge discussed placing meeting procedures in writing and following said procedures at each meeting; Initiative 8 – to remain as a near term goals with the words "to**

implement" removed; Page 17 to be incorporated within the other initiatives; other items to add – strategic thinking regarding the CSD's relationship with the BVSA; review formation documents; update road plan; waste hauling and recycling to become a near term goal; manure to be used for dry hay farming with hay to be sold back to the residents; look into a chipper and selling mulch from green waste area back to residents; the word "enterprise" to be removed from Road Fund. Staff directed to update the plan (board looking for a simplified detailed plan. Board to submit ideas to Mr. Hodge. A 2nd Strategic Planning Session is to be scheduled in June.

4. ADJOURN TO CLOSED SESSION AT NOON

- President Zanutto adjourned the meeting to Closed Session at 11:50 a.m.

5. CLOSED SESSION (WORKING LUNCH)

A. PUBLIC EMPLOYMENT: CHIEF OF POLICE (Govt. Code §54957)

- There was no reportable action.

6. ADJOURN CLOSED SESSION

- Closed Session was adjourned and Open Session reconvened at 1:10 p.m.

7. SUMMARY OF ACTIONS TAKEN DURING CLOSED SESSION (President Zanutto)

- Summary of actions noted above.

8. RECONVENE STRATEGIC PLANNING SESSION (Mr. Hodge)

- Notes above.

9. PUBLIC COMMENTS

This is the time set aside for those wishing to address the Board on matters not on the Agenda which fall under the authority of the Board. No action may be taken by the Board except to set the matter presented for the next regular Board Meeting. Please state your name and address and provide the Secretary with the Public Comments Information Form so you can be properly included in the consideration of the item. Please limit your comments to three minutes so that all who wish to speak can be heard.


- There were no Public Comments.

10. BOARD COMMENTS

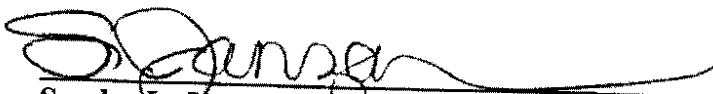
- There were no additional Board Comments.

11. ADJOURNMENT

- President Zanutto adjourned the meeting at 1:11 p.m.


Rick Zanutto, President
Board of Directors

ATTEST:


Sandra L. Janzen, Assistant GM
Secretary to the Board of Directors